

Amended

Approved

Date 6/04/2009

Recorder Susan Ortiz

Chair Val Tancredi

## Marion Soil and Water Conservation District Budget Hearing

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Location: Salem USDA Service Center Conference Room  
650 Hawthorne Ave. SE, Ste. 130, Salem, OR 97301-5894  
Date: Wednesday, June 3, 2009  
Time: 7:00 PM to 7:15 PM

*Actions and follow-up items (notes) are italicized.*

**ATTENDANCE:**

Directors

Ackland, Emily  
Carr, Joanne  
Harper, Sara Jane  
Krahmer, Doug  
McKinley, Brian  
Miller, Jayne  
Olson, Darin

Associates / Directors Emeritus

Bowman, Quentin  
Hardy, Leland  
Harper, Myron

Staff

Calkins, Janice  
Keppinger, Jane

Guests / Partners

Bachelor, Les - NRCS  
Fields, Mark - Citizen  
Miller, Jim - Citizen  
Ralls, David - Citizen  
Tancredi, Val - Budget  
Committee Chairman, Citizen

**NOT IN ATTENDANCE:**

Directors

Associates

Baum, Robert  
Bishop, Ryan  
Clouser, Marilyn  
Dyk, Robert  
Fisher, Ralph

Directors

Emeritus

### BUDGET HEARING

ADMINISTRATIVE:

**Call Meeting to Order:** Val Tancredi, Budget Committee Chair, called the Meeting to order at 7:00 PM.

**Public Comments:**

There were no public comments made.

**Hearing Closed:**

The hearing was closed at 7:15 PM by Chairman, Tancredi.

Amended

Approved

Date 6/04/2009

Recorder Janice Calkins

Chair Doug Kraemer

## Marion Soil and Water Conservation District Board Meeting

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Location: Salem USDA Service Center Conference Room  
650 Hawthorne Ave. SE, Ste. 130, Salem, OR 97301-5894  
Date: Thursday, June 3, 2009  
Time: 7:16 PM to 9:00 PM

**ATTENDANCE:**

**Directors**

Ackland, Emily  
Carr, Joanne  
Harper, Sara Jane  
Kraemer, Doug  
McKinley, Brian  
Miller, Jayne  
Olson, Darin

**Associates / Directors Emeritus**

Bowman, Quentin  
Hardy, Leland  
Harper, Myron

**Staff**

Calkins, Janice  
Keppinger, Jane

**Guests / Partners**

Bachelor, Les - NRCS  
Fields, Mark - citizen  
Miller, Jim - citizen  
Nguyen, Martin - CED for  
Salem's Farm Service  
Agency  
Ralls, David - citizen

**NOT IN ATTENDANCE:**

**Directors**

**Associates**

Baum, Robert  
Bishop, Ryan  
Clouser, Marilyn  
Dyk, Robert  
Fisher, Ralph

**Directors**

**Emeritus**

*Actions and follow-up items (notes) are italicized.*

### **BOARD MEETING**

**ADMINISTRATIVE**

**Call Meeting to Order:** Doug Kraemer, Chairman of the Board, called the Board Meeting to order at 7:16 PM.

**Introductions:** Introductions of all persons present were made. Visiting the meeting were citizens: Jim Miller (spouse to Director, Jayne Miller), and David Ralls, farmer / and Retiree from Norpac Foods.

**Public Comment**

There were no public comments made.

**May 7, 2009 Board Meeting Minutes**

The May 7, 2009 Board Meeting Minutes were reviewed by the Board members. When asked if there was any need to make corrections or changes to the Board meeting minutes content, Miller indicated that her votes were not correctly accounted for. She had voted NO on the two EQIP plans which involved pesticide use. Once the minutes were reviewed, it was found her vote was correctly noted as being a "No" (not in favor of) but that the passage of the vote was incorrectly stated as having been unanimous. The words "unanimous" will be changed as needed to read "majority", where needed. No further needs for adjustments or changes were noted.

**ACTION:**

*Olson motioned for the Board to accept and approve the minutes submitted for the May 7, 2009 Board Meeting, which will include the change of wording from "unanimous" to "majority" on 3 separate motions that were passed (refer to page 4). The motion was 2<sup>nd</sup> by Ackland. Motion was passed by unanimous vote.*

**May 12, 2009 Budget Committee Meeting Minutes**

The Budget Committee Meeting minutes were not included in the Directors packets. Therefore, approval of these minutes will be postponed until the next Board meeting (July 1, 2009).

**May 2009 Treasurer's Report**

*Keppinger reviewed the May Treasurer's Report with the Board. The Bank Statement for the Local Government Investment Pool showed the balance held on behalf of the District, as totaling: \$1,868,822.75, as of May31, 2009. This balance was in agreement to the balance noted on the District's Reconciliation Detail Report, for that same date. The May 2009 Bank Statement for the District's Checking Account had not yet been received - therefore it was not included in the evenings review. Keppinger provided details on the month's financial activities and answered any and all questions directed her. McKinley asked about check # 6739 issued to the Statesman Journal, wondering what the amount was for. Keppinger replied that it covered the cost to print a public notice advising of the date and time of the District's up-coming Annual Budget Committee meeting, which is required by Public Notice Laws. Olson, having reviewed page 1 of 9, line 15, where it was indicated the amount of \$80.00 was collected from schools participating in the Envirothon Program, asked what the per school fee amount was. Keppinger replied that each school is charged \$20.00. Therefore the \$80.00 received represents payment from 4 different schools.*

**ACTION:**

*McKinley motioned for the Board to accept and approve the Treasurer's Financial Report for May 2009 as submitted. Miller 2<sup>nd</sup> the motion. The motion was passed by a unanimous vote.*

**DISCUSSION:**

*Miller addressed Keppinger asking whether or not Emily Ackland, Secretary/Treasurer was being provided separate copies of the monthly financial records for a more in-depth review. Keppinger responded that she was not aware of the need to provide copies directly to Ackland. Krahmer interjected into the conversation that the records are and have always been available and assessable to Ackland for her review. He suggested to Ackland, that she might wish to make arrangements to accomplish the task, each month. He also offered to arrange his own schedule so that he could meet with her when the review was to be done, if she wished him to.*

**Impromptu Introduction by Martin Nguyen, County Executive Director (CED) FSA / Salem**

Martin Nguyen joined the meeting, apologizing that he arrived minutes after Public Comments were received. He thanked the Board members for allowing him to speak to them now. Nguyen introduced himself, advising that he was the County Executive Director (CED) for the Marion County Farm Service Agency. He was recently hired to replace Kirk Metteer, who retired from the position. Nguyen wished to extend an open invitation to everyone, to drop by his office, at any time, to obtain assistance from him. Nguyen provided a little background on himself, saying that he had grown up in Yamhill County, where his family owned and worked a Hog Farm situated in McMinnville. He later attended Oregon State University, and was recruited to work for Farm Service Agency under a business training program while there. He worked for the Agency, for a period of 3-1/2 years creating paper maps. Nguyen continued his work with FSA, as a County Executive Director in Young County, then Sherman County and now Marion County. There was open discussion between the Board members and Nguyen. Afterwards, it was clear Nguyen is very knowledgeable about the programs and services offered by both: Farm Service Agency and NRCS, as well as the many computer programs and systems that are used to integrate data between the agencies. Nguyen mentioned that FSA was working to update their aerial maps in 2009, and he believes there will be a fly-over encompassing the entire State of Oregon done. The last aerial photo updates were taken in 2006 he said. Les Bachelor, of NRCS interjected that his office continues to use the maps generated from the 2005 fly-over, as the photos taken in 2006 are of a poorer quality and therefore less useful to them. Again Nguyen thanked the Board for the opportunity to work with and to serve them, however needed.

Time: 8:43 PM, Nguyen exited the meeting.

**May 2009 and June 2009 Calendar's Reviewed**

Krahmer asked the Board members to review both the June and July 2009 calendars and to advise if any changes or corrections were needed. McKinley indicated that he would not be able to attend the Program Committee Meeting on June 15, due to obligations with the Legislature. As he was not sure when a better date might be, Krahmer suggested the simply leave the meeting date as it was. No other changes or comments about the calendars were made.

### **Staff and Board Acknowledgements**

Ackland said that the Budget Committee Meeting went well, and commended Keppinger for her good work. Keppinger then indicated there was some concern about staff reports, and that she wished the Board to provide their input as to whether or not the reporting methods should be changed in any way. Krahmer then voiced a concern he had. Based on the reports he has read, he feels least connected to the RCAP program. It is not really clear to him, as to what the program is doing. He is not sure if the monthly report should provide more detail, or whether Luca DeStefanis (manager of the program) should be providing monthly or quarterly updates to the Board at these meetings. Olson indicated he would be in favor of a quarterly update from Luca DeStefanis, advising of the Programs progress. Krahmer also indicated that Staff members will be asked to make a presentation to the Board every 3 or 4 months, advising of their work and program undertakings. Examples: Ron Crouse, with Envirothon and his work in Education and Outreach; Jenny Meisel with her work in the Weed Survey along the Santiam River. Keppinger interjected, that the majority of Staff Reports received follow an ODA outline. This form was created by ODA, and is required by them, for funding purposes. Currently, however, the only Staff performing work related to ODA's funding are Scott Eden and Mark Hadden. Therefore, only they need to use that particular format. If the Board wishes the remaining staff to change the method of their reporting, you need only to ask that that they do so. A more detailed narrative would be fine, if that is what you would like to see. Keep in mind that our new fiscal year begins July 1, now would be the time to implement a change, Keppinger advised.

### *DISCUSSION:*

*Ackland felt a monthly write-up was not necessary for her, and that by eliminating the reports – time would be freed up, for staff to devote to more important things. Hardy responded that a monthly report was good for public accountability. Keppinger agreed with Hardy on this point. Krahmer voiced in that he has attended the Board meetings of other SWCD Districts. "Several of them require Staff to be present each month, and to make a report on their doings. This procedure however, can make for some very long meetings".*

Krahmer directed the Program Committee to please review the Staff Reporting process and to think on it and to develop suggestions for improvement. S.J. Harper then asked that the Program Committee to keep the Education and Outreach Committee updated. She also indicated that the Education and Outreach Committee was receiving spill over grants for RCAP.

## **REPORTS**

### **Legislative/Current Events**

Quentin Bowman thanked Calkins for making mention of his birthday in the May minutes. Other members responded, congratulating him early on his up-coming 90<sup>th</sup> Birthday. What is your secret for longevity, they asked. Bowman responded it must be for having married a "good woman" and living a clean lifestyle amongst other things. He then proceeded to cover recent headlining news related to conservation and our world environment. Herein are a few of the highlights:

- On June 9, a Portland District Judge will have a hearing regarding USFS livestock grazing limits in Grant County. Environmental group claims Steelhead are in decline due to stream bank damage by grazing cattle.
- HB2714 gives DEQ authority to inspect ships for invasive species in ballast water.
- The USFS are at a standoff regarding the closing of roads in the Wallow/Whitman forest in SE Oregon.
- The Oregon Department of Forestry heard a draft strategy which may or may not increase timber sales. The goal is to balance environmental, economic and social values.
- Green legislation is overshadowed by the struggling economy. No major piece of environmental legislation has passed at the time the rule was written.
- Sea levels have raised so much around the Carteret Islands northeast of the Papua New Guinea mainland, that residents stash their possessions in fishing nets strung between the palm trees in fear of what will happen next.

### **NRCS Report**

Les Bachelor indicated to the Board that NRCS staff member, Michelle Tesdal, is in the hospital awaiting the birth of twins. He asked if there had been any updates while he was gone (he had been out-of-town, in-training ) The response: "no births just yet". He then indicated that the 3 EQIP plans submitted earlier for review / approval should be held over until the next

Board meeting (July 1, 2009). The required Landowner signatures had not been received back, and therefore the paperwork is not complete. He then advised that NRCS is in the process of taking organic sign-ups. We have a lot of activity in Marion County, and the good news is we've finally got funding. The bad news is we have \$1.4 million worth of contracts uploaded to Protrax – but there is not nearly that much funding available to fund the plans. Bachelor also reported that July 1<sup>st</sup> is the deadline date to obligate the funding.

*Miller interjected into the conversation, that she held a workshop this past weekend on her farm. Attendance was good, with approximately 70 people in attendance, she reported. Scott Eden (Marion SWCD) and Barbara Bellow (NRCS) were also there, providing information for those in attendance. Bellows was inundated with folks eager to get information on NRCS's new organic program, Miller said. Miller hopes the encounter has generated new business for NRCS and will in turn help to promote organic farming.*

Bachelor indicated that Barbara Bellows workload has increased, since having inherited Tesdals files. He also indicated there are plans to bring on a new Staff member as of July 6<sup>th</sup>. This individual, currently works out of the Tangent Office, is also a student and her name is Dana Higgins. Ms. Higgins has a lot of background in organics and is also a biologist, he advised. Bachelor said that was all he had to report at this time, other than there being a considerable backlog and work is very hectic right now.

TIME: 8:13 PM, Bachelor, exited the meeting.

### **Administrative Committee**

Hardy advised the Board that there was nothing to report, as the Administrative Committee did not hold a meeting during the month of May.

### **Program Committee**

Olson indicated that the Program Committee had reviewed the logo designs created by Aislin Adams for the District, and had asked for some minor modifications. The Committee is relatively pleased with the final modified designs created and will ask the Board's review/approval of them, later this evening when the subject of "Old Business" is addressed. He also informed the Board that the District has received 27 applications requesting funding under the 2009-2010 LAP program. These applications when totaled together amount to \$100,942.50 being requested of Marion SWCD. The matching in-kind contribution (amount contributed by the landowners) would be: \$171,704.50. We will have more to report on this subject, once the LAP Grant review team has completed their work. They are scheduled to hold their final review meeting on Monday, June 9. Olson also indicated that Scott Eden has been contacted by local engineers interested in the District's "Request for Qualifications" (RFQ). Keppinger interjected that she believed the closing date for RFQ's was June 16<sup>th</sup>. Ackland interjected that OSU has a student engineering program that could be used and save the District money. Olson was quick to respond saying they were aware of the program, however, students cannot provide the professional engineer stamp that is required for the work we need done. For that, one needs to work with an Oregon licensed Professional Engineer. Olson also indicated that Mark Hadden introduced a proposal/agreement between Marion SWCD and East Valley Water District for the sharing of water monitoring data collected with the Committee. The Committee is in favor of the action and will be seeking the Board's approval. Olson also indicated that Jayne Miller has been assigned a new activity, to come up with some new ideas for new programs. Any suggestions made will first be reviewed and approved by the Program Committee before being presented to the Board.

### **Education and Outreach Committee**

S.J. Harper advised the Board that Jenny Meisel has mailed out over 300 permission slips for the Summer Weed Inventory work that is scheduled to begin soon. The Education and Outreach Committee has also received 4 new grant requests. (1) For the City of Aumsville, which would help cover the costs to make and erect a new interpretive sign for a riparian area, (which is situated close to several schools). The sign would be educational and the funding requested: \$1,000.00. Grant was approved. (2) For the creation and erection of an interpretive sign at a Pringle Creek riparian site. \$1,000.00 requested. This too was approved. (3) For Roberts School, (this was a resubmission of grant requested earlier) for invasive weed removal equipment. It too was passed. Several Board members indicated an interest in seeing photos of the completed signage. (4) A request by Woodburn School was also passed. It was for a rain garden, Harper said. Ackland mentioned that the City of Woodburn has a high number of Spanish speaking community members and that she believed the sign would be written in both Spanish and English. S.J. Harper was quick to advise that the information would actually be printed in 3 languages: English, Russian and Spanish. S.J. Harper said the Committee members are proud of the work that has been completed thanks to the District's CLEAR Grant, and the funding we have been able to provide through it. She was

sad, however, to report there was only a little money left in the fund. Keppinger interjected, that the balance remaining in the Grant Fund is \$4,500.00. Krahrmer later added in conversation that he hoped the Committee didn't feel they needed to fund every project that came their way. The important thing, he said, is to fund those projects most worthy and deserving of the District's assistance.

## **OACD**

### **Executive and Board Districts Meeting**

*Keppinger reported that OACD's Executive and Board Districts meeting held in Prineville, OR was well attended. She also mentioned that the Governor had signed HB2082, which is primarily a house-keeping bill. It will revamp Oregon Revised Statute 568, and will expand the District's responsibilities. It will also lessen ODA's liabilities for Districts. In the past, if a District was not financially able to remain (solvent and intact) ODA assumed their debt. The change effected with the new House Bill eliminates that from happening. The State Association is currently looking for new office space and they will exit our building by June 30<sup>th</sup>, Keppinger said. Leadership positions for OACD are also changing, and we have some new names in the hat, and we should soon know what those changes will be, she said. As far as OACD's financial standing goes, it seems the new District Dues re-structuring enacted last year, has led to the State Association having received over \$30,000.00 more in income this year. Unfortunately, a lot more money than has been generated, will be needed to sustain their work, and therefore OACD Staff (Gary Whitney) will be working hard to secure additional funding resources.*

## **SWCC**

### **Strategic Planning Meeting June 23 - 24, 2009**

Krahrmer informed the Board that the Soil and Water Conservation Commission has elected Ray Ledgerwood to lead the upcoming planning session, which will be held on June 23<sup>rd</sup> and 24<sup>th</sup>.

## **OLD BUSINESS**

### **SWCD Program Logos**

Keppinger advised that the completed logos had just been received from artist/designer Aislin Adams. The LAP logo had been modified according to the Program Committee's request. (The stream depicted, had been in issue). Keppinger asked that the Board please approve the designs. She also noted that the artwork seen was not indicative of the actual size that would be used on signs, brochures or other printed materials.

#### *DISCUSSION:*

*Several Committee members now voiced that they weren't really happy over the designs received. But due to the costs associated with their creation and the costs needed to modify them further, they have opted to concede to the approval.*

#### *ACTION:*

*Ackland motioned for the Board to accept and approve the two logo designs (1) for RCAP, (2) for LAP, also approving payment in the amount of \$1,000.00 for their design, to Ms. Aislin Adams, Artist/Designer. Olson 2<sup>nd</sup> the motion. Motion, was passed by a unanimous vote.*

### **KOIN Channel 6 – “Do the Right Thing”**

Olson brought up some old business when he asked what was happening with the “Do the Right Thing” television campaign. Keppinger responded that television commercials are still being aired on Channel 6 during prime time hours. In fact just the other day, she saw one of the TV advertisements and it featured fertilizers.

## **NEW BUSINESS**

### **Resolution to Adopt Budget for FY09-10**

Keppinger informed the Board that 3 motions would be needed: (1) to adopt the budget, (2) to approve the tax, and (3) to categorize the tax.

#### *ACTION:*

*Olson motioned for the Board to receive and approve the Budget Committee's report and to adopt the Budget Resolution # 060309 for 2009-2010. Ackland 2<sup>nd</sup> the motion. There was no further discussion. Motion was passed by unanimous vote.*

*McKinley motioned for the Board to receive and approve the Budget Committees recommendation to impose a \$ .05 tax per \$1,000.00 of assessed value, for operations. Miller 2<sup>nd</sup> the motion. There was no further discussion. Motion was passed by unanimous vote.*

*Olson motioned for the Board to receive and approve the Budget Committees recommendation to categorize the tax at \$ .05 per each \$1,000.00 of assessed value, under the general fund. Carr 2<sup>n</sup> the motion. There was no further discussion. Motion was passed by unanimous vote.*

### **Requests for Payments – LAP / RCAP**

Keppinger advised the Board that the District has received 11 requests for payment. In turn, she now requests the Board to approve and authorize her to release said funds, which represent final payments to the 11 landowners involved. All landowners have completed the work outlined in their contracts under the 2008-2009 LAP agreements, she said. The following is a breakdown of those requests:

(1) Lee Roy Albrecht	\$ 1,662.00
(2) Thomas & Elizabeth Aleman	\$ 297.31
(3) Mark Anderson	\$ 4,627.00
(4) Tim Cayton	\$ 279.00
(5) Jeanne Christian	\$ 4,320.00
(6) City of Mill City	\$ 1,502.60
(7) Scott Gruzca	\$ 2,990.37
(8) Mark Krautmann	\$ 921.17
(9) Meyer Family Farm	\$ 977.00
(10) Bernadette Phillips	\$ 1,197.70
(11) Salem Tree Farm / Henry Pir	<u>\$2,079.00</u>
	<b><u>\$20,853.15</u></b>

#### **ACTION:**

*McKinley motioned for the Board to accept and approve the request for payment to **Lee Roy Albrecht (1)**, authorizing Keppinger to issue final payment of **\$1,662.00** in accordance to the 2008-2009 project agreement. Olson 2<sup>nd</sup> the motion. There was no further discussion. Motion passed by unanimous vote.*

*Ackland motioned for the Board to accept and approve the request for payment to **Thomas and Elizabeth Aleman (2)**, authorizing Keppinger to issue final payment of **\$297.31** in accordance to the 2008-2009 LAP project agreement. McKinley 2<sup>nd</sup> the motion. There was no further discussion. Motion passed by unanimous vote.*

*Olson motioned for the Board to accept and approve the request for payment to **Mark Anderson (3)**, authorizing Keppinger to issue final payment of **\$4,627.00** in accordance to the 2008-2009 LAP project agreement. Carr 2<sup>nd</sup> the motion. There was no further discussion. Motion passed by unanimous vote.*

*Carr motioned for the Board to accept and approve the request for payment to **Tim Cayton (4)** authorizing Keppinger to issue final payment of **\$279.00** in accordance to the completed 2008-2009 LAP project-agreement. Ackland 2<sup>nd</sup> the motion. There was no further discussion. Motion passed by unanimous vote.*

*Olson motioned for the Board to accept and approve the request for payment to **Jeanne Christian (5)**, authorizing Keppinger to issue final payment of **\$4,320.00** in accordance to the completed 2008-2009 LAP project-agreement. Carr 2<sup>nd</sup> the motion. There was no further discussion. Motion passed by unanimous vote.*

*Olson motioned for the Board to accept and approve the request for payment to **City of Mill City (6)** authorizing Keppinger to issue final payment of **\$1,502.60** in accordance to the completed 2008-2009 LAP project-agreement. Carr 2<sup>nd</sup> the motion. There was no further discussion. Miller voted no, against the motion. Motion passed by majority vote.*

*Carr motioned for the Board to accept and approve the request for payment to **Scott Gruzca (7)** authorizing Keppinger to issue final payment of **\$2,990.37** in accordance to the completed 2008-2009 LAP project-agreement. Ackland 2<sup>nd</sup> the motion. There was no further discussion. Motion passed by unanimous vote.*

*Carr motioned for the Board to accept and approve the request for payment to **Mark Krautmann (8)** authorizing Keppinger to issue final payment of **\$921.17** in accordance to the completed 2008-2009 LAP project-agreement. Olson 2<sup>nd</sup> the motion. There was no further discussion. Motion passed by unanimous vote.*

Ackland motioned for the Board to accept and approve the request for payment to **Meyer Family Farm (9)** authorizing Keppinger to issue final payment of **\$977.00** in accordance to the completed 2008-2009 LAP project-agreement. McKinley 2<sup>nd</sup> the motion. Were chemicals used in this project? Miller asked. Yes, Keppinger replied. Miller voted no, against the motion. Motion passed by majority vote.

Carr motioned for the Board to accept and approve the request for payment to **Bernadette Phillips (10)** authorizing Keppinger to issue final payment of **\$1,197.70** in accordance to the completed 2008-2009 LAP project-agreement. Olson 2<sup>nd</sup> the motion. There was no further discussion. Miller voted no, against the motion. Motion passed by majority vote.

Carr motioned for the Board to accept and approve the request for payment to **Salem Tree Farm / Henry Pir (11)**, authorizing Keppinger to issue final payment of **\$2,079.00** in accordance to the completed 2008-2009 LAP project-agreement. Olson 2<sup>nd</sup> the motion. Miller asked if this plan made use of any chemicals. Keppinger responded saying, "yes it .had." Miller voted no, against the motion. Motion passed by majority vote.

**New Item: Support of New 3-Year OSU Research Project**

***"Conservation efforts on family grass seed farms: management across multiple spatial scales"***

Keppinger advised the Board that the District has been asked by OSU (Oregon State University) Department of Fisheries & Wildlife, for its support of a new study in bio-diversity and grass seed fields. OSU is applying for a grant and is asking local Districts for their support. There is no cost to the District, Keppinger advised. Keppinger then distributed copies of a letter drafted in support of the new project proposal, for Board review / approval.

**ACTION:**

Ackland motioned for the Board to approve the letter of support dated 6/03/2009 (as submitted) to Dana Sanchez, Oregon State University Department of Fisheries & Wildlife, with regards to a new 3-year project proposal "Conservation efforts on family grass seed farms: management across multiple spatial scales". McKinley 2<sup>nd</sup> the motion. Motion passed by unanimous vote.

**MEETING WAS ADJOURNED AT 9:00 PM.**

Next meeting: Wednesday, July 1, 2009 and beginning at 7:00pm.  
Location: Salem USDA's Service Center Conference Room  
650 Hawthorne Ave SE, Ste. #130, Salem, OR 97301-5894

Minutes submitted by Janice (Bryant) Calkins

**\*Addendum:**

Note: under Reports / Program Committee, Miller interjected that she would provide District Staff a helpful website address to conduct a nutrient analysis of compost. For the record, this is the website address she E-Mailed the office:

<http://www.klickitatcounty.org/solidwaste/fileshtml/organics/compostcalc.htm>