

Amended

**Approved**

Date 3/04/2010

Recorder Janice Calkins

Chair Darin Olson

## Marion Soil and Water Conservation District Board Meeting

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Location: Salem USDA Service Center Conference Room  
650 Hawthorne Ave. SE, Ste. 130, Salem, OR 97301-5894  
Date: Wednesday, March 3, 2010  
Time: 7:02 PM to 9:13 PM

*Actions and follow-up items (notes) are italicized.*

### ATTENDANCE:

<u>Directors</u>	<u>Associates / Directors Emeritus</u>	<u>Staff</u>	<u>Guests / Partners</u>
Carr, Joanne	Baum, Robert	Calkins, Janice	Bachelor, Les – NRCS
Harper, Sara Jane	Hardy, Leland	Eden, Scott	
Krahmer, Doug	Harper, Myron	Hadden, Mark	
McKinley, Brian		Keppinger, Jane	
Miller, Jayne			
Olson, Darin			

### NOT IN ATTENDANCE:

<u>Directors</u>	<u>Associates</u>	<u>Directors Emeritus</u>
Ackland, Emily	Bishop, Ryan	
	Bowman, Quentin	
	Clouser, Marilyn	
	Dyk, Robert	

## BOARD MEETING

### ADMINISTRATIVE

**Call Meeting to Order:** Darin Olson, Chairman of the Board, called the Board Meeting to order at 7:02 PM.

Introductions of all persons present were made.

### **Public Comment:**

There were no public comments made.

### **February 3, 2010, Board Meeting Minutes**

The February 3, 2010 Board Meeting Minutes were reviewed by the Board members. There were no suggestions for changes made with regards to the minute's content.

### *ACTION:*

*McKinley motioned for the Board to accept and approve the Board meeting minutes for February 3, 2010 as submitted. The motion was 2<sup>nd</sup> by Miller. There was no further discussion. Motion passed by unanimous vote.*

### **February 2010 Treasurer's Report**

Keppinger provided the financials report to the Board for February 2010. She began with a review of the District's Local Government Investment Pool funds, noting that the balance holding was \$2,028,044.20, on 2/28/2010. This amount was seen to be in agreement on both the Office of the State Treasurer's bank statement, and the District's QuickBooks reconciliation Detail Report. Keppinger pointed out to the board the fact that the interest rate paid on these investment monies are continuing to drop and that the monthly average interest rate paid in February was only .5500%. The District's

checking account activity report was then reviewed, and any and all questions regarding the checks paid out were addressed.

**ACTION:**

*Krahmer motioned for the Board to accept and approve the Treasurer's Financial Report for February 2009 as submitted. Miller 2<sup>nd</sup> the motion. There was no further discussion. Motion was passed by unanimous vote.*

**March 2010 and April 2010 Calendar's Reviewed**

Olson asked the Board members to review both the March 2010 and April 2010 calendars and to advise if any changes or corrections were needed. Carr indicated that she had a conflict in schedules for April 20<sup>th</sup>, and questioned if the Education and Outreach Committee meeting might be moved to Tuesday, April 13<sup>th</sup> rather than the prescheduled date of April 20<sup>th</sup>. Both Harper and Olson (respective Committee members) could see no reason for the meeting not to be rescheduled to that date and accordingly gave their approval for the change. No other changes were requested.

**Staff and Board Acknowledgements**

There were no acknowledgements of Staff or Board members made.

**REPORTS**

**Pesticide Sampling & Water Model Grant / Need for Temporary Funding**

Keppinger informed the Board that OWEB (Oregon Watershed Enhancement Board) had denied funding the District's grant request, for the Pesticide Water Sampling project proposed in partnership with Oregon State University (Dr. Jenkins & Staff member, Scott Eden). We cannot apply again for this grant until October of 2010, she said. A second grant application was also submitted to the DEQ (Department of Environmental Quality) to help fund the project. As the DEQ's typical response time is 3 to 6 months, it is important we look to other avenues to get this project on the ground. This water sampling project is a ground breaking opportunity that will benefit not only the District, but any and all agencies concerned about water quality. New cutting edge technology, that is patent pending, will be used to detect and quantify levels for a number of pesticides in the basin and develop a sophisticated model to learn more about where and how they come to be in surface water. In order to properly implement the project, water sampling must begin immediately, before farmers and area landowners begin applying their spring applications of pesticides. Keppinger proposes that the Board allocate monies now to the project, to get it up and running now. This will be a 3-year project, and it is hoped that Phil Janney (the assisting OSU Graduate Student), can be utilized to see this project through to its end. The proposed funding needed to support the passive water sampling work is \$7,000.00. Calculated into this figure are both the OSU assistant's time and the cost of the sampling equipment that will be needed. The passive water sampling project meets the Board's top priority of Water Quality, and it also compliments the pesticide stewardship group, Keppinger reminded everyone. Would the Board be willing to invest \$7,000.00? Keppinger asked. "Can we (the District) afford to do this?" she asked. "Yes" she responded. "Have we money in the budget?" "Yes".

As part of the continuation of the Pesticide Stewardship Partnership program DEQ is looking for assistance to have water grab samples taken at 5 to 6 different site locations and to monitor sites from March through December, 2010. This opportunity will be discussed further in the report from the Program Committee.

The ideal situation would be for DEQ to contract directly with OSU and have grad student, Phil Janney, conduct both the passive water and grab sampling that will be needed, however, it is unlikely that this will occur.

**DISCUSSION:**

Olson voiced his concern that should the District purchase the sampling equipment, and later find out that DEQ funding is denied - that the units might sit around the office and never be used. Krahmer asked Eden, "When's the drop dead day needed for sampling?" Eden responded, "This month." Krahmer reiterated to all that it is true, "Herbicide and pesticide applications will begin soon." Carr acknowledged that the work if began now, could be done as a scaled down version of our intended goal, and that a more robust sampling could be done later on, once funding was secured in put in place. Hadden reminded everyone that the project involved is using "cutting edge technology"; that a patent is pending; and that the units being used have a cost of \$700.00 a piece. These same units, he said, will likely cost a minimum of \$1,000.00 or more in the near future and we should have no trouble selling them." He also indicated that "Continuous water sampling is the next generation of technology". Coupled with our flow monitoring data, he gives the project a 3 Star \*\*\* rating. Miller agreed that water quality is a growing and very urgent concern. Advising that the "Capital Press Newspaper, has printed several recent articles about how pesticide poisoning is on the increase." Eden also advised the Board that the EPA (U.S. Environmental Protection Agency) has new regulations in place regarding riparian buffers. Miller voiced her personal support of this

project, adding that preparations should be taken to market this new technology. Olson advised the Board that they would vote on this matter later in the evening, when New Business is discussed.

### **Eden and Hadden exited the meeting at 7:34 PM**

#### **NRCS Report**

Les Bachelor addressed the Board asking if they would accept one additional conservation plan to review and approve this evening. The Board responded that they would be happy to accommodate him. Immediately thereafter, copies of the proposed plan for William C Smith Farm, Inc. were distributed to each Board member. The Board now had before them 12 separate conservation plans to review. But before the review began, Bachelor advised them that 2 of these 12 plans (1) for Heritage Seedling, Inc. (WHIP) and (2) Susanna Owens / John Totten (WHIP) were now on hold. The Board was asked to set the two plans aside, as no review or approval would be needed on them tonight.

The remaining ten (10) conservation plans (all under EQIP) were then reviewed and discussed as needed. The plans reviewed were for: (1) George Meyer, (2) Brentano Farms, (3) Randy Crisell, (4) Matthew Espe, (5) Five Oak Farms, LLC, (6) Anthony Smith, (7) Taylor Farms, Inc., (8) Wilcox Farms, (9) Kirsch Family Farms, Inc., and (10) William C Smith Farm, Inc.

Afterwards, several Board members voiced a concern they had. Many of the plan documents received, failed to give clear direction as to where the project locations were situated. They asked if more explicit details about site locations could be given in the future. Bachelor apologized for the lack of information provided them this evening. He responded that the plans were prepared by one of his newer staff members, and he would request that townships, ranges, sections and major cross roads / intersections be noted on all future plans submitted. This information is not only useful, he agreed, but also standard.

#### **ACTION:**

*Krahmer motioned for the Board to accept and approve the two (2) conservation plans submitted (both under EQIP), which relate to irrigation: (1) George Meyer, (2) William C Smith Farm, Inc. Motion was 2<sup>nd</sup> by Carr. There was no further discussion. Motion was passed by a unanimous vote.*

#### **DISCUSSION:**

*Before the remaining nine (9) plans were voted on, Miller voiced that her only issue lay with the use of slug bait referenced on the Brentano Farms plan. The Board decided that one vote would be cast by each Director, in approval or disapproval of the remaining nine (9) plans.*

#### **ACTION:**

*Carr motioned that the Board accept and approve the conservation plans, under EQIP, submitted on behalf of the following nine (9) entities: (1) Brentano Farms, (2) Randy Crisell, and (3) Matthew Espe. (4) Five Oak Farms, LLC. (5) Anthony Smith, (6) Taylor Farms, Inc. (7) Wilcox Farms, (8) Kirsch Family Farms, Inc. Miller 2<sup>nd</sup> the motion. There was no further discussion. Motion was passed by a unanimous vote.*

*Bachelor went on to say that NRCS's organic signup was on-going through Friday, March 5, 2010. Dairies are looking good he said. WHIP (Wildlife Habitat Incentives program) is also looking good at this time, although it would be nice to see even more applications received in for this program.*

#### **Administrative Committee**

Hardy advised the Board that the Administrative Committee did not hold a meeting in February and therefore, there was nothing for him to report.

#### **Education and Outreach Committee**

Joanne Carr began her report by saying that she simply "loved this committee" and she loves and is proud of the work being accomplished through it. "This work is very satisfying!" she said. Carr then went on to make her official monthly report on behalf of the Education and Outreach Committee.

#### **CLEAR Grant Application Instructions:**

The Committee is recommending that the Board approve the following new requirement: that a W-9 Tax Form, be submitted with each CLEAR grant application received. The Committee would also like the Board to approve a second requirement: that should the applicant be a 501(c) 3 non-profit entity, the applicant will be required to submit an official document substantiating the fact.

Pringle Creek Community Interpretive Sign:

Carr reported that the Pringle Creek Community Interpretive Sign had been placed on hold. Keppinger interrupted saying she had an update on the subject. "The needed W9 Tax form has been received and some minor changes to Ron's design have been made as needed. The interpretive sign making is now under way."

Nuestra Zemlya Garden-Lincoln Elementary School

Carr indicated that Lincoln Elementary School has now submitted a grant application for funding to install the interpretive signage created and funded by a previous CLEAR grant. This school if you may recall, created a rain garden in their school whereby they are growing produce to give to the local food bank. This latest grant application is also requesting funding assistance to print brochures and to construct an observation deck. The Committee has decided that: (1) the observation deck is not within their scope of funding, (2) the school must first identify the cost associated with having the brochures printed, and should advise if the brochures (as in the sign created) will be published in English, Russian and Spanish? (3) \$100.00 will be granted to assist in the installation of the signs. For now, this grant request is on hold.

Salem Child Development Center (SCDC)

Carr explained that the Salem Child Development Center requested funding assistance to send approximately 100 children (ages 3 to 12) to Silver Falls State Park for a 3-day field trip (with chaperones). The cost of lodging there has doubled this year. This grant would supplement lodging and transportation costs (paid by Staff and Adults/Parents). Grant funding is on hold until the actual number of students attending the event is determined. Contingent approval given: \$1,000.00.

South Salem High School

Carr explained that two grants have been requested by South Salem High School, for purpose to assist in the funding of two environmental study field trips: (1) to Geren Island and Willow Lake water treatment plant, and (2) Silver Falls State Park.

Both trips are tied to class curriculum and learning. Resource professionals from the area will be present to provide information and learning to the students. The Committee approved this grant for \$1,000.00.

Native/Invasive Plant Program Update / Jenny Meisel

Carr began her report, saying that "Jenny Meisel is a ball of fire." Meisel has given presentations about the invasive weed surveys (conducted this past summer) to the Stayton Parks and Recreation Board and Mill City Council. These presentations have been well received. Meisel also informed the Committee, that the District has been approved to receive additional grant monies in support of continuing our weed survey work. The District will be receiving approximately \$8,500.00, a combined total from both the BLM Title II funds and the National Fish and Wildlife funding grant.

Native Plant Sale

Carr reminded everyone that the District's Annual Plant Sale was scheduled for March 12<sup>th</sup> and 13<sup>th</sup> (Friday and Saturday). Volunteers are still needed to assist at the sale and also at some other up-coming events, like: Earth Day (April 17), Ag Fest (April 24, 25). Please sign-up, Carr said.

Earth Day at the Oregon Garden

*Carr indicated that Keppinger shared with the Committee the fact that Earth Day is seeking additional funding assistance from the District for this year's event. Keppinger asked if the Committee would be willing to support a \$500.00 increase to bring the District's total contribution to \$2,000.00.*

Salem Saturday Market

*Meisel has suggested that the District have a booth at the Salem Saturday Market, 3 days over the summer. One day each in June, July and August. Volunteers are being sought to assist. Carr encouraged all to sign up to help.*

There were no questions.

**Program Committee**

McKinley apologized saying he had not attended the Program Committee's February meeting, he then asked Jayne Miller, if she would be please give the report this month. Miller, who was a bit blind sighted, indicated that she was not prepared and therefore would be happy to read the monthly report as it was written. And so she did.

Invasive Plant Surveys

Jenny Meisel reported to the Program Committee her latest activities relating to this year's invasive plant surveys. More information was revealed here about the grant funding received from the BLM (Title II) and NFWF (Nat'l Fish & Wildlife) and this year's project location. Evidently \$8,500 and \$2,000 both were awarded the District. A portion of the 2K is for Meisel's outreach time and mapping. The survey will be conducted along 25-30 miles of shoreline alongside the North Santiam

corridor, from Stayton to the Willamette River. The District's target site, Zollner Creek will be addressed in future surveys conducted.

#### AgriPlas Seeking Direction and Advice on Water Quality & Quantity Issue

Mark Simmons, representative of AgriPlas, addressed the Program Committee and explained how there are water quantity and quality concerns at their business site. Excess water accumulations, he said, are affecting the structural integrity of their buildings. When the buildings were first erected the moisture content of the soils was at 15%. Current tests reveal the moisture content to be 40%. Scott Eden shared with the Committee soil maps and pictures and summarized some concerns revealed from his site visit(s) and research. Simmons provided high water table photos and related that drainage issues are a result of excess water being received from their south neighbor, NorPac Foods (a vegetable processing facility) who has used waste process water to irrigate their pastureland. A proposed solution is to divert surface water and drain subsurface water from the property, but first they need to know is the water source. AgriPlas' preferred solution would be to have NorPac capture back the water to their facilities lagoons.

Emily Ackland (Director/Committee member) thanked AgriPlas for bringing the issue to the District's attention and commended AgriPlas for their excellent work in promoting recycling in the county and sustainability. She advised Simmons that Marion SWCD is not a regulatory body but hopes to provide technical solutions to people and put them in touch with the proper authorities for their issues/concerns. She explained that the District might be a potential funding partner when addressing the drainage solution, funding issued possibly through the District's Special Projects Grant. Mark Hadden (the District's Water Flow Specialist) recommended that Mr. Simmons consult Dwight French at the Oregon Water Resources Department. Mr. French could provide information relating to who actually owns the water and advise him how best to address the problem. Olson suggested that this excess water problem would be a great fit for the "Wetlands in a Box" if not prohibitively expensive. Simmons expressed concern that the water could have quality concerns of bacteria and nutrients and reiterated that the land area of concern was quite large, something like 3,000 lineal feet and 720 acres therefore, the project could be expensive. Jane Keppinger (District Manager) who was present indicated that the area near Brooks had wet soils and a high-water table, and was also susceptible to drainage concerns. Because we are not a regulatory agency we have to work to find voluntary solutions between partners. We value both NorPac and AgriPlas for their contributions to Marion County Agriculture and would like to see an amicable solution. She encouraged AgriPlas to bring NorPac in as a partner to find a technical solution that will work, and to involve the Department of Environmental Quality (DEQ) to make sure that NPDES permit conditions were upheld. Olson also suggested that AgriPlas contact and work with area farmers on the ground, who may not be in close communication with the plant operators, there may be solutions in the way they are operating their own irrigation and drainage systems, he said. Meanwhile, Scott Eden (Resource Conservationist) will continue to work with AgriPlas and potential partners toward a solution.

#### SPG Grant Review – Porous Pavement

The Program Committee consulted with Luca DeStefanis about the Porous Pavement project in the City of Silverton, which had already been previously approved. Regarding the funding to be given, the Committee members feel the monies would be best allocated toward one or more of the following project elements: bank stabilization, erosion control, or native plant restoration, rather than used for porous pavement materials and or labor costs related to the pavements cost. Accordingly they will carry their desires forward to the Board for ultimate approval.

#### DEQ – Pesticide Stewardship Partnership

Scott Eden made a short presentation to the Committee with regards to a recent DEQ request asking the District to continue on with the Pesticide Stewardship Partnership program that was begun back in 2005. Together, the District and the DEQ have been monitoring 6 – 7 sites in the Lower Pudding / Zollner Creek area for pesticides and basic water quality, collecting data about the chemicals and level of chemicals found in the water. The DEQ who is now short-handed in staff, can no longer devote a lot of time to the task and is asking that the District continue on with the water sampling / data collection, without them. A couple more years of data collections are needed to help establish base trends about some of the detected chemicals. The DEQ is proposing to pay the District for its time. Eden has estimated the cost of time needed, will be slightly over \$7,000.00 (12 water samplings from each site, over the course of a year). Eden also discussed the passive pesticide sampling project proposed by Dr. Jenkins of OSU. Both projects are a perfect fit for consolidating work efforts. Both projects have an interest in cleaning up the water quality in the lower Pudding and meeting TMDL (Total Maximum Daily Loads/ relating to Pesticides & Herbicides) goals. The Committee is recommending that the Board contract with the DEQ for the Pesticide Stewardship Partnership water quality monitoring. The DEQ is willing to help fund our sampling at a rate of \$9,022, which will help pay for OSU grad student Phil Janney to assist with the project. It is estimated that both Mark and Scott will also spend one day a month assisting with sampling in the spring.

### Vice Chair appointment

Brian McKinley was asked if he would accept the position of Vice-Chair for the Committee, Ackland reported. The Program Committee in turn is recommending that the Board appoint him (McKinley) as Vice Chair for the Program Committee.

### Update: Manure Storage Facility Engineered Design

Eden shared the latest near-final design for the newly engineered manure storage facility. The final design will be submitted to the Board at the March meeting, pending final edits by Leland Hardy. It was noted that should a manure storage facility be needed by a landowner residing at an elevation higher than a 900' elevation, the design will need to be modified. This will be no problem, Eden reports, as the contracted engineer has agreed to provide the modification if / when needed for a minimal charge.

This concludes the Program Committee report.

Lee Hardy added, that the Program Committee asks for the Board's approval on the engineering manure storage facility later in this meeting. Please note: the drawing is ¼" to ½" = 1" size in scale, and the facility can be constructed of either wood or masonry. As the final design goes into construction, we know some final tweaking will be needed, he said.

Keppinger thanked Hardy for the time and effort he has expended to bring this project to its completion. "This final design is very good", she said, "and the facility once built, will be strong and should stand the test of time". The District has not yet received final billing, therefore she could not advise on the final cost of the design. She also noted that once the contract engineer's license expires (and is renewed), a new plan update will be needed. This design should meet the needs of 95% of our landowners and will work for an 8'X8, 8'X16' or 8'X24' size facility, Hardy added.

### **Computer Ad-Hoc Committee Meeting**

Keppinger indicated that the Computer Ad-Hoc Committee did not hold a meeting in February; therefore there was nothing to report.

### **Les Bachelor exited the meeting at 8:34 PM**

### **Oregon Association of Conservation Districts (OACD)**

Keppinger advised the Board that OACD held their quarterly meeting in February. Their new officers are now in place, with Charlie Boyer at the helm, as President. At this time, their office is still lacking in staff. Emily Ackland was in attendance on day two of their meeting and has volunteered OACD her assistance. At this time OACD is utilizing the services of the other organization that resides within their new building. At this time, OACD is putting their hearts and soul into the 2010 convention, to be held in October.

### **Soil and Water Conservation Commission (SWCC)**

Krahmer reported that the SWCC has allocated the million dollars, having split \$400,000 amongst the various districts throughout the State. \$9,300.00 was delegated to each district for administration capacity building. This funding should help a majority of Districts out, he said. He indicated that the hiring of a new Program Manager at the Oregon Department of Agriculture was a continuing saga. The Natural Resource division has sent out a recruitment notice, but they are awaiting the end of legislative session before any action will be taken to hire. As of this time, there has been no word to the outcome.

Krahmer also reported that CREP (Conservation Reserve Enhancement Program) a cost share program that helps put fencing along creeks and other water ways will not be funded by OWEB until the end of the fiscal year. This means many Districts will be unable to pay for a CREP technician. We have 13 CREP technicians and they each need to cover a larger geographical area now, in order to provide their services State wide. "It is not fair for some areas to have CREP services and others not ", he said. Keppinger added that there was still \$90,000.00 left on the table for future funding. \$45,000.00 for CREP for ODA administration costs. She indicated she was thankful that each District has received a piece of the pie. And thanked the Board for their support.

### **OLD BUSINESS**

#### Director's Planning Meeting

Keppinger reminded the Board that there would be a Director's 2010 Business Planning meeting on March 18, 2010 from 6:00 PM to approximately 9:00 PM, to be held in the Salem USDA Service Center conference rooms. A light dinner will be served, and Meta Loftsgaarden will be facilitating the meeting. Keppinger reminded them. You will all be working to develop the District's long-range plan – which should include the next 5 years. Olson reminded everyone that this meeting was important, and he asked that all Directors please attend.

### LGIP (Local Government Investment Pool)

Keppinger reminded the Board that the District is now earning only 0.5500% on its investment dollars. "We want to pursue getting a better interest rate on our investment however, unlike Clackamas who has recently filed a RFP (Request for Proposal) for banking services we do not want to follow that full blown RFP process." Instead, we plan to contact several investment -institutions and select one or more most favorable to the District.

### Update District Vehicle Replacement

Keppinger also reported that Staff is still in the process of investigating to find the best deal on a new van. We have found that if purchased through the State's current contract, we can get a brand new Dodge Caravan at the savings of nearly \$7,000.00 when compared to the price of a new Toyota Van. The State however, is working to secure a new multi-State contract with several competitive vehicle manufacturers (Dodge, Toyota, Honda, etc). It may be beneficial for the District to wait until the State Procurement Office finalizes their new contract as the savings and selection should be substantial.

## **NEW BUSINESS**

### Budget Committee Members

Keppinger advised the Board that each of the previous Budget Committee members (those whose terms were now ending) have shown a desire to continue on as Committee members again this year. On that basis she asked for a motion to reappoint *Val Tancredi, Kenneth Palke, and Paul Stormo* as Budget Committee members in 2010.

#### *ACTION:*

*Krahmer motioned for the Board to accept and approve the nominations and reinstatement of Van Tancredi, Kenneth Palke and Paul Stormo, as Budget Committee members. McKinley 2<sup>nd</sup> the motion. There was no further discussion. Motion was passed by a unanimous vote.*

### Budget Calendar

Included in each Director's packet were a calendar which denoted the specific days / months that the Budget Committee meetings would be held. Olson asked the Directors to take the calendars home for their review, and to address any concerns they might have with Jane Keppinger via e-mail. The Board will need to give their final approval on this calendar, next month.

### DEQ (Department of Environmental Quality) Water Sampling Grant Funds

Olson asked the Board to cast their votes on the DEQ proposed (*via the Program Committee*) agreement to receive grant funding from the DEQ for the Water Sampling project, relating to the Pesticide Stewardship Program, to be continued by the District.

#### *ACTION:*

*McKinley motioned for the Board to accept the DEQ's proposal and receive grant funding in the amount of \$9,022.00 for the District's continuing work to obtain water samples on behalf of the Pesticide Stewardship Partnership agreement. Miller 2<sup>nd</sup> the motion. There was no further discussion. Motion passed by unanimous vote.*

### OSU Grad Student – Temporary Staffing

*ACTION: Miller motioned that the Board accept the Program Committee's earlier recommendation and authorize that the District contract with OSU (Oregon State University) for graduate student Phil Janney to work in conjunction with Scott Eden to conduct water sampling. Accordingly, the District will pay for Janney's services over the course of a year, with estimated cost to be \$7,000.00. Krahmer 2<sup>nd</sup> the motion. There was no further discussion. Motion was passed by unanimous vote.*

### 2010 District Promotional Items Order

Janice Calkins presented a list of items voted on by Staff and proposed as Promotional Give-A-Way items for the year. Included in the list were: (1) Sprinkler Rain Gauges, (2) Seeded Bookmarks, (3) Carabiner Key Holders, (4) Recycled #1 Pencils, (5) Kid's Activity / Color Books, and (6) Tote Bags. The Board had earlier voiced their interest in jackets or vests being purchased for only Staff and Directors. She now provided some sample vest and jacket offerings, but suggested they consider purchasing only a jacket this year, as vests were purchased back in 2005 and it might be nice to issue something new and different. Based on the past two /three years' budget, Calkins kept her projected costs under \$5,000.00. The Board reviewed the list and agreed they liked Calkins' suggestions, and that they met their approval. Krahmer suggested she up the count of Kid's Books from 500 to 1,000 each. The Board also agreed that the jackets were a nice idea, and asked that she proceed and pick one out for all. It was also suggested that the budget be increased slightly this year – as the District's outreach area was growing consistently each year.

**ACTION:**

*Krahmer motioned that the Board authorize the District to increase this year's budget for Promotional Give-A-Ways to \$6,000.00, and that Callkins be allowed to order the items suggested as needed.. Motion was 2<sup>nd</sup> by Miller. There was no further discussion. Motion was passed by unanimous vote.*

**Additional Items for Earth Day**

*Carr motioned that the Board accept and approve the Program Committee's earlier proposal to increase the funding support for Earth Day by \$500.00, bringing the total contribution this year to \$2,000.00. Krahmer 2<sup>nd</sup> the motion. There was no further discussion. Motion passed by unanimous vote.*

**Add On Motion**

*S.J. Harper motioned that the additional funding of \$500.00 not become a standard for future years. The Board voted in agreement, casting a unanimous vote.*

**CLEAR Grant Criteria Addition**

*Carr motioned for the Board to accept and approve the Education and Outreach Committee's recommendation that a W-9 Tax Form be required to be submitted along with any CLEAR grant application received. McKinley 2<sup>nd</sup> the motion. There was no further discussion. Motion passed by unanimous vote.*

**Special Projects Grant – City of Silverton**

*McKinley motioned that the Board approve and authorize the Program Committee to provide funding to the City of Silverton on behalf of the porous pavement project, allocating the \$5,000.00 to be applied toward the purchase of plants. Motion was 2<sup>nd</sup> by Carr. There was no further discussion. Motion was passed by unanimous vote.*

**Landowner Assistance Program Payment Requests**

Keppinger had provided the Board a list of seven (7) Landowner Assistant Program recipients, who were now requesting payment for work they have completed. One of the seven landowners requesting payment was in fact, Director Jayne Miller. Due to a conflict of interest, Miller indicated she would not cast a vote regarding her own payment request, therefore two votes were taken.

**ACTION:**

*McKinley motioned for the Board to accept and approve release of payment to the following landowners: (1) Jensen Family Farms, (2) Helen Keyser, (3) Nathan Lamkey, (4) Lisa Lesch, (5) Meyer Family Farm, and (6) William Seeber, in accordance to their respective LAP agreements. Krahmer 2<sup>nd</sup> the motion. There was no further discussion. Motion passed by unanimous vote.*

**ACTION:**

*Krahmer motioned for the Board to accept and approve release of payment to Jayne Miller in accordance to the LAP agreement. Carr 2<sup>nd</sup> the motion. Miller again stated she would not cast a vote, due to a conflict of interest. Motion was passed by a majority vote: In favor: Carr, Harper, Krahmer, Olson, and McKinley. No vote cast by: Miller.*

**Compost Facility – Engineered Design**

*Olson indicated to the Board that a motion was needed to approve the new engineered design for a Manure Compost Facility.*

**ACTION:**

*Miller motioned for the Board to accept and approve the newly engineered construction drawing for a Manure Storage and Compost Facility, and to authorize final payment to the engineer for his services. Carr 2<sup>nd</sup> the motion. There was no further discussion. Motion passed by unanimous vote.*

**MEETING WAS ADJOURNED AT 9:13 PM.**

Next meeting: Wednesday, **April 7, 2010** and beginning at **7:00 PM.**  
Location: Salem USDA's Service Center Conference Room  
650 Hawthorne Ave SE, Ste. #130, Salem, OR 97301-5894

**Minutes submitted by Janice Calkins**