

Marion Soil and Water Conservation District Board of Directors Meeting – 02/07/2018

Handouts and attachments available on request

Location: Marion SWCD Conference Room
338 Hawthorne Ave. NE, Salem, OR 97301
Date: Wednesday, February 7, 2018
Time: 6:05 PM to 7:35 PM

Date Approved: 3/7/2018
Recorder: Tom Wilson
Chair: Tim Bielenberg

ATTENDANCE:

<u>Directors</u>	<u>Associates</u>	<u>Staff</u>	<u>Guests / Partners</u>
Bielenberg, Tim	Fields, Mark	Keppinger, Jane	Bachelor, Les (NRCS)
Hetsel, Ken (via Phone)	Hardy, Lee	Wilson, Tom	Esch, Devan (Auditor)
Walker, Scott	Bovee, Jeffrey		Schlag, Scott (Auditor)
DeSantis, Bob			Stevenson, Brent (Santiam WCD)

BOARD MEETING *NO QUORUM PRESENT TO START*

CALL TO ORDER: Chair Bielenberg called the Board Meeting to order at 6:05 PM. Administrative Assistant Wilson noted that the meeting was being recorded.

SPECIAL RECOGNITION / SPECIAL ACKNOWLEDGEMENTS / SPECIAL BOARD ACTION: One Audubon grant was awarded and a second grant OWEB Small Grant was recommended for funding and is awaiting OWEB to approve. OACD lower Willamette basin meeting on 2/28 from 9 to Noon in Hillsboro. Tuesday 2/13/18 is the annual meeting, doors open at 5:30. Irrigation Workshop for landowners last week went well.

PUBLIC COMMENTS: None

PRESENTATION: Mr. Esch, with Grove Mueller and Swank, presented the audit and answered questions from the board.

AGENDA CHANGES: Bachelor brought two conservation plans for the board he would like to present, but there is no quorum, yet. Walker would like to discuss going to CONNECT in April.

NATURAL RESOURCE CONSERVATION SERVICE REPORT: Bachelor presented 2 plans during the meeting and answered questions. He also presented information to be given out at the local work group, in case directors could not attend.

6:35 – Hetsel joined by phone. **Quorum Present.**

PUBLIC or BOARD COMMENTS ON CONSENT AGENDA: None

CONSENT AGENDA: Bielenberg presented the Consent Agenda; he asked Board Members to state any comments or conflicts of interest.

A. **MARION SWCD MINUTES:** January 3, 2018 Meeting Minutes

B. **ACTION ITEMS:**

B1. NRCS Conservation Plans (Sublime Organics, Mullen Farms)

- B2. Approve CLEAR Grant-Yoshikai Elementary-Outdoor School at Camp Cascade for \$1,000
- B3. Approve USGS Invoice 1st Qtr. 2017 for \$6,150
- B4. Approve IGA with ODA Pesticide Stewardship Program to Reimburse Marion SWCD \$5,000
- B5. Approve Paying Remaining OACD Dues of \$4,000

ACTION: Walker moved for the Board to approve and adopt the items contained in the Consent Agenda. 2nd by DeSantis; passed unanimously 4-0.

UNFINISHED BUSINESS

- A. Accept 2016-17 Financial Audit Report (*postponed*)

NEW BUSINESS:

- A. Appoint 2018-2019 Budget Officer:

ACTION: Walker moved to appoint Keppinger, 2nd by DeSantis; passed unanimously 4-0

- B. Approve SDAO Longevity Credit and Rate Lock Agreement:

ACTION: Walker moved to accept the longevity credit and rate lock, 2nd by DeSantis; passed unanimously 4-0

- C. Bid for Brush Removal on ODOT Property across from Office (*postponed*)

- D. Discuss SWCD Employee Status Change/North Santiam Watershed Council Employee Need

- Possible new staff to start July 1st to start cross training with Crouse as he plans to retire.
- McCoun of North Santiam WC has lost her last employee and wants to share staff with the District.
- Walker suggested putting money in the budget for this position and Keppinger said there is money in the current budget for it. Walker would like to see a job description.

- E. OACD Lower Willamette Basin Chair Candidates/Voting:

ACTION: Walker moved to vote for Hetsel, 2nd by DeSantis passed; unanimously 4-0

- F. Administrative Committee Report from January Meeting/Recommendations (*postponed*)

- G. Directors attending CONNECT:

ACTION: Walker moved for the board to pay the normal expenditures for him attending CONNECT, 2nd by DeSantis, passed unanimously 4-0

- H. Water rights workshop: Is on November 6 2018 at Keizer Community Hall. Budget for workshop is \$4,000 to \$5000. SWCD will seek sponsorship to cover cost of workshop and will charge for lunch. Keppinger needs Board Chair to sign room rental agreement with City of Keizer to reserve room as it is beyond her authority and then food estimates to reserve food for event.

Walker moved to approve sponsoring the workshop and entering into contracts to reserve the room at Keizer Community Center and for the food catering, 2nd by Hetsel.

Stevenson stated that the presenter, a lawyer, is suing other irrigation districts, and it could be political. Discussion followed regarding presenter's credentials. **Motion Passed unanimously 4-0.**

FINANCIAL REPORT

Keppinger provided the Board with the January financial reports. The QuickBooks reconciliation detail report showed that as of the close of business **Jan 31, 2018** the balance held under the Local Government Investment Pool (LGIP) to be **\$2,689,478.86**.

The account for the 125 Flex Plan had a balance of **\$1,438.29** on **January 31, 2018**. The balance of the District's checking account on **January 31** was **\$95,034.29**. The District's checking account activity report for January was reviewed and all questions regarding the checks paid out were addressed.

Walker moved for the Board to approve the financial report as presented. Motion was 2nd by DeSantis, Motion passed 4-0.

7:00 Hetsel left the teleconference.

REPORTS FROM DIRECTORS, COMMITTEES, AGENCIES, STAFF

- A. Oregon Association of Conservation Districts (OACD) – New Executive Director is working.
- B. Marion Co. Water Quality Advisory Meeting/Ag Heritage Program Update – None
- C. Community Events/Meetings – None

Stevenson reported on the Detroit Lake temperature tower install planning. He stated there are many options, but no details on how or what to mitigate. One option is to return to live flow (water in = water out; no storage). Stevenson said there are 1500 acres of water rights for stored water. Construction is slated to start in 2021. Many of the cities have Jr. water rights, and at risk of losing water. Salem has only 6 days use of stored water. The Willamette feasibility study by Corps of Engineer and Oregon WRD is looking at divvying up stored water of Willamette reservoirs, because municipal users have no way to go for water rights of surface waters. Also, fishery agencies want their water kept instream.

MEETING WAS ADJOURNED BY CHAIR BIELENBERG AT 7:33 PM.

Minutes submitted by Tom Wilson, Administrative Assistant. Attachments and handouts are available upon request.

Upcoming Meeting Dates:

Marion SWCD 46 th Annual Meeting Location:	Tuesday, February 13, 2018 from 5:30pm to 8:30pm Macleay Conference and Retreat Center 2887 74 th Avenue SE, Salem, OR 97317
Next Regular Board Meeting: Location:	Wednesday, March 7, 2018 beginning at 6:00 PM Marion SWCD Multnomah Falls Conference Room 338 Hawthorne Ave NE, Salem, OR 97301

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