

Marion Soil and Water Conservation District
Board of Directors Meeting – 04/03/2019
Handouts and attachments available on request

Location: Marion SWCD Conference Room
338 Hawthorne Ave. NE, Salem, OR 97301
Date: Wednesday, April 03, 2019
Time: 7:03 PM to 9:55 PM

Approved: 05/09/2019
Recorder: Tom Wilson
Chair: Terry Hsu

ATTENDANCE:

Directors

Krahmer, Doug
Walker, Scott
Hsu, Terry
Koch, Rochelle

Associates

Budeau, Dave
Fields, Mark

Staff

Keppinger, Jane
Wilson, Tom
Bishop, Brandon

Guests / Partners

Baldwin, Charles (Sustainable Silverton)
Obsidian-Garber, Kierston (Straub Outdoors)
Alexander, Catherine (Straub Outdoors)
Bastasch, Rick (Straub Outdoors)
Hawkins, Riley (Straub Outdoors)
Mathews, Kate (Straub Outdoors)
Baucum, Lena (Straub Outdoors)
Feltner, Penny (Straub Outdoors)
Bravo, Ayotzi (Straub Outdoors)
Temple, Ray (Audubon Society)
Johnson, Tim (Audubon Society)

CALL TO ORDER: Chairman Hsu called the meeting to order at 7:03 PM. Introductions were made and Administrative Assistant Wilson stated the meeting was being recorded. Audio recording available on request.

SPECIAL RECOGNITION / SPECIAL ACKNOWLEDGEMENTS / SPECIAL BOARD ACTION: None

PUBLIC COMMENTS: None

BOARD PRESENTATIONS:

Straub Outdoors - Catherine Alexander – see PowerPoint on 2018 in Review (Hand Out #1, electronic copy in folder).

Sustainable Silverton - Charles Baldwin – see handout regarding Silverton Energy Plan (HO#2)

ADDITIONAL AGENDA ITEMS:

- Walker asked to clarify Instructions to the budget officer (Keppinger) regarding moving catastrophic/unanticipated funds into general fund. Keppinger replied there would need to be a resolution *Added to unfinished business F.*

CONSENT AGENDA: Hsu asked Board Members to state any comments or conflicts of interest with the consent agenda.

A. **MARION SWCD MINUTES**

1. Approve March 06, 2019 Meeting Minutes

B. **ACTION ITEMS:**

1. Approve NRCS Conservation Plans (None Presented)

2. CLEAR Grants – Salem Audubon for Traveling Nature Education Scholarships \$1,000; South Salem H.S. Field Trip to Opal Creek \$1,000 for Transportation.

Discussion:

- Krahmer missed the last meeting and commented that the minute format had been changed to limit discussion. He requested more information be included as he can't ask for clarifications if he doesn't know the discussions.
- Alexander suggested asking Nusbaum which version is best and add the presentation as an addendum.

ACTION: Krahmer moved for the Board to approve the consent agenda as presented. 2nd by Koch, PASSED 4-0.

FINANCIAL REPORT: Balances as of 3/31/2019:

- Local Government Investment Pool (LGIP) was **\$2,535,211.03**
- 125 Flex Plan Account was **\$12,128.53**
- Checking account was **\$49,345.55**

Discussion:

- Native Plant Sale was a big success.
- There are two scholarships, one for \$2000 and one for \$1000 and paid straight to the school.

ACTION: Krahmer moved for the Board to approve the March financial report as presented. 2nd by Walker, PASSED 4 – 0.

UNFINISHED BUSINESS:

- A. Approve Contractor/Amount for Manager 360 Review Process: Postponed
- B. Vote on Draft OACD Bylaws and Staff

Discussion:

- Walker has concerns regarding elected members of OACD not being members of their respective board. The change allows district managers to be on the executive committee. He feels the executive committee should all be elected board members.
- Krahmer replied that district managers play an important role because of their institutional knowledge and must be voted in by the OACD board.

ACTION: Walker moved for the Board to adopt OACD bylaws IF ONLY ONE district manager be allowed on the OACD executive board. 2nd by Krahmer, PASSED 4-0.

ACTION: Krahmer moved for the Board to nominate 9 of 12 people presented (HO #3): Bergman, Ferrell, Newton, McDonald, Straughan, Bailey and Riggsby. 2nd by Walker, PASSED 4-0.

- C. Discuss Comments/Draft of Revised 5yr. Strategic Plan: Postponed
- D. Review/Approve SWCD Revised Logo Designs

ACTION: Walker moved for the Board to approve the Marion SWCD revised logo with the font from the bottom logo with the colors of the middle logo, as presented. 2nd by Koch, PASSED 4-0.

E. Comments/Discussion on Draft Marion SWCD Conservation Cover Crop Program Outline

Discussion:

- The financial need is \$37,500 for FY 2019-20. Keppinger needs funding allocated for next year's budget. The details will be finalized by July. It is a 3-year program and open to all landowners, even if they are already using cover crops.
- Krahmer likes the two-fold method of saving topsoil and building soil structure with an incentive, and if the grower intends to sell the cover crop, they should be given less money.
- Krahmer suggested a scoring matrix that gives priorities to new cover crops, and Walker agreed to direct the program towards those that don't use cover crops.

ACTION: Koch moved for the Board to approve \$37,500 as a line item in the budget, with modification of the draft program by the board. 2nd by Hsu, PASSED 4-0.

F. Clarify Instructions to budget officer regarding moving catastrophic/unanticipated funds into general fund.

Discussion:

- Keppinger gave District history regarding renting buildings and funding programs
- Krahmer said in the past the board has intentionally set it aside to make it harder to access.
- Keppinger needs a resolution to abolish funds and create a new fund.

No vote; Postponed until next meeting to draw a up resolution.

NEW BUSINESS:

A. Clarify/Discuss SWCD Committee Structure

Discussion:

- Krahmer stated that he wants to have Hsu include Keppinger and staff in the committee process.
- Hsu stated only committee members (not all board members present) can vote and recommend board actions at committee meetings. Staff will be assigned to committees.
- Hsu clarified that the education and outreach committee has awarded funds up to \$1000 before but feels like spending money should be the role of the board, not a committee. Committees will not be able to award funds.

B. Approve Resolution Correcting 2018-2019 Budgeted Amounts in Vehicle Reserve Fund for Cash Carryover/Purchase of Vehicle

Discussion: Keppinger stated that last year the District did not spend the allocated funds and needs to modify the budget before 6/30/19.

ACTION: Hsu moved for the Board to approve the resolution (#040319) correcting 2018-19 budget amounts in the vehicle reserve fund as presented. 2nd by Krahmer, PASSED 4-0.

C. Approve Landowner Assistance Program Applicant Funding 3rd Cycle

Discussion:

- Walker would like to see the assigned planner more prominently on the list.
- Koch would like to have the name of the operator and number of acres in the title and easily accessible.

ACTION: Hsu moved for the Board to approve LAP applicant funding 3rd cycle as presented. 2nd by Krahmer PASSED 4-0.

D. Discuss/Approve to Negotiate Lease with Potential Office Renters

Discussion:

- Keppinger stated that OACD and NOWC (Network of Oregon Watershed Councils) would like to rent 3-4 offices on the ground floor.
- She expects the rental range to be between \$1600 – \$2000 per month.

ACTION: Krahmer moved for the Board to approve Keppinger to negotiate a lease with potential office renters, to be brought to the board. 2nd by Walker, PASSED 4-0.

E. Discussion to Assist Marion County with Maintenance on Mitigation Sites – Information only

F. Request Agenda Topics for May 1, 2019 Board Meeting

- Claggett Creek Watershed Council Presentation

UPCOMING SWCD BOARD MEETING AND EVENT DATES:

- April 9, 2019 OACD Annual Board Meeting – Sun River, Oregon
- May 1, 2019 Marion SWCD Board Meeting

MEETING WAS ADJOURNED BY CHAIR HSU AT 9:55 PM.

Minutes submitted by Tom Wilson, Administrative Assistant. Attachments and handouts are available upon request.

Upcoming Meeting Dates:

Next Regular Board Meeting:

Thursday May 09, 2019 beginning at 7:00 PM

Location:

Marion SWCD Multnomah Falls Conference Room
338 Hawthorne Ave NE, Salem, OR 97301

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