

**Marion Soil and Water Conservation District
BOARD MEETING
08/07/2019**

Location: Marion SWCD Conference Room
338 Hawthorne Ave. NE, Salem, OR 97301
Date: Wednesday August 7, 2019
Time: 7:05 PM to 9:00 PM

Approved: Sept. 4, 2019
Recorder: Tom Wilson
Chair: Terry Hsu

ATTENDANCE:

<u>DIRECTORS</u>	<u>ASSOCIATES</u>	<u>STAFF</u>	<u>GUESTS</u>
Olson, Darin	Hardy, Lee	Keppinger, Jane	
Koch, Rochelle	Budeau, Dave	Wilson, Tom	
Hsu, Terry	Fields, Mark		
Walker, Scott			
Bielenberg, Tim			

CALL TO ORDER: Secretary Walker called the meeting to order at 7:05 PM.

ANNOUNCEMENTS: Koch participated in the “Soil your Undies” campaign. She said it was a great experience and Meredith Hoffman (staff) did a great job. Walker attended the annual meeting at Straub. Keppinger stated the LAP window closed yesterday and there are two applications for the new cover crop program.

At this time Chair Hsu arrived (7:10).

PUBLIC COMMENTS: None

AGENDA APPROVAL / CHANGES: Hsu would like to move 7 K (District Policies) up to after Approve Minutes.

AGENCY / COMMITTEE REPORTS:

- **Ad-Hoc Building:** Koch and Walker visited Clackamas SWCD and gave a summary (see handout). Walker asked for input on how to proceed. Bielenberg wanted to meet with the current landlord to see what he has to offer. Olson suggested looking around the entire county for space. Hsu wants to see 3 or 4 price comparisons with pros and cons listed by site.
- **Education:** Walker stated the committee discussed expanding scholarships. Walker commented that Jenny Ammon would like to go to a conference in Denver, and the board needs to allocate funds. He talked about the computerized grant software FOUNDANT the staff requested. The cost is \$7500 a year, with a \$3500 up front cost. He said he thought it was worth a try for a year or two. Olson asked about the cost involved with updating the grants when necessary. Keppinger answered that they allow some administration, without additional costs.
Discussion regarding pros and cons of different programs.

FINANCIAL REPORT:

- Local Government Investment Pool (LGIP) as of 07/31/2019 was **\$2,071,011.30.**
- Checking account as of 07/31/2019 was **\$50,457.74.**

Discussion regarding Backyard Habitat Improvement Program.

ACTION: Walker moved for the Board to approve the July financial report as presented. 2nd by Hsu; PASSED 4-1 (Olson NAY)

DISCUSSION ITEMS:

- A. Manager 360 Review Report

Hsu would like to use the SDAO consulting services and George Dunkle. There is an additional charge (\$500) for having HR Answers present the review, and Olson suggested using Dunkle instead. Hsu will contact HR Answers and Dunkle.

ACTION ITEMS

- A. July 17, 2019 Board Meeting Minutes

ACTION: Olson moved for the Board to approve the July 17 Board minutes as amended. 2nd by Koch PASSED 5-0.

- B. NRCS Conservation Plans: None
- C. (From K) District Policies: There were 38 policies presented in chronological order. To be discussed next board meeting.
- D. CLEAR Grants-Salem Audubon Society-Community Presentations Costs \$835; Queen of Peace School-Environmental Instructors for Classes/Field Trips for \$900

ACTION: Walker moved for the education committee to review CLEAR Grants and bring them to the board with a recommendation, Olson 2nd. Passed 5-0.

ACTION: Olson moved for the Board to approve the CLEAR Grants as presented above. Discussion regarding Queen of Peace instructional compensation. No second; DIED

ACTION: Olson moved for the Board to approve the CLEAR Grant for Salem Audubon as presented above. 2nd Koch. Passed 5-0.

- E. Revised SWCD Grant Limit Cap Policy

Olson had a problem with the language regarding final board approval of all grant applications. Walker questioned the term “non-profit” as it applies to community groups who may not have a 501/C/3 designation. *Discussion regarding cap limits and getting projects on the ground.* Walker commented it affects all grant program, not just LAP. Hsu would like to see “The Board of Directors has final approval authority for all grant program applications” removed.

Walker moved to table until the next meeting. No second. DIED

ACTION: Olson moved for the Board to approve the Revised Grant Limit Cap to \$22,500. 2nd by Bielenberg; PASSED 5-0.

- F. USGS Invoice for \$6405 3rd Qtr. (April-June 2019) Current Services

ACTION: Olson moved for the Board to approve the USGS 3rd quarter invoice as presented above. 2nd by Hsu; PASSED 5-0.

G. Discuss/Approve New USGS Agreement for FY 2020-Total Increase \$1080

ACTION: Olson moved for the Board to approve the new USGS Agreement for FY 2020 as presented above. 2nd by Walker; PASSED 5-0.

H. OWEB 2019-2021 Funding Agreement for ODA Grant

ACTION: Olson moved for the Board to approve the OWEB 2019-21 Funding Agreement as presented. 2nd by Walker; Discussion regarding staff time. PASSED 5-0.

I. OACD Annual Dues Amount

ACTION: Walker moved for the Board to approve the OACD Dues amount of \$5000 as presented above. 2nd by Olson; PASSED 5-0.

J. Discuss/Approve Resolution and Dues to Join Mid-Willamette Valley Council of Governments

Keppinger explained that MWVCG helped the District deal with ARC/GIS problems. The district will be able to use ARC Collector on-line with their help. They are a potential partner with many opportunities for contract labor and technical help. Koch stated it would be a commitment, and Keppinger said she would invite the executive director to a board meeting.

K. Employee Conference Travel to Colorado in November 2019

ACTION: Olson moved for the Board to approve employee conference travel for (\$1370) as presented. 2nd by Hsu PASSED 5-0.

L. Agenda Items for September Board Meeting

- Director Travel Policy – to Admin Committee

MEETING WAS ADJOURNED BY CHAIR HSU AT 8:57 PM.

Minutes submitted by Tom Wilson, administrative assistant. Handouts and audio available by request

Upcoming Meeting Dates:

Next Regular Board Meeting:

September 4, 2019 beginning at 6:00 PM

Location:

Marion SWCD Multnomah Falls Conference Room
338 Hawthorne Ave NE, Salem, OR 97301

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