

Fiscal Year 2022-2023

**MSWCD Proposed Budget**  
**As Approved by the Budget Committee**



**RESOURCES**  
**General Fund**  
(Fund)

**Marion Soil and Water Conservation District**  
(Name of Municipal Corporation)

Historical Data				RESOURCE DESCRIPTION	Budget for Next Year 2022-23		
Actual		Adopted Budget This Year 2021-2022	Proposed By Budget Officer		Approved By Budget Committee	Adopted By Governing Body	
Second Preceding Year 2019-2020	First Preceding Year 2020-2021						
1	1,087,572	1,179,260	1,342,209	1 Available cash on hand* (cash basis) or	1,527,736	1,527,736	1
2				2 Net working capital (accrual basis)			2
3	26,306	27,236	25,000	3 Previously levied taxes estimated to be received	27,000	27,000	3
4	26,574	10,477	10,000	4 Interest	10,000	10,000	4
5	0	802,877	0	5 Transferred IN, from other funds			5
6				6 <b>OTHER RESOURCES</b>			6
7	15,469	14,362	15,000	7 Native Plant and Tree Sale	20,000	20,000	7
8	23,732	45,099	4,800	8 Rents	4,800	4,800	8
9	130,876	118,282		9 Federal, State & all other grants, gifts, allocations & Donations <i>(lines 9-12 were previously combined)</i>			9
10			207,895	10 Oregon Department of Agriculture grants	228,762	228,762	10
11			55,000	11 Federal, State and Local Grants	55,000	55,000	11
12			55,000	12 Refunds, gifts, donations, other allocations	55,000	55,000	12
13			12,000	13 Sale of Equipment/Vehicle	2,000	2,000	13
14				14			14
15				15			15
16				16			16
17				17			17
18				18			18
19				19			19
20				20			20
21				21			21
22				22			22
23				23			23
24				24			24
25				25			25
26				26			26
27				27			27
28				28			28
29	1,310,528	2,197,593	1,726,904	29 Total resources, except taxes to be levied	1,930,298	1,930,298	29
30			1,258,646	30 Taxes estimated to be received	1,329,383	1,329,383	30
31	1,172,465	1,227,008		31 Taxes collected in year levied			31
32	<b>2,482,993</b>	<b>3,424,601</b>	<b>2,985,550</b>	32 <b>TOTAL RESOURCES</b>	<b>3,259,681</b>	<b>3,259,681</b>	<b>32</b>

**REQUIREMENTS SUMMARY**  
ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

General Fund  
(name of fund)

Marion Soil and Water Conservation District  
(name of Municipal Corporation)

Historical Data			REQUIREMENTS FOR: <b><u>Natural Resources</u></b>	Budget For Next Year 2022-23			
Actual		Adopted Budget		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
Second Preceding Year 2019-2020	First Preceding Year 2020-2021	This Year 2021-2022					
1			1	<b>PERSONNEL SERVICES</b>			1
2	<i>previously under District Operations</i>	303,000	2	Salaries	381,210	381,210	2
3	<i>previously under District Operations</i>	97,500	3	Benefits	124,990	124,990	3
4			4				4
5			5				5
6			6				6
7			7				7
8	0	0	8	<b>TOTAL PERSONNEL SERVICES</b>	<b>506,200</b>	<b>506,200</b>	8
9		4.45	9	<b>Total Full-Time Equivalent (FTE)</b>	<b>5.15</b>	<b>5.15</b>	9
10			10	<b>MATERIALS AND SERVICES</b>			10
11	33,895	23,463	11	Natural Resources Materials & Services <i>(previously: Grant Expenses-Materials &amp; Services; with addition of costs associated with providing technical services)</i>	165,624	165,624	11
12	211,538	244,149	12	Conservation Grants <i>(Incorporates: Conservation Projects/Special Projects Grant Program, Cost Share Grant Program-Landowner Assistance Program, Awarded Funds from Previous Year Landowner Assistance Program, and Conservation Cover Crop Program.)</i>	761,786	761,786	12
13	17,885	14,829	13	Invasive Species Program Expenses	34,000	34,000	13
14	10,802	9,290	14	Native Plant and Tree Sale Expenses	14,000	14,000	14
15	<i>previously under District Operations</i>	30,000	15	Water Flow Program (with USGS) <i>(previously under Contracted S</i>	30,000	30,000	15
16			16				16
17			17				17
18			18				18
19			19				19
20			20				20
21			21				21
22			22				22
23			23				23
24			24				24
25	<b>274,120</b>	<b>291,731</b>	25	<b>TOTAL MATERIALS AND SERVICES</b>	<b>1,005,410</b>	<b>1,005,410</b>	25
26			26	<b>CAPITAL OUTLAY</b>			26
27			27				27
28			28				28
29			29				29
30			30				30
31			31				31
32	0	0	32	<b>TOTAL CAPITAL OUTLAY</b>	0	0	32
33	<b>274,120</b>	<b>291,731</b>	33	<b>ORGANIZATIONAL UNIT / ACTIVITY TOTAL</b>	<b>1,511,610</b>	<b>1,511,610</b>	33

**FORM  
LB-30**

**REQUIREMENTS SUMMARY**  
ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

General Fund  
(name of fund)

Marion Soil and Water Conservation District  
(name of Municipal Corporation)

Historical Data			REQUIREMENTS FOR: <b><u>Education/Outreach</u></b>	Budget For Next Year 2022-23			
Actual		Adopted Budget This Year 2021-2022		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
Second Preceding Year 2019-2020	First Preceding Year 2020-2021						
1			1	PERSONNEL SERVICES			1
2	<i>previously under District Operations</i>	105,000	2	Salaries	132,876	132,876	2
3	<i>previously under District Operations</i>	34,500	3	Benefits	45,470	45,470	3
4			4				4
5			5				5
6			6				6
7			7				7
8	0	0	8	<b>TOTAL PERSONNEL SERVICES</b>	<b>178,346</b>	<b>178,346</b>	8
9		1.50	9	<b>Total Full-Time Equivalent (FTE)</b>	<b>1.85</b>	<b>1.85</b>	9
10			10	MATERIALS AND SERVICES			10
11	1,805	694	11	Educational Expenses and Supplies	7,400	7,400	11
12	14,111	3,559	12	Educational Projects/CLEAR Grant Program	20,000	20,000	12
13	0	0	13	Backyard Habitat Improvement Program Expenses	10,000	10,000	13
14	4,027	13,699	14	Marketing/Public Relations/Community Outreach Expenses	50,500	50,500	14
15			15				15
16			16				16
17			17				17
18			18				18
19			19				19
20			20				20
21			21				21
22			22				22
23			23				23
24			24				24
25			25				25
26			26				26
27	19,943	17,952	27	<b>TOTAL MATERIALS AND SERVICES</b>	<b>87,900</b>	<b>87,900</b>	27
28			28	CAPITAL OUTLAY			28
29			29				29
30			30				30
31			31				31
32			32				32
33			33				33
34			34				34
35	0	0	35	<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	35
36	19,943	17,952	36	<b>ORGANIZATIONAL UNIT / ACTIVITY TOTAL</b>	<b>266,246</b>	<b>266,246</b>	36

**REQUIREMENTS SUMMARY**

ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

**FORM  
LB-30**

**General Fund**

**Marion Soil and Water Conservation District**

(name of fund)

(name of Municipal Corporation)

Historical Data			REQUIREMENTS FOR: <b>Administration</b>	Budget For Next Year 2022-23			
Actual		Adopted Budget This Year 2021-2022		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
Second Preceding Year 2019-2020	First Preceding 2020-2021						
1			1	<b>PERSONNEL SERVICES</b>			1
2	471,149	472,431	2	Salaries (now split by unit)	325,213	325,213	2
3	166,621	160,848	3	Benefits	99,712	99,712	3
4			4				4
5	<b>637,770</b>	<b>633,279</b>	5	<b>TOTAL PERSONNEL SERVICES</b>	<b>424,925</b>	<b>424,925</b>	5
6	<b>8.22</b>	<b>8.16</b>	6	<b>Total Full-Time Equivalent (FTE)</b>	<b>3.50</b>	<b>3.50</b>	6
7			7	<b>MATERIALS AND SERVICES</b>			7
8			8				8
9	5,221	570	9	Annual Meeting, Celebration & Report	8,000	8,000	9
10	6,742	10,204	10	Communications <i>(incorporates: Telephone and Cell Phones, DSL Internet)</i>	11,000	11,000	10
11	64,895	64,801	11	Contracted Services <i>(incorporates: Contracted Services, Large Printing/Copying, Equipment Rental/Lease)</i>	164,750	164,750	11
12	14,949	12,987	12	Dues, Memberships, Subscriptions <i>(previously: Organizational Dues and Subscriptions)</i>	15,000	15,000	12
13	197,336	192,847	13	Facilities <i>(incorporates: Office Rent/Maintenance (historical) and adds utilities and related costs associated with operating facility)</i>	97,850	97,850	13
14	19,200	23,262	14	Insurances <i>(previously: Insurance &amp; Fidelity Bond)</i>	25,000	25,000	14
15	14,500	13,976	15	IT Services <i>(previously: Computer System Monthly Maintenance)</i>	24,000	24,000	15
16	8,277	10,238	16	Supplies <i>(incorporates: Office Supplies and Janitorial Supplies, Postage, Reference Books, Field Supplies)</i>	15,100	15,100	16
17	13,011	12,476	17	Professional Services <i>(incorporates: Professional Services, Audit)</i>	46,200	46,200	17
18	7,219	2,305	18	Staff and Director Travel and Training	35,000	35,000	18
19	3,664	3,337	19	Vehicle Operation and Maintenance	3,000	3,000	19
20			20				20
21			21				21
22			22				22
23			23				23
24			24				24
25			25				25
26			26				26
27	<b>355,014</b>	<b>347,003</b>	27	<b>TOTAL MATERIALS AND SERVICES</b>	<b>444,900</b>	<b>444,900</b>	27
28			28	<b>CAPITAL OUTLAY</b>			28
29			29				29
30			30				30
31			31				31
32	<b>0</b>	<b>0</b>	32	<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	32
33	<b>992,784</b>	<b>980,282</b>	33	<b>ORGANIZATIONAL UNIT / ACTIVITY TOTAL</b>	<b>869,825</b>	<b>869,825</b>	33

**REQUIREMENTS SUMMARY**  
NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM

**General Fund**  
(name of fund)

**Marion Soil and Water Conservation District**  
(name of Municipal Corporation)

	Historical Data			REQUIREMENTS DESCRIPTION <b><u>NOT ALLOCATED</u></b>	Budget For Next Year 2022-23			
	Actual		Adopted Budget This Year 2021-2022		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2019-2020	First Preceding 2020-2021						
1				1 PERSONNEL SERVICES NOT ALLOCATED				1
2				2				2
3				3				3
4	0	0	0	4 TOTAL PERSONNEL SERVICES	0	0		4
5				5 Total Full-Time Equivalent (FTE)				5
6				6 MATERIALS AND SERVICES NOT ALLOCATED				6
7				7				7
8				8				8
9	0	0	0	9 TOTAL MATERIALS AND SERVICES	0	0		9
10				10 CAPITAL OUTLAY NOT ALLOCATED				10
11	1,447	9,937	15,000	11 Office Equipment/Furniture/Computer Hardware & Software	15,000	15,000		11
12			23,000	12 Vehicle (see Vehicle Reserve Fund for historical)	15,000	15,000		12
13			135,000	13 Fixed Assets - Facilities	135,000	135,000		13
14	1,447	9,937	173,000	14 TOTAL CAPITAL OUTLAY	165,000	165,000		14
15				15 DEBT SERVICE				15
16				16				16
17				17				17
18	0	0	0	18 TOTAL DEBT SERVICE	0	0		18
19				19 SPECIAL PAYMENTS				19
20	11,000	5,000	10,000	20 Sponsorship/Support of Local Community Events	10,000	10,000		20
21	4,440	2,200	3,500	21 Scholarships	4,500	4,500		21
22	0	0	12,500	22 Grant Match Funds for Watershed Councils/Other Entities	12,500	12,500		22
23			25,000	23 Conservation Projects with Partners	25,000	25,000		23
24				24				24
25	15,440	7,200	51,000	25 TOTAL SPECIAL PAYMENTS	52,000	52,000		25
26				26 INTERFUND TRANSFERS				26
27	0	0	0	27 Transfer to Unanticipated Projects & Catastrophic Loss Fund				27
28	0	750,000	0	28 Transfer to Building Reserve Fund				28
29				29				29
30				30				30
31				31				31
32	0	750,000	0	32 TOTAL INTERFUND TRANSFERS	0	0		32
33			195,000	33 OPERATING CONTINGENCY	195,000	195,000		33
34			0	34 RESERVED FOR FUTURE EXPENDITURE	0	0		34
35			200,000	35 UNAPPROPRIATED ENDING BALANCE	200,000	200,000		35
36	16,887	767,137	619,000	36 Total Requirements NOT ALLOCATED	612,000	612,000		36
37	1,286,846	1,289,965	2,366,550	37 Total Requirements for ALL Org.Units/Programs within fund	2,647,681	2,647,681		37
38	1,087,572	1,367,453		38 Ending balance (prior years)				38
39	2,391,305	3,424,555	2,985,550	39 TOTAL REQUIREMENTS	3,259,681	3,259,681		39

**FORM  
LB-11**

This fund is authorized and established by resolution number 030712B

**RESERVE FUND  
RESOURCES AND REQUIREMENTS**

Year this reserve fund will be reviewed to be continued or abolished.

Date can not be more than 10 years after establishment.

Review Year: **last reviewed in 2022**

on March 7, 2012, Amended and Readopted on May 3, 2017 for the following specified purpose: Unanticipated Projects and Catastrophic Loss

**Multipurpose Reserve Fund**  
(Fund)

**Marion Soil and Water Conservation District**  
(Name of Municipal Corporation)

Historical Data				DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2022-23		
Actual		Adopted Budget Year 2021-22	Proposed By Budget Officer		Approved By Budget Committee	Adopted By Governing Body	
Second Preceding Year 2019-20	First Preceding Year 2020-21						
1			1	RESOURCES			1
2	1,041,643	1,066,271	2	Cash on hand * (cash basis), or	316,271	316,271	2
3			3	Working Capital (accrual basis)			3
4			4	Previously levied taxes estimated to be received			4
5	24,628	0	5	Interest	0	0	5
6	0	0	6	Transferred IN, from other funds	0	0	6
7			7				7
8			8				8
9			9				9
10	1,066,271	1,066,271	10	Total Resources, except taxes to be levied	316,271	316,271	10
11			11	Taxes estimated to be received	0	0	11
12			12	Taxes collected in year levied			12
13	<b>1,066,271</b>	<b>1,066,271</b>	13	<b>TOTAL RESOURCES</b>	<b>316,271</b>	<b>316,271</b>	13
14			14	REQUIREMENTS **			14
15			15	Org. Unit or Prog. & Activity	Object Classification	Detail	15
16	0	0	16	Unant. Proj.		75,000	75,000
17			17				
18	0	0	18	Cat. Loss		241,271	241,271
19			19				
20	0	750,000	20	Transfer		to General Fund	
21			21				
22			22				
23			23				
24			24				
25			25				
26			26				
27			27				
28			28				
29			29	Ending balance (prior years)			
30			30	<b>UNAPPROPRIATED ENDING FUND BALANCE</b>			0
31	<b>0</b>	<b>750,000</b>	31	<b>TOTAL REQUIREMENTS</b>	<b>316,271</b>	<b>316,271</b>	31

\*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

\*\*List requirements by organizational unit or program, activity, object classification, then expenditure detail. If the requirement is "not allocated", then list by object classification and expenditure detail.

**FORM  
LB-11**

This fund is authorized and established by resolution number 061020A on June 10, 2020 for the following specified purpose: purchasing land, constructing a building or purchasing and/or remodeling an existing building to house District operations and employees.

**RESERVE FUND  
RESOURCES AND REQUIREMENTS**

**Building Reserve Fund**  
(Fund)

Year this reserve fund will be reviewed to be continued or abolished.

Date can not be more than 10 years after establishment.

Review Year: **Review Annually: Review in 2021**

**Marion Soil and Water Conservation District**  
(Name of Municipal Corporation)

Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2022-23					
Actual		Adopted Budget Year 2021-22		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body			
Second Preceding Year 2019-20	First Preceding Year 2020-21								
1			1	RESOURCES		1			
2		283,533	2	Cash on hand * (cash basis), or	262,307	262,307	2		
3			3	Working Capital (accrual basis)			3		
4			4	Previously levied taxes estimated to be received			4		
5	6,218	2,500	5	Interest	2,500	2,500	5		
6	750,000	0	6	Transferred IN, from other funds			6		
7			7				7		
8			8				8		
9			9				9		
10	756,218	286,033	10	Total Resources, except taxes to be levied	264,807	264,807	10		
11		0	11	Taxes estimated to be received			11		
12			12	Taxes collected in year levied			12		
13	<b>0</b>	<b>756,218</b>	<b>13</b>	<b>TOTAL RESOURCES</b>	<b>264,807</b>	<b>264,807</b>	<b>13</b>		
14			14	REQUIREMENTS **			14		
15			15	Org. Unit or Prog. & Activity	Object Classification	Detail	15		
16	495,794	286,033	16	Building	Cap. Outlay / Materials & Services	Remodel construction, property improvements	264,807	264,807	16
17			17					17	
18			18					18	
19			19					19	
20			20					20	
21			21					21	
22			22					22	
23			23					23	
24			24					24	
25			25					25	
26			26					26	
27			27					27	
28	20,000		28	Reserved for Future Expenditures				28	
29			29	Ending balance (prior years)				29	
30		0	30	<b>UNAPPROPRIATED ENDING FUND BALANCE</b>				30	
31	<b>0</b>	<b>515,794</b>	<b>31</b>	<b>TOTAL REQUIREMENTS</b>	<b>264,807</b>	<b>264,807</b>	<b>31</b>		

\*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year



**FORM  
LB-11**

This fund is authorized and established by resolution number 060601

on June 6, 2001 for the following specified purpose: To purchase vehicles to conduct District business

**RESERVE FUND  
RESOURCES AND REQUIREMENTS**

**Vehicle Reserve Fund**

(Fund)

Year this reserve fund will be reviewed to be continued or abolished.

Date can not be more than 10 years after establishment.

Review Year: **Fund dissolved 4/7/2021.**

**Marion Soil and Water Conservation District**  
(Name of Municipal Corporation)

Historical Data				DESCRIPTION RESOURCES AND REQUIREMENTS			Budget for Next Year 2022-23		
Actual		Adopted Budget Year 2021-22	Proposed By Budget Officer				Approved By Budget Committee	Adopted By Governing Body	
Second Preceding Year 2019-20	First Preceding Year 2020-21								
1			1	RESOURCES					1
2	74,703	52,877	2	Cash on hand * (cash basis), or			0	0	2
3			3	Working Capital (accrual basis)					3
4			4	Previously levied taxes estimated to be received					4
5			5	Interest					5
6			6	Transferred IN, from other funds					6
7			7						7
8			8						8
9			9						9
10	74,703	52,877	10	Total Resources, except taxes to be levied			0	0	10
11			11	Taxes estimated to be received					11
12			12	Taxes collected in year levied					12
13	<b>74,703</b>	<b>52,877</b>	<b>13</b>	<b>TOTAL RESOURCES</b>			<b>0</b>	<b>0</b>	<b>13</b>
14			14	REQUIREMENTS **					14
15			15	Org. Unit or Prog. & Activity	Object Classification	Detail			15
16	21,826	0	16	Vehicle	Cap. Outlay / Materials & Services	purchase of vehicle and/or accessories			16
17			17						17
18	0	52,877	18	Transfer		to General Fund			18
19			19						19
20			20						20
21			21						21
22			22						22
23			23						23
24			24						24
25			25						25
26			26						26
27			27						27
28			28						28
29			29	Ending balance (prior years)					29
30		0	30	<b>UNAPPROPRIATED ENDING FUND BALANCE</b>					30
31	<b>21,826</b>	<b>52,877</b>	<b>31</b>	<b>TOTAL REQUIREMENTS</b>			<b>0</b>	<b>0</b>	<b>31</b>

\*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

# Historical Budget Sheets



## Historical Budget Information (this is informational only)

FORM  
LB-20

### RESOURCES GENERAL FUND

Marion Soil and Water Conservation District

Fund

Name of Municipal Corporation

HISTORICAL				RESOURCE DESCRIPTION	Budget for Next Year		
Second Preceding 2019-2020	Actual First Preceding 2020-2021				Proposed by Budget officer	Approved By Budget Committee	Approved By Governing Body
				<b>Beginning Fund Balance:</b>			
1	1,087,572	1,179,260		1. Available cash on hand* or			
2				2. Working capital*			
3	26,306	27,236		3. Previously levied taxes est. to be recvd.			
4	26,574	10,477		4. Interest			
5				<b>5. OTHER RESOURCES</b>			
6	15,469	14,362		6. Native Plant and Tree Sale Income			
7	23,732	45,099		7. Rental Income			
8				8.			
9				9.			
10				10.			
11				11.			
12	130,876	118,282		12. Federal, State & All Other Grants, Gifts, Allocations & Donations			
13				13.			
14	0	52,877		14. Transfers from Other Funds - Vehicle Reserve Fund			
15	0	750,000		15. Transfers from Other Funds -Unanticipated Projects/Catastrophic Loss			
16	<b>1,310,529</b>	<b>2,197,593</b>		<b>16. Total resources, except taxes to be levied</b>			
17	<b>1,172,465</b>	<b>1,227,008</b>		<b>17. Taxes necessary to balance</b>			
18				18.			
19	<b>2,482,994</b>	<b>3,424,601</b>		<b>19. TOTAL RESOURCES</b>			

## Historical Budget Information (this is informational only)

FORM  
LB 31

Marion Soil and Water Conservation

### DETAILED EXPENDITURES GENERAL FUND

Marion Soil and Water Conservation Dis

Name of Fund		Name of Municipal Corporation		
HISTORICAL		Budget for Next Year		
Actual		Adopted Budget This Year	Approved By Budget Committee	Approved By Governing Body
Second Preceding 2019-2020	First Preceding 2020-2021			
9.25	8.16			
				Full Time Equivalent Employees (FTE)
1				<b>1. PERSONNEL SERVICES</b>
2	469,299	456,776		2. Wages
3	40,042	41,629		3. Social Security/Unemployment/Workers Comp.
4	0	15,655		4. Compensated Absences (Vacation/Comp. Time)
5	91,854	83,734		5. Health, Dental, Other Types of Insurance Coverages (i.e.Short or Long-term Disability, Accident etc.)
6	32,597	30,950		6. Retirement
7	1,828	1,809		7. Life Insurance
8	1,850	1,825		8. Personnel Awards
9	300	900		9. 125 Cafeteria Plan Expenses/Additional Insurances/Coverages
10	<b>637,770</b>	<b>633,279</b>		<b>10. TOTAL PERSONNEL SERVICES</b>
11				<b>11. MATERIALS AND SERVICES</b>
12	9,411	8,776		12. Professional Services
13	60,818	60,375		13. Contracted Services
14	5,221	570		14. Annual Meeting & Report
15	7,219	2,305		15. Staff and Director Travel and Training
16	14,949	12,987		16. Organizational Dues and Subscriptions
17	197,336	192,847		17. Office Rent/Maintenance & Office Leasing Realtor Commissions
18	5,357	8,105		18. Telephone and Cell Phones and Security System
19	17,976	23,262		19. Insurance & Fidelity Bond
20	14,500	13,976		20. Computer System Monthly Maintenance
21	3,500	3,700		21. Audit
22	6,406	8,809		22. Office Supplies and Janitorial Supplies
23	2,198	1,229		23. Postage
24	200	91		24. Reference Books
25	1,761	1,358		25. Large Job Printing/Copying
26	1,385	2,099		26. DSL Internet
27	2,599	3,068		27. Equipment Rental/Lease
28	3,664	3,337		28. Vehicle Maintenance Expense
29	0	109		29. Field Supplies
30	<b>354,500</b>	<b>347,001</b>		<b>30. SUB-TOTAL OPERATIONS MATERIAL AND SERVICES</b>

## Historical Budget Information (this is informational only)

FORM

### DETAILED EXPENDITURES

LB 31 Marion Soil and Water Conservation

GENERAL FUND

Marion Soil and Water Conservation Dis

HISTORICAL		Name of Fund		Name of Municipal Corporation		
				<b>Budget for Next Year</b>		
Actual Second Preceding 2019-2020	Actual First Preceding 2020-2021	EXPENDITURE DESCRIPTION		Adopted Budget This Year	Approved By Budget Committee	Approved By Governing Body
			<b>Conservation Program Expenses</b>			
1	7,500	37,680	1. Conservation Projects/Special Projects Grant Program			
2	14,111	3,559	2. Educational Projects/CLEAR Grant Program			
3	11,000	5,000	3. Sponsorship/Support of Local Community Events			
4	120,260	112,847	4. Cost Share Grant Program-Landowner Assistance Program			
5	10,802	9,290	5. Native Plant and Tree Sale Expenses			
6	4,400	2,220	6. Student Scholarships (Profit from Plant Sale)			
7	35,895	23,463	7. Grant Expenses-Materials & Services			
8	1,805	694	8. Educational Expenses Supplies & Materials			
9	4,027	13,699	9. Marketing/Public Relations/Community Outreach Expenses			
10	17,885	14,829	10. Invasive Species Program Expenses			
11	0	0	11. Backyard Habitat Improvement Program Expenses			
12	0	0	12. Stream Team Program Expenses			
13	52,298	93,622	13. Awarded Funds from Previous Year Landowner Assistance Program			
14	0	0	14. Grant Match Funds for Watershed Councils/Other Entities			
15	31,480	0	15. Conservation Cover Crop Program			
16	<b>311,463</b>	<b>316,903</b>	<b>16. SUB-TOTAL CONSERVATION PROGRAMS MATERIALS/SERVICES</b>			
17	<b>665,963</b>	<b>663,904</b>	<b>17. TOTAL OPERATIONS &amp; CONSERVATION MATERIALS &amp; SERVICES</b>			
18			18.			
19			<b>19. CAPITAL OUTLAY</b>			
20	0	9,937	20. Office Equipment/Furniture/Computer-Hardware & Software			
21			21.			
22	0	<b>9,937</b>	<b>22. TOTAL CAPITAL OUTLAY</b>			
23			23.			
24			<b>24. DEBT SERVICE FUND</b>			
25			25.			
26	0	<b>0</b>	<b>26. CONTINGENCIES</b>			
27			27.			
28			<b>28. TRANSFERS TO OTHER FUNDS</b>			
29			29.			
30	0	<b>0</b>	30. Transfer to Unanticipated Projects & Catastrophic Loss Fund			
31	0	750,000	31. Transfer to Building Reserve Fund			
32			32.			
33	0	<b>750,000</b>	<b>33. TOTAL TRANSFERS &amp; CONTINGENCIES</b>			
34	<b>1,303,733</b>	<b>2,057,119</b>	<b>34. Total Expenditures</b>			
35	0	<b>0</b>	<b>35. Unappropriated Ending Fund Balance</b>			
36	<b>1,303,733</b>	<b>2,057,119</b>	<b>36. TOTAL REQUIREMENTS</b>			

# Historical Budget Information (this is informational only)

FORM LB-11

RESERVE FUND

Year this reserve fund will be reviewed to be continued or abolished.  
Date can not be more that 10 years after establishment

RESOURCE AND REQUIREMENTS

Year this reserve fund will be reviewed to be continued or ab  
Date can not be more that 10 years after establishment.

**Review Year 2020**

**UNANTICIPATED PROJECTS, CATASTROPHIC LOSS RESERVE FUND**

**arion Soil and Water Conservation Distri**

HISTORICAL			Name of Fund	Name of Municipal Corporation		
Second Preceding 2019-2020	Actual		DESCRIPTION RESOURCE AND REQUIREMENTS	Budget for Next Year		
	First Preceding 202-2021			Adopted Budget This Year	Approved By Budget Committee	Approved By Governing Body
			<b>RESOURCES</b>			
			<b>Beginning Fund Balance:</b>			
1	1,041,643	1,066,271	1. Cash on hand* or			
2			2. Working capital *			
3			3. Previously levied taxes estimated to be received			
4			4. Earning from temporary investments			
5	0	0	5. Transferred from Genral Fund			
6			6. Federal and Local Grants			
7	0	0	7. Interest income			
8	0	0	8. Miscellaneous income			
9	1,041,643	1,066,271	<b>9. Total resources, except taxes to be levied</b>			
10			10. Taxes necessary to balance			
11			11. Taxes collected in year levied			
12	<b>1,041,643</b>	<b>1,066,271</b>	<b>12 TOTAL RESOURCES</b>			
			<b>REQUIREMENTS</b>			
1	0	0	1. Unanticipated Projects			
2	0	0	2. Catastrophic Loss			
3	0	750,000	3. Transfer to General Fund			
4			4.			
5			5.			
6			6.			
7			7.			
8			8.			
9			9.			
10			10.			
11			11.			
12			12.			
13			13.			
14			14.			
15	0	750,000	<b>15 .TOTAL TRANSFER TO GENERAL FUND</b>			
16	0	0	<b>16. RESERVED FOR FUTURE EXPENDITURES</b>			
17	<b>0</b>	<b>750,000</b>	<b>17. TOTAL REQUIREMENTS</b>			

# Historical Budget Information (this is informational only)

FORM LB-11

**RESERVE FUND**

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**RESOURCE AND REQUIREMENTS**

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**Review Year 2020**

**VEHICLE RESERVE FUND**

arion Soil and Water Conservation District

Name of Fund

Name of Municipal Corporation

HISTORICAL			DESCRIPTION RESOURCE AND REQUIREMENTS	Budget for Next Year		
Second Preceding 2019-2020	Actual First Preceding 2020-2021			Adopted Budget This Year	Approved By Budget Committee	Approved By Governing Body
			<b>RESOURCES</b>			
			<b>Beginning Fund Balance:</b>			
1	74,703	52,877	1. 8-1301 Cash on hand* or			
2			2. Working capital *			
3			3. Previously levied taxes estimated to be received			
4			4. Earning from temporary investments			
5	0	0	5. Transferred from other funds			
6			6. Federal and Local Grants			
7			7. Intetest income			
8			8. Miscellaneous income			
9	74,703	52,877	<b>9. Total resources, except taxes to be levied</b>			
10			10. Taxes necessary to balance			
11			11. Taxes collected in year levied			
12	<b>74,703</b>	<b>52,877</b>	<b>12. TOTAL RESOURCES</b>			
			<b>REQUIREMENTS</b>			
1			1.			
2	22,000	0	2. Purchase of Vehicle(s) and/or Vehicle Accessories			
3	0	52,877	3. Transfer to General Fund			
4			4.			
5			5.			
6			6.			
7			7.			
8			8.			
9			9.			
10			10.			
11			11.			
12			12.			
13			13.			
14			14.			
15	<b>52,703</b>	<b>0</b>	<b>15. RESERVED FOR FUTURE EXPENDITURES</b>			
16	<b>74,703</b>	<b>52,877</b>	<b>16. TOTAL REQUIREMENTS</b>			

## Historical Budget Information (this is informational only)

FORM LB-11

RESERVE FUND

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RESOURCE AND REQUIREMENTS

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**BUILDING RESERVE FUND**

**Review Year 2021**  
**arion Soil and Water Conservation Distri**

Name of Fund

Name of Municipal Corporation

HISTORICAL			DESCRIPTION RESOURCE AND REQUIREMENTS	Budget for Next Year		
Second Preceding 2019-2020	Actual First Preceding 2020-2021			Adopted Budget This Year	Approved By Budget Committee	Approved By Governing Body
			<b>RESOURCES</b>			
			<b>Beginning Fund Balance:</b>			
1	0	0	1. Cash on hand* or			
2			2. Working capital *			
3			3. Previously levied taxes estimated to be received			
4			4. Earning from temporary investments			
5	0	750,000	5. Transferred from Genral Fund			
6			6. Federal and Local Grants			
7	0	6,218	7. Interest income			
8			8. Miscellaneous income			
9	0	756,218	<b>9. Total resources, except taxes to be levied</b>			
10	0		10. Taxes necessary to balance			
11			11. Taxes collected in year levied			
12	<b>0</b>	<b>756,218</b>	<b>12 TOTAL RESOURCES</b>			
			<b>REQUIREMENTS</b>			
1	0	495,794	1. Purchase Land, Construct, Remodel New or Existing Office Building			
2	0		2.			
3			3.			
4			4.			
5			5.			
6			6.			
7			7.			
8			8.			
9			9.			
10			10.			
11			11.			
12			12.			
13			13.			
14			14.			
15	0	0	<b>15 .TOTAL TRANSFER TO GENERAL FUND</b>			
16	0	20,000	<b>16. RESERVED FOR FUTURE EXPENDITURES</b>			
17	<b>0</b>	<b>515,794</b>	<b>17. TOTAL REQUIREMENTS</b>			