





**Marion Soil and Water Conservation District (MSWCD)
Board of Directors Meeting Agenda **DRAFT**
Wednesday, March 1, 2023, 6:30 pm to 9:00 pm**

HB2560 requires that all Oregon public meetings held by a governing body of a public body, excluding executive sessions, must provide to members of the public an opportunity to access and attend the meeting by telephone, video or other electronic or virtual means. This meeting will be offered in-person at our location in Stayton, OR, by video conference, and by telephone. Please inform the MSWCD if you would like to attend in-person (as space is limited), contact by phone, 503-391-9927 or visit www.marionswcd.net at least 24 hours in advance for assistance.

-  **Link to Video Conference:** [\(Zoom\) Meeting Link \(Click Here\)](#)
-  **Meeting Telephone Number:** 1-253-215-8782
- Meeting ID:** 820 3388 4975 | **Passcode:** 639197
- Staff Contact:** Brenda Sanchez (503-871-7311) | brenda.sanchez@marionswcd.net

Agenda **DRAFT**

6:30 PM Start, Chair: Call Meeting to Order, Roll Call, and New Business?

Item #	Topic	Presenter	Purpose	Time
1	Public Comment	Public	Feedback	5 min.
2	District Snapshot	Sanchez	Report	5 min.
3	Treasurers Report September to December 2022	Budeau	Review Action	30 min.
4	USDA Services Report	Les Bachelor	Report	20 min.
5	Review of January 11 BM, February 1- Annual Meeting, February 8, BM, and February 16, Work Session 2023, Meeting Minutes	Budeau	Review Action	5 min.
6	Appoint Budget Committee Members	Olson	Procedure	10 min.
	a. 2023-2024 Budget Update	Sanchez	Report Discussion	10 min.
	b. Proposed-DRAFT Partner Grant Program Budget Placeholder	Sanchez	Discussion	15 min.
7	Administration and Operations Committee	Committee Chair		

	a. Updated Organizational Structure and Job Descriptions – moved from 2/8/23 agenda.	Sanchez	Review Action	10 min.
	b. Building Update ADA/ Cameras/ Doorbells Future of Building Renovation (Thoughts?)	Olson	Review	10 min.
8	Education and Outreach Committee	Committee Chair	Report	10 min.
9	Natural Resources Committee	Committee Chair	Report	10 min.
	a. Grant Limitations Policy-Revised 2023	TBD	Review Action	10 min.
10	Conservation Assistance Grants (Conservation Assistance Grants (CAG), Special Projects Grants (SPG), Cover Crop Program, and Salmon Watch)			
	a. Windsor Island SPG CAG Applications	TBD	Review Action	5 min.
	b. Extension Cancellation Requests	Olson	Review Action	5 min.

New Business


This section available to add new business and agenda additions.

Meeting Adjournment


Chair

Agenda Brief

Item #	Brief	Action/ Purpose
3	Please review the Treasurers Report September through December. We have been able to reconcile issues with the report and formatting. Sanchez will review each month's resources and expenditures for approval of the Treasurers Report. At the April Board meeting there will be the January and February 2023	Approve Treasurers Report

 Marion Soil and Water Conservation District complies with the American with Disabilities Act (ADA) and does not discriminate based on race, color, national origin, gender, religion, age, disability, political beliefs, sexual orientation, and marital or family status. If special physical, language, or other accommodations are needed for this meeting, please advise the District Manager at 503-391-9927 as soon as possible, and at least 48 hours in advance of the meeting.

	reports for review, where we will be back on schedule with the Treasurer Reports.	
6	Time to appoint Budget Committee members. A brief update and discussion regarding the 2023-2024 Budget will follow. Including a budget placeholder regarding a new proposed partner grant program.	Appoint Budget Committee members
7a	Provided is the updated organizational structure chart along with all the District Job descriptions.	Approve the updates to existing job descriptions.
7b	A building update and discussion regarding any potential renovation ideas. Provided are three sketches of idea alternatives for the ADA Entrance. Please review for discussion.	Provide your thoughts on the ADA Entrance
9a	We must update our Grant Limitation Policy based on new changes to the policy.	Review and approve the policy

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