

**Marion SWCD Board Meeting**  
January 5, 2022 @ 6:30 PM  
*Recording available on Request*

Location: Zoom Video Conference Call  
Date: 1/5/2022  
Time: 6:33 PM to 7:59 PM

Recorder: Tom Wilson  
Board Chair: Terry Hsu

**Call to Order:** Chair Sanchez @ 6:33 PM

Recorded by: Tom Wilson  
District Chair: Brenda Sanchez

**Attendance:**

- Directors: Brenda Sanchez, Terry Hsu, Dave Budeau, Rochelle Koch, Darin Olson
- Associate Directors: Scott Walker, Lee Hardy, Mark Fields, Chong Kee Tan
- Staff: Amy Boyd, District Manager (DM)

**Additions to Agenda:**

Sanchez added the salary survey update to the District Snapshot Presentation, and the manger review update to the end of the agenda.

**Public comment: None**

[December District Snapshot: \(information only\)](#)

Boyd updated the Board on the salary survey. The materials necessary for the review were submitted prior to the holidays. We anticipate receiving the results in the next 2-4 weeks, and earliest likely to the Board in March.

**Action:**

[November Treasurer's Report](#)

Budeau reviewed the financial report and indicated the district was slightly under projected budget for costs and over for income. Walker stated he would highly support having the Backyard Habitat program completed and implemented.

**Olson moved (2<sup>nd</sup> Koch ) to approve the December Treasurer's Report as presented. Passed 5-0.**

[Approve December Board Minutes](#)

There was a minor addition to the minutes, regarding Panther Creek, to include the concept that hydrology changes after fires and the Board wishes to see how the site

responds to the changed hydrology. Hsu would also like to the Panther Creek discussion to go thru committee.

**Hsu moved (2<sup>nd</sup> Olson ) to approve the December Board Minutes as amended to include hydrology concerns. Passed 5-0.**

#### Program Committee Report

Mr. Hardy voiced his support for the [Native Plant](#) Partnership. Walker noted that it is not a funding obligation document, just a letter of support.

**Hsu moved (2<sup>nd</sup> Budeau) to approve the Native Plant Partnership Memo of Understanding as presented. Passed 5-0.**

The [LAP program changes](#) were delayed until February for additional thought and discussion at program committee.

[OWEB Small Grant Information](#) presented for information only. Boyd reported there is a grantee behind on reporting, therefore the group cannot get any more grants. OWEB is the authority in the process. Sanchez asked Boyd to work on capacity building with our partners.

Building committee update and discussion of [ADA improvements](#), to be further framed and brought back in February.

#### Committee Assignments

- Admin: Chong Kee (chair), Darin, Brenda, Susan, Amy
- Building: Terry (chair), Rochelle, Scott, Janice, Amy
- Education: Scott (chair), Darin, Mark Fields, Heath
- Program: Kyle (chair), Dave, Lee, all tech staff generally

#### LAP [Request for Payments](#)

**Olson moved (2<sup>nd</sup> Budeau) to approve the payments as presented. Passed 5-0.**

#### Insurance Renewal

Koch moved (2<sup>nd</sup> Olson) to approve the [SDIS insurance invoice](#) as presented. Passed 5-0.

#### Manager Review Process

Hsu explained the procedure for the review, and the board approved. Staff and community partners due 14<sup>th</sup>, board due 25<sup>th</sup>, full results on the 28<sup>th</sup> and presented at February board meeting.

#### Letters of Support

Hsu moved (2<sup>nd</sup> Budeau) to approve the [letter of support](#) for Panther Creek as presented. Discussion regarding the district's role in culvert replacement. It was noted this is just a letter of support, with no funding obligation Passed 5-0.

Olson moved (2<sup>nd</sup> Hsu) to approve remaining funding for North Santiam OWEB weed control [grant transferred from 2019 to 2020](#) application match. Passed 5-0.

#### Annual Meeting Details:

Annual meeting will start at 5 pm on February 2. Boyd had invited Bob Pyle (the butterfly guy) and Olson requested violin music from Hsu. All staff are explicitly invited.

**Chair Sanchez adjourned the meeting at 7:59 PM**