

MARION SOIL AND WATER CONSERVATION DISTRICT

PROGRAM COMMITTEE MEETING

Minutes

Date: October 19, 2022
Time: 9:00am
Location: Online

AGENDA

	Item	Purpose	Lead
9am	Call to order		Becky Pineda
1	Updates	Discussion	All Members
2	Partial Payments	Discussion	Becky Pineda
3	Watershed Council Support Grant	Discussion	Susan Ortiz
4	Program Plan Development	Discussion	Sarah Hamilton
5	Adjourn Meeting		Becky Pineda

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Program Committee Attendance:

Dave Budeau, Leland Hardy

Staff: Sarah Hamilton, Becky Pineda, Susan Ortiz, Brenda Sanchez, Jason Marshall

Guest: Scott Walker

The October 19, 2022 Program Committee Meeting began at 9:01am by Becky Pineda. The meeting was held virtually, via Zoom.

Guest and Director, Scott Walker, asked to move the Watershed Council Support Grant up on the agenda. That change was accepted.

Watershed Council Support Grant:

Susan presented a document covering the purpose, budget, eligibility, terms, application and acknowledgement, and timeline for implementation. This draft document can be found in the committee folder and was crafted from previous committee and board discussions.

With current framework, our district has two watershed councils that could be eligible for this funding – North Santiam and Pudding River. Becky will contact the Claggett Creek Watershed Council and make them aware of the grant and eligibility requirements.

Discussion from Scott included that the expense sheet submitted by the watershed councils should be the same they use for their OWEB grant to keep it simple. Dave and Leland expressed that they would like to see more detail in how the districts funds are spent for more accountability to our tax base.

No comments were made for changes to the application and acknowledgement portion of the document. In discussion of the timeline section, it was determined that Becky will write a letter to the watershed councils explaining our grant and communicate with them throughout the process.

This grant will be on the agenda at our November Program Committee meeting to look at what other SWCD's require for expense reporting for watershed council support grants.

Updates:

Becky and Susan gave an update on the Cover Crop Assistance grant. There are currently four applications that have been submitted and approved for \$15,930 of the \$37,500 that is available. There are also several applications in draft form at this time.

Partial Payments:

Becky presented two slides that are in the committee folder regarding a partial payment plan. There was a partial payment plan discussed at a work session during a board meeting November 20, 2013. We cannot find if it was approved or denied in the records or if it was a proposal from the work session. This payment plan has not been acted upon. Details of the plan:

- Partial advance payment of 50% of the grant amount
- Receipts/invoices must be submitted to Marion SWCD within 120 days of issuance of advance
- Only one partial payment allowed per grant

Do we move ahead with allowing these partial payments? Discussion followed and it was the recommendation of the Program Committee to inform the board at their November meeting that the committee is working on this topic to see if we should move forward with the concept.

Program Planning:

Sarah discussed creating an outline for the Natives and Invasives programs at the district. She has a document in the works to determine priorities, goals, etc. to determine how the district will go about approaching invasive species. She would like to gain board approval of the plan once complete. Sarah will be sending the documents to committee members to review and would appreciate feedback.

Becky adjourned the meeting at 10:02am.

Respectfully Submitted,

Becky Pineda
Marion SWCD Staff