

Marion Soil and Water Conservation District

Budget FY 2023-2024



PROPOSED

	Proposed FY 23-24 Budget	Adopted FY 22-23 Budget	Percent Change
General Fund Resources	\$3,676,819	\$3,259,681	11% ↑
Allocated Administration	\$704,433	\$869,825	23% ↓
Allocated Education and Outreach	\$271,765	\$266,246	2% ↑
Allocated Natural Resources	\$1,700,620	\$1,511,610	11% ↑
Not Allocated	\$1,000,000	\$612,000	39% ↑
Building Reserve	\$322,713	\$264,807	18% ↑
Multipurpose Reserve	\$316,271	\$316,271	0% ↓
Total General Fund & Building Reserve Fund	\$4,315,803	\$3,840,759	11% ↑
Estimated Levied Taxes FY 23-24	\$1,439,239	\$1,329,383	8% ↑
Total Personnel (Wages & Benefits)	\$1,153,914	\$1,109,471	4% ↑
\$839,299 Wages 22-23			
\$846,690 Wages 23-24	1% ↑		
\$270,172 Benefits 22-23			
\$307,224 Benefits 23-24	12% ↑		
Materials and Services	\$1,522,905	\$2,119,288	39% ↓
Special Payments	\$265,000	\$52,000	80% ↑
Operating Contingency	\$195,000	\$195,000	0%
Capital Outlay	\$165,000	\$165,000	0%
Unappropriated Ending Balance	\$375,000	\$200,000	47% ↑

RESOURCES
General Fund

Marion Soil and Water Conservation District

	Historical Data			RESOURCE DESCRIPTION	Budget for FY 2023-24			
	Actual		Adopted Budget FY 2022-2023		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	2nd Preceding FY 20-21	1st Preceding FY 21-22						
1	\$1,179,260	\$1,367,453	\$1,527,736	1	Available cash on hand* (cash basis)	\$1,920,652		1
2	\$27,236	\$27,646	\$27,000	2	Previously levied taxes estimated to be received	\$27,000		2
3	\$10,477	\$10,746	\$10,000	3	Interest	\$15,000		3
4	\$802,877	\$0	\$0	4	Transferred IN, from other funds	\$0		4
5				5	OTHER RESOURCES			5
6	\$14,362	\$18,538	\$20,000	6	Native Plant and Tree Sale	\$23,300		6
7	\$45,099	\$4,171	\$4,800	7	Rent	\$4,800		7
8	\$166,630	\$207,895	\$228,762	8	Oregon Department of Agriculture grants	\$164,828		8
9	\$118,282	\$0	\$55,000	9	Federal, state and local pass through grant	\$75,000		9
10	\$0	\$55,000	\$55,000	10	Refunds, gifts, donations, other allocations	\$5,000		10
11	\$0	\$12,000	\$2,000	11	Sale of equipment or vehicle	\$2,000		11
12				12				12
13				13				13
14				14				14
15				15				15
16				16				16
17	1,310,528	\$1,703,449	\$1,930,298	17	Total resources	\$2,237,580		17
18			\$1,329,383	18	Taxes estimated to be received	\$1,439,239		18
19	1,172,465	\$1,281,386		19	Taxes collected in year levied			19
20	\$2,482,993	\$2,984,835	\$3,259,681	20	TOTAL RESOURCES	\$3,676,819		20

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

FORM LB-20 DETAIL
PROPOSED

RESOURCES
General Fund

Marion Soil and Water Conservation District

Historical Data				RESOURCE DESCRIPTION	Budget for Next Year 2023-24				
Actual		Adopted Budget FY 2022-2023	Proposed By Budget Officer		Approved By Budget Committee	Adopted By Governing Body			
Second Preceding FY 2020-2021	First Preceding FY 2021-2022								
1	\$1,179,260	\$1,367,453	\$1,527,736	1	Available cash on hand* (cash basis)	\$1,920,652			1
2	\$27,236	\$27,646	\$27,000	2	Previously levied taxes estimated to be received	\$27,000			2
3	\$10,477	\$10,746	\$10,000	3	Interest	\$15,000			3
4	\$802,877	\$0	\$0	4	Transferred IN, from other funds	\$0			4
5				5	Total	\$1,962,652			5
6				6	OTHER RESOURCES				6
7	\$14,362	\$18,538	\$20,000	7	Native Plant and Tree Sale	\$23,300			7
8	\$45,099	\$4,171	\$4,800	8	Rent	\$4,800			8
9				9	Audubon - \$400/mo	\$4,800			9
10	\$166,630	\$207,895	\$228,762	10	Oregon Department of Agriculture grants	\$164,828			10
11	\$0	\$87,102	\$88,000	11	ODA Capacity, Ag WQ, FAAP	\$88,000			11
12	\$0	\$125,000	\$129,700	12	ODA SIA (technical assistance and outreach)	\$52,500			12
13	\$0	\$0	\$0	13	ODA SIA (monitoring)	\$13,328			13
14	\$0	\$0	\$11,062	14	ODA Pesticide Stewardship Program	\$11,000			14
15	\$118,282	\$0	\$55,000	15	Federal, state and local grants	\$75,000			15
16				16	OWEB SG (based on current grants awarded)	\$75,000			16
17	\$0	\$55,000	\$55,000	17	Refunds, gifts, donations, other allocations	\$5,000			17
18	\$0	\$12,000	\$2,000	18	Sale of Equipment/Vehicle	\$2,000			18
19				19					19
20	\$1,310,528	\$1,703,449	\$1,930,298	20	Other Resources TOTAL	\$274,928			20
21			\$1,329,383	21	Taxes estimated to be received FY 2023-24	\$1,439,239			21
22	\$1,172,465	\$1,281,386		22	Taxes collected in year levied				22
23	\$2,482,993	\$2,984,835	\$3,259,681	23	TOTAL RESOURCES	\$3,676,819			23

*The balance of cash, cash equivalents and investments in the fund at the beginning of the

REQUIREMENTS SUMMARY

FORM LB-30
PROPOSED

ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY
General Fund

Marion Soil and Water Conservation District

Historical Data				REQUIREMENTS FOR: <u>ADMINISTRATION</u>	Budget For FY 2023-2024				
Actual		Adopted Budget FY 2022-2023	Proposed By Budget Officer		Approved By Budget Committee	Adopted By Governing Body			
2nd Preceding FY 20-21	1st Preceding FY 21-22								
1				1	PERSONNEL SERVICES			1	
2	\$472,431	\$331,500	\$325,213	2	SALARIES	\$321,326			2
3	\$160,848	\$85,000	\$99,712	3	BENEFITS	\$113,683			3
4				4					4
5	\$637,770	\$416,500	\$424,925	5	TOTAL PERSONNEL SERVICES	\$435,008			5
6	8.16	4.25	3.50	6	Total Full-Time Equivalent (FTE)	3.50			6
7				7	MATERIALS & SERVICES			7	
8	\$10,204	\$12,400	\$11,000	8	COMMUNICATIONS	\$11,000			8
9	\$78,777	\$176,850	\$188,750	9	CONTRACTED SERVICES	\$28,900			9
10	\$12,987	\$13,000	\$15,000	10	DUES & MEMBERSHIPS	\$13,000			10
11	\$192,847	\$95,650	\$97,850	11	FACILITY & UTILITIES	\$34,800			11
12	\$10,238	\$14,400	\$15,100	12	GENERAL SUPPLIES	\$25,000			12
13	\$23,262	\$24,050	\$25,000	13	INSURANCE	\$27,000			13
14	\$570	\$8,000	\$8,000	14	MARKETING - OUTREACH - PUBLIC RELATIONS - EVENTS	\$14,000			14
15	\$0	\$0	\$0	15	MISCELLANEOUS SERVICES & EXPENSES	\$2,250			15
16	\$12,476	\$44,400	\$46,200	16	PROFESSIONAL SERVICES	\$43,500			16
17	\$0	\$0	\$0	17	SOFTWARE & SUBSCRIPTIONS FEES COSTS	\$28,475			17
18	\$2,305	\$10,000	\$35,000	18	TRAINING & TRAVEL	\$35,000			18
19	\$3,337	\$3,000	\$3,000	19	VEHICLE OPERATION & MAINTENANCE	\$6,500			19
20				20					20
21	\$347,003	\$401,750	\$444,900	21	TOTAL MATERIALS & SERVICES	\$269,425			21
22				22	CAPITAL OUTLAY			22	
23				23					23
24				24					24
25				25					25
26	\$0	\$0	\$0	26	TOTAL CAPITAL OUTLAY	\$0			26
27	\$980,282	\$818,250	\$869,825	27	ORGANIZATIONAL UNIT / ACTIVITY TOTAL	\$704,433			27

DETAILED REQUIREMENTS

FORM LB-31
PROPOSED

ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

General Fund

Marion Soil and Water Conservation District

Historical Data				REQUIREMENTS FOR: <u>ADMINISTRATION</u>	Budget For FY 2023-2024			
Actual		Adopted Budget FY 2022-2023	Proposed By Budget Officer		Approved By Budget Committee	Adopted By Governing Body		
2nd Preceding FY 20-21	1st Preceding FY 21-22							
1			1	PERSONNEL SERVICES			1	
2	\$472,431	\$331,500	\$325,213	2	SALARIES	\$321,326		2
3	\$160,848	\$85,000	\$99,712	3	BENEFITS	\$113,683		3
4				4				4
5	\$633,279	\$416,500	\$424,925	5	TOTAL PERSONNEL SERVICES	\$435,008		5
6	8.22	8.16	4.25	6	Total Full-Time Equivalent (FTE)	3.50		6
7				7	MATERIALS & SERVICES			7
8	\$10,204	\$12,400	\$11,000	8	COMMUNICATIONS	\$11,000		8
9	\$2,099	\$2,400	\$2,000	9	Internet service	\$2,000		9
10	\$8,105	\$10,000	\$9,000	10	Cellular phones and service	\$9,000		10
11	\$78,777	\$176,850	\$188,750	11	CONTRACTED SERVICES	\$28,900		11
12	\$13,976	\$24,000	\$24,000	12	Information technology services	\$25,400		12
13	\$3,068	\$3,500	\$3,500	13	Equipment rental-copy machine	\$3,500		13
15	\$12,987	\$13,000	\$15,000	15	DUES & MEMBERSHIPS	\$13,000		15
16	\$12,987	\$13,000	\$15,000	16	Cascade Employers, MWVCOG, NACD, NCA, OR Ethics, OACD, OAN, Cattlemans, OFB, OR Wheat, SDAO	\$13,000		16
17	\$192,847	\$95,650	\$97,850	17	FACILITY & UTILITIES	\$34,800		17
18	\$0	\$1,400	\$1,400	18	Garbage	\$1,000		18
19	\$0	\$4,800	\$4,800	19	Janitorial	\$4,800		19
20	\$0	\$4,800	\$4,800	20	Landscaping	\$4,000		20
21	\$0	\$10,000	\$66,150	21	Misc maintenance services/expenses: carpet & window cleaning, locksmith	\$5,500		21
22	\$0	\$5,500	\$5,500	22	Power and gas	\$5,500		22
23	\$0	\$7,200	\$7,200	23	Security services: security alarm	\$2,000		23
24	\$0	\$0	\$0	24	Security supplies: cameras, doorbells	\$5,000		24
25	\$0	\$0	\$6,500	25	Taxes or donation in lieu of taxes	\$5,000		25
26	\$0	\$1,600	\$1,600	26	Water and sewer	\$2,000		26
27	\$10,238	\$14,400	\$15,100	27	GENERAL SUPPLIES	\$25,000		27
28	\$0	\$0	\$0	28	Computer and cell phone accessories	\$1,500		28
29	\$8,809	\$10,000	\$10,000	29	Office supplies: paper, desk top items sanitary	\$10,000		29
30	\$1,229	\$3,000	\$2,100	30	Postage and PO Box	\$4,000		30
31	\$0	\$1,400	\$3,000	31	Printing supplies, ink, paper, portable printer <i>(Previously</i>	\$8,000		31
32	\$0	\$0	\$0	32	Safety and first aid supplies	\$1,500		32
33	\$23,262	\$24,050	\$25,000	33	INSURANCE	\$27,000		33
34	\$23,262	\$24,050	\$25,000	34	SDIS: vehicle, building, liability	\$27,000		34
35	\$570	\$8,000	\$8,000	35	MARKETING - OUTREACH - PUBLIC RELATIONS - EVENTS	\$14,000		35
36	\$570	\$8,000	\$8,000	36	Annual Meeting venue costs, food, and beverages	\$6,000		36

37	\$0	\$0	\$0	37	Legal notices, public meetings notice, budget hearing LB-	\$5,000			37
38	\$0	\$0	\$0	38	District logo embroidered work wear for staff (t-shirts, jackets, polos)	\$1,500			38
39	\$0	\$0	\$0	39	Strategic Planning 2024 host facility, food and beverages	\$1,500			39
40	\$0	\$0	\$0	40	MISCELLANEOUS SERVICES & EXPENSES	\$2,250			40
41	\$0	\$0	\$0	41	Bank services fees	\$1,500			41
42	\$0	\$0	\$0	42	Business tax fees	\$750			42
43	\$12,476	\$44,400	\$46,200	43	PROFESSIONAL SERVICES	\$43,500			43
44	\$0	\$0	\$0	44	Accounting	\$4,000			44
45	\$8,776	\$40,200	\$41,700	45	Attorney	\$35,000			45
46	\$3,700	\$4,200	\$4,500	46	Audit	\$4,500			46
47	\$0	\$0	\$0	47	SOFTWARE & SUBSCRIPTIONS FEES COSTS (Previously in line item Dues, Memberships, Subscriptions)	\$28,475			47
50	\$0	\$0	\$0	50	DocuSign	\$300			50
52	\$0	\$0	\$0	52	Foundant (two-year contract)	\$8,000			52
53	\$0	\$0	\$0	53	GIS Online (ESRI)/ ArcPro	\$2,700			53
54	\$0	\$0	\$0	54	Fieldmaps	\$1,000			54
55	\$0	\$0	\$0	55	MicroSoft Office Subscription	\$10,000			55
56	\$0	\$0	\$0	56	QuickBooks	\$3,000			56
57	\$0	\$0	\$0	57	QuickBooks Payroll (Intuit) & monthly process fees	\$800			57
59	\$0	\$0	\$0	59	Zoom Cloud	\$525			59
59	\$0	\$0	\$0	59	Zoom Video Conference Services	\$2,150			59
60	\$2,305	\$10,000	\$35,000	60	TRAINING & TRAVEL	\$35,000			60
61	\$1,153	\$5,000	\$17,500	61	Staff trainings, professional development, first aid	\$25,000			61
62	\$1,152	\$5,000	\$17,500	62	Director trainings	\$10,000			62
63	\$3,337	\$3,000	\$3,000	63	VEHICLE OPERATION & MAINTENANCE	\$6,500			63
64	\$0	\$0	\$0	64	Fuel/mileage	\$3,000			64
65	\$3,337	\$3,000	\$3,000	65	Maintenance	\$3,000			65
66	\$0	\$0	\$0	66	Vehicle safety supplies	\$500			66
67	\$347,003	\$401,750	\$444,900	67	TOTAL MATERIALS & SERVICES	\$269,425			67
68				68	CAPITAL OUTLAY				68
69				69					69
70				70					70
71	\$0	\$0	\$0	71	TOTAL CAPITAL OUTLAY	\$0			71
72	\$980,282	\$818,250	\$869,825	72	ORGANIZATIONAL UNIT / ACTIVITY TOTAL	\$704,433			72

REQUIREMENTS SUMMARY

FORM LB-30
PROPOSED

ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

General Fund

Marion Soil and Water Conservation District

Historical Data				REQUIREMENTS FOR: <u>Education/Outreach</u>	Budget For FY 2023-2024				
Actual		Adopted Budget FY 2022-2023			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body		
2nd Preceding FY 20-21	1st Preceding FY 21-22								
1			1	PERSONNEL SERVICES				1	
2	<i>previously under District Operations</i>	\$63,129	\$132,876	2	SALARIES	\$132,876			2
3	<i>previously under District Operations</i>	\$23,691	\$45,470	3	BENEFITS	\$42,649			3
4				4					4
5	\$0	\$86,821	\$178,346	5	TOTAL PERSONNEL SERVICES	\$175,525			5
6	0.0	1.00	1.85	6	Total Full-Time Equivalent (FTE)	1.50			6
7				7	MATERIALS AND SERVICES				7
8	\$14,111	\$13,740	\$20,000	8	EDUCATIONAL PROJECTS/ CLEAR GRANT PROGRAM	\$27,000			8
9	\$4,027	\$8,156	\$60,800	9	MARKETING - OUTREACH - PUBLIC RELATIONS - EVENTS	\$57,590			9
10	\$694	\$2,383	\$10,000	10	PROGRAM MATERIALS AND SERVICES (Previously Backyard Habitat Program)	\$11,650			10
14	\$18,832	\$24,279	\$90,800	14	TOTAL MATERIALS AND SERVICES	\$96,240			14
15				15	CAPITAL OUTLAY				15
16				16					16
17				17					17
18				18					18
19	\$0	\$0	\$0	19	TOTAL CAPITAL OUTLAY	\$0			19
20	\$18,832	\$111,099	\$269,146	20	ORGANIZATIONAL UNIT / ACTIVITY TOTAL	\$271,765			20

DETAILED REQUIREMENTS

FORM LB-31
PROPOSED

ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

General Fund

Marion Soil and Water Conservation District

Historical Data				REQUIREMENTS FOR: <u>Education/Outreach</u>	Budget For FY 2023-2024			
Actual		Adopted Budget FY 2022-2023	Proposed By Budget Officer		Approved By Budget Committee	Adopted By Governing Body		
2nd Preceding FY 20-21	1st Preceding FY 21-22							
1			1	PERSONNEL SERVICES			1	
2	<i>previously under District Operations</i>	\$63,129	\$132,876	2	SALARIES	\$132,876		2
3	<i>previously under District Operations</i>	\$23,691	\$45,470	3	BENEFITS	\$42,649		3
5	\$0	\$86,821	\$178,346	4	TOTAL PERSONNEL SERVICES	\$175,525		5
6	0.00	1.00	1.85	5	Total Full-Time Equivalent (FTE)	1.50		6
7				6	MATERIALS AND SERVICES			7
8	\$14,111	\$13,740	\$20,000	7	EDUCATIONAL PROJECTS/ CLEAR GRANT PROGRAM	\$27,000		8
9	\$14,111	\$13,740	\$20,000	8	CLEAR Grant Program	\$22,000		9
10	\$0	\$0	\$0	9	Educational Projects	\$5,000		10
10	\$4,027	\$8,156	\$60,800	10	MARKETING - OUTREACH - PUBLIC RELATIONS - EVENTS	\$57,590		10
11	\$0	\$0	\$0	11	Event food and beverages	\$3,500		11
12	\$0	\$0	\$0	12	Event supplies display units, tables etc.	\$4,000		12
13	\$0	\$0	\$0	13	Event venue fees and rental costs	\$3,000		13
14	\$0	\$0	\$6,000	14	Graphic art illustrations including copyrights	\$4,500		14
15	\$13,699	\$8,156	\$38,700	15	Marketing, advertising, and promotion	\$12,500		15
16	\$0	\$0	\$2,400	16	Professional printing brochures, reports, booklets, flyers	\$8,000		16
17	\$0	\$0	\$4,000	17	Promotional items	\$5,000		17
18	\$0	\$0	\$2,100	18	Social media account subscriptions and upgrades	\$2,100		18
19	\$0	\$0	\$1,000	19	Speaker fees/ honoraria	\$1,000		19
20	\$0	\$0	\$6,000	20	Translation and transcription services (previously in Administration)	\$7,000		20
22	\$0	\$0	\$300	22	Volunteer services, trainings, background checks, and	\$4,000		22
22	\$0	\$0	\$300	22	Website maintenance and applications (Events calendar, Canva, DREAMhost, Calendly)	\$2,990		22
23	\$694	\$2,383	\$10,000	23	PROGRAM MATERIALS AND SERVICES (Previously Backyard Habitat Program)	\$11,650		23
24	\$0	\$0	\$0	24	BHIP book incentive - 25 books plus shipping	\$750		24
25	\$0	\$0	\$0	25	BHIP logo-graphic design	\$1,500		25
26	\$0	\$0	\$0	26	BHIP sign design and print	\$2,000		26
28	\$694	\$2,383	\$7,400	28	Educational supplies and materials	\$7,400		28
29	\$18,832	\$24,279	\$90,800	29	TOTAL MATERIALS AND SERVICES	\$96,240		29
30				30	CAPITAL OUTLAY			30
31				31				31
32	\$0	\$0	\$0	32	TOTAL CAPITAL OUTLAY	\$0		32
33	\$18,832	\$111,099	\$269,146	33	ORGANIZATIONAL UNIT / ACTIVITY TOTAL	\$271,765		33

REQUIREMENTS SUMMARY

FORM LB-30
PROPOSED

ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

General Fund

Marion Soil and Water Conservation District

Historical Data				REQUIREMENTS FOR: <u>Natural Resources</u>	Budget For FY 2023-2024			
Actual		Adopted Budget FY 2022-2023	Proposed By Budget Officer		Approved By Budget Committee	Adopted By Governing Body		
2nd Preceding FY 20-21	1st Preceding FY 21-22							
1			1	PERSONNEL SERVICES			1	
2	<i>previously</i>	\$303,000	\$381,210	2	SALARIES	\$392,489		2
3	<i>previously</i>	\$97,500	\$124,990	3	BENEFITS	\$150,891		3
5				5				5
6	\$0	\$400,500	\$506,200	6	TOTAL PERSONNEL SERVICES	\$543,380		6
7	0.0	4.5	5.2	7	Total Full-Time Equivalent (FTE)	5.5		7
8				8	MATERIALS AND SERVICES			8
9	\$244,149	\$556,963	\$849,848	9	CONSERVATION GRANTS	\$1,055,940		9
10	\$5,000	\$44,329	\$46,500	10	CONTRACTED SERVICES (previously Invasive Species Program Expenses)	\$74,500		10
11	\$9,290	\$10,526	\$14,000	11	NATIVE PLANT & TREE SALE EXPENSES	\$23,300		11
12	\$23,463	\$137,000	\$65,062	12	NATURAL RESOURCES MATERIALS AND SERVICES	\$3,500		12
13	<i>previously under District Operations</i>	\$30,000	\$30,000	13	WATER FLOW PROGRAM	\$0		13
14	\$281,902	\$778,819	\$1,005,410	14	TOTAL MATERIALS AND SERVICES	\$1,157,240		14
15				15	CAPITAL OUTLAY			15
16				16				16
17				17				17
18				18				18
19	\$0	\$0	\$0	19	TOTAL CAPITAL OUTLAY	\$0		19
20	\$544,872	\$1,179,319	\$1,511,610	20	ORGANIZATIONAL UNIT / ACTIVITY TOTAL	\$1,700,620		20

REQUIREMENTS SUMMARY

FORM LB-31

ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

PROPOSED

General Fund

Marion Soil and Water Conservation District

Historical Data				REQUIREMENTS FOR: <u>Natural Resources</u>	Budget For FY 2023-2024			
Actual		Adopted Budget FY 2022-2023	Proposed By Budget Officer		Approved By Budget Committee	Adopted By Governing Body		
2nd Preceding FY 20-21	1st Preceding FY 21-22							
1			1	PERSONNEL SERVICES			1	
2	<i>previously</i>	\$303,000	\$381,210	2	SALARIES	\$392,489		2
3	<i>previously</i>	\$97,500	\$124,990	3	BENEFITS	\$150,891		3
5				5				5
6	\$0	\$400,500	\$506,200	6	TOTAL PERSONNEL SERVICES	\$543,380		6
7		4.5	5.2	7	Total Full-Time Equivalent (FTE)	5.5		7
8				8	MATERIALS AND SERVICES			8
9	\$244,149	\$556,963	\$849,848	9	CONSERVATION GRANTS	\$1,055,940		9
10	\$112,847	\$260,000	\$300,000	10	Conservation Assistance Grant Program	\$350,000		10
11	\$0	\$0	\$45,000	11	Conservation Cover Crop Program	\$45,000		11
20	\$0	\$0	\$52,500	20	Conservation Projects	\$269,440		20
12	\$0	\$23,463	\$22,000	12	General Materials & Services for Grant programs	\$10,000		12
13	\$0	\$0	\$75,000	13	OWEB Small Grant	\$75,000		13
14	\$93,622	\$206,000	\$341,786	14	Previous Year's LAP & CAG Grants	\$286,500		14
15	\$37,680	\$67,500	\$22,500	15	Special Projects Grant Program	\$20,000		15
16	\$5,000	\$44,329	\$46,500	16	CONTRACTED SERVICES (previously Invasive	\$74,500		16
17	\$5,000	\$14,829	\$17,000	17	Invasive plant control	\$25,000		17
18	\$0	\$12,500	\$12,500	18	CREP technical assistance partnership (<i>Previously in</i>	\$12,500		18
19	\$0	\$2,000	\$2,000	19	MWCOG GIS service agreement	\$2,000		19
20	\$0	\$15,000	\$15,000	20	NSWC - Ludwigia control - OWEB Match	\$15,000		20
21	\$0	\$0	\$0	21	Technical consultation and engineering (<i>Previously</i>	\$20,000		21
22	\$9,290	\$10,526	\$14,000	22	NATIVE PLANT AND TREE SALE EXPENSES	\$23,300		22
23	\$9,290	\$11,500	\$14,000	23	Native Plant Sale expenses	\$16,000		23
24	\$0	\$0	\$0	24	Stripe subscription and fees	\$800		24
25	\$4,440	\$3,500	\$4,500	25	Stan Vistica Scholarship (<i>Previously in Not Allocated-Special Payments</i>)	\$6,500		25
26	\$23,463	\$137,000	\$65,062	26	NATURAL RESOURCES MATERIALS AND SERVICES	\$3,500		26
27	\$0	\$0	\$900	27	Field gear and personal protection equipment; new	\$2,000		27
28	\$0	\$0	\$0	28	Field tools and equipment for staff - public loan	\$1,000		28
29	\$91	\$500	\$500	29	Technical reference books	\$500		29
30	<i>previously und</i>	\$30,000	\$30,000	30	WATER FLOW PROGRAM	\$0		30
31		\$30,000	\$30,000	31	Discontinued October 2022	\$0		31
32	\$544,872	\$778,819	\$1,005,410	32	TOTAL MATERIALS AND SERVICES	\$1,157,240		32
33				33	CAPITAL OUTLAY			33
34				34				34
35				35				35
36				36				36
37	\$0	\$0	\$0	37	TOTAL CAPITAL OUTLAY	\$0		37
38	\$544,872	\$1,179,319	\$1,511,610	38	ORGANIZATIONAL UNIT / ACTIVITY TOTAL	\$1,700,620		38

REQUIREMENTS SUMMARY

FORM LB-30

NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM

PROPOSED

General Fund

Marion Soil and Water Conservation District

Historical Data				REQUIREMENTS: NOT ALLOCATED	Budget For Next Year 2023-2024				
Actual		Adopted Budget FY 2022-2023	Proposed By Budget Officer		Approved By Budget Committee	Adopted By Governing Body			
2nd Preceding FY 20-21	1st Preceding FY 21-22								
1				1	PERSONNEL SERVICES NOT ALLOCATED				1
2				2					2
3				3					3
4	\$0	\$0	\$0	4	TOTAL PERSONNEL SERVICES	\$0			4
5	0.0	0.0	0.0	5	Total Full-Time Equivalent (FTE)	0.0			5
6				6	MATERIALS AND SERVICES NOT ALLOCATED				6
7				7					7
8				8					8
9	\$0	\$0	\$0	9	TOTAL MATERIALS AND SERVICES	\$0			9
10				10	CAPITAL OUTLAY NOT ALLOCATED				10
11	\$0	\$135,000	\$135,000	12	Fixed Assets	\$135,000			11
12	\$9,937	\$15,000	\$15,000	13	Office furniture, equipment, and new server	\$15,000			12
13	\$0	\$23,000	\$15,000	14	Vehicle (see Vehicle Reserve Fund for historical)	\$15,000			13
15	\$9,937	\$173,000	\$165,000	15	TOTAL CAPITAL OUTLAY	\$165,000			15
16				16	DEBT SERVICE				16
17				17					17
18				18					18
19	\$0	\$0	\$0	19	TOTAL DEBT SERVICE	\$0			19
20				20	SPECIAL PAYMENTS				20
21	\$0	\$0	\$25,000	21	Partner Grants	\$255,000			21
22	\$0	\$0	\$0	22	New programs	\$10,000			22
23				23					23
24	\$7,200	\$51,000	\$52,000	24	TOTAL SPECIAL PAYMENTS	\$265,000			24
25				25	INTERFUND TRANSFERS				25
26	\$750,000	\$0	\$0	26	Transfer to Building Reserve Fund	\$0			26
27				27					27
28				28					28
29	\$750,000	\$0	\$0	29	TOTAL INTERFUND TRANSFERS	\$0			29
30			\$195,000	30	OPERATING CONTINGENCY	\$195,000			30
31			\$0	31	RESERVED FOR FUTURE EXPENDITURE	\$0			31
32			\$200,000	32	UNAPPROPRIATED ENDING BALANCE	\$375,000			32
33	\$767,137	\$224,000	\$612,000	33	Total Requirements NOT ALLOCATED	\$1,000,000			33
34	\$1,289,965	\$2,366,550	\$2,647,681	34	Total Requirements for ALL Org.Units/Programs within fund	\$2,676,819			34
35	\$1,367,453	\$1,613,552		35	Ending balance (prior years)				35
36	\$3,424,555	\$4,204,102	\$3,259,681	36	TOTAL REQUIREMENTS	\$3,676,819			36

This fund is authorized and established by resolution number 061020A on June 10, 2020 for the following specified purpose: purchasing land, constructing a building or purchasing and/or remodeling an existing building to house District operations and employees.

RESOURCES AND REQUIREMENTS

At least every 10 years after the establishment of a Reserve Fund, the governing body must review the fund to decide if it should be continued or abolished. The Building Reserve Fund is to be reviewed annually. Last Review: 2023

Building Reserve Fund

Marion Soil and Water Conservation District

Historical Data				DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2023-24			
Actual		Adopted Budget FY 2022-23	Proposed By Budget Officer		Approved By Budget Committee	Adopted By Governing Body		
2nd Preceding FY 20-21	1st Preceding FY 21-22							
1			1	RESOURCES			1	
2	\$0	\$283,533	\$262,307	2	Cash on hand * (cash basis), or	\$269,713	2	
3	\$6,218	\$2,500	\$2,500	3	Interest	\$3,000	3	
4				4			4	
5	\$750,000	\$0	\$0	5	Transferred IN, from other funds (General Fund)	\$50,000	5	
9	\$756,218	\$286,033	\$264,807	9	Total Resources, except taxes to be levied	\$322,713	9	
10				10			10	
11				11			11	
12	\$756,218	\$286,033	\$264,807	12	TOTAL RESOURCES	\$322,713	12	
13				13	REQUIREMENTS **		13	
14				14	Org. Unit or Prog. & Activity	Object Classification	Detail	
15	\$495,794	\$286,033	\$0	15	Building	Cap. Outlay / Materials & Services	Remodel construction, property improvements	\$322,713
16				16				16
17	\$0	\$0	\$244,807	17				17
18	\$0	\$0	\$20,000	18				18
19				19				19
27	\$20,000	\$0	\$0	27				27
28				28	Ending balance (prior years)		\$269,713	28
29				29	UNAPPROPRIATED ENDING FUND BALANCE			29
30	\$515,794	\$286,033	\$264,807	30	TOTAL REQUIREMENTS	\$322,713	30	

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

**List requirements by organizational unit or program, activity, object classification, then expenditure detail. If the requirement is "not allocated", then list by object classification and expenditure detail.

FORM LB-11

RESERVE FUND

This fund was authorized and established by resolution number 030712B on March 7, 2012, Amended and Readopted on May 3, 2017 for the following specified purpose: Unanticipated Projects and Catastrophic Loss.

RESOURCES AND REQUIREMENTS

At least every 10 years after the establishment of a Reserve Fund, the governing body must review the fund to decide if it should be continued or abolished. The Multipurpose Reserve Fund is to be reviewed annually. Last Review: 2023

Multipurpose Reserve Fund

Marion Soil and Water Conservation District

Historical Data				DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2023-24			
Actual		Adopted Budget FY 2022-23	Proposed By Budget Officer		Approved By Budget Committee	Adopted By Governing Body		
2nd Preceding FY 20-21	1st Preceding FY 21-22							
1			1	RESOURCES				1
2	\$1,066,271	\$316,271	2	Cash on hand * (cash basis), or		\$316,271		2
3			3	Working Capital (accrual basis)		\$0		3
4			4	Previously levied taxes estimated to be received		\$0		4
5	\$0	\$0	5	Interest		\$0		5
6	\$0	\$0	6	Transferred IN, from other funds		\$0		6
9			9					9
10	\$1,066,271	\$316,271	10	Total Resources		\$316,271		10
11		\$0	11					11
13	\$1,066,271	\$316,271	\$316,271	13	TOTAL RESOURCES	\$316,271		13
14			14	REQUIREMENTS **				14
15			15	Org. Unit or Prog. & Activity	Object Classification	Detail		15
16	\$0	\$75,000	\$75,000	16	Unant. Proj.		\$75,000	16
17				17				17
18	\$0	\$241,271	\$241,271	18	Cat. Loss		\$241,271	18
19				19				19
20	\$750,000	\$0	\$0	20	Transfer	To General Fund		20
21				21				21
29				29	Ending balance (prior years)			29
30		\$0	\$0	30	UNAPPROPRIATED ENDING FUND BALANCE		\$316,271	30
31	\$750,000	\$316,271	\$316,271	31	TOTAL REQUIREMENTS		\$316,271	31

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget

**List requirements by organizational unit or program, activity, object classification, then expenditure detail. If the requirement is "not allocated", then list by object classification and expenditure detail.

FORM LB-1

NOTICE OF BUDGET HEARING

A public meeting of the Marion Soil and Water Conservation District will be held on May 3, 2023, at 6:00 PM at 408 N 3rd Ave., Stayton, Oregon and via Zoom Meeting - contact 503-871-7311 for Zoom information. The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2023, as approved by the Marion Soil and Water Conservation District Budget Committee. A summary of the budget is presented below. A copy of the budget may be inspected or obtained at 408 N 3rd Ave., Stayton, Oregon, with appointment between the hours of 8:00 AM and 4:00 PM or online at www.marionswcd.net. This budget is for an annual budget period. This budget was prepared on a basis for accounting that is the same as the preceding year

Contact: Brenda Sanchez, Budget Officer

Telephone: 503-871-7311

Email: office@marionswcd.net

FINANCIAL SUMMARY - RESOURCES

TOTAL OF ALL FUNDS	Actual Amount FY 2021-2022	Adopted Budget FY 2022-2023	Approved Budget FY 2023-24
Beginning Fund Balance/Net Working Capital	\$1,942,013	\$2,106,314	
Fees, Licenses, Permits, Fines, Assessments & Other Service Charges	\$0	\$0	
Federal, State & all Other Grants, Gifts, Allocations & Donations	\$317,895	\$338,762	
Revenue from Bonds and Other Debt	\$0	\$0	
Interfund Transfers / Internal Service Reimbursements	\$0	\$0	
All Other Resources Except Current Year Property Taxes	\$69,300	\$66,300	
Current Year Property Taxes Estimated to be Received	\$1,258,646	\$1,329,383	
Total Resources	\$3,587,854	\$3,840,759	

FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION

Personnel Services	\$956,500	\$1,109,471	
Materials and Services	\$2,012,354	\$2,119,288	
Capital Outlay	\$173,000	\$165,000	
Debt Service	\$0	\$0	
Interfund Transfers	\$0	\$0	
Contingencies	\$195,000	\$195,000	
Special Payments	\$51,000	\$52,000	
Unappropriated Ending Balance and Reserved for Future Expenditure	\$200,000	\$200,000	
Total Requirements	\$3,587,854	\$3,840,759	

FINANCIAL SUMMARY - REQUIREMENTS AND FULL-TIME EQUIVALENT EMPLOYEES (FTE) BY ORGANIZATIONAL UNIT OR PROGRAM *

Name of Organizational Unit or Program	FTE for that unit or program

Natural Resources	\$1,340,800	\$1,511,610	
FTE	4.5	5.2	
Education/Outreach	\$207,500	\$266,246	
FTE	1.5	1.9	
District Operations/Administration	\$818,250	\$869,825	
FTE	4.3	3.5	
Not Allocated to Organizational Unit or Program	\$1,221,304	\$1,193,078	
FTE	0.0	0.0	
Total Requirements	\$3,587,864	\$3,840,770	
Total FTE	\$3,587,854	\$3,840,759	\$0

STATEMENT OF CHANGES IN ACTIVITIES and SOURCES OF FINANCING *

General Fund. Resources-cash on hand is greater due to non activity caused by pandemic, staffing challenges, and anticipated grant funding. Requirements - increase staffing, conservation grant awards, and anticipated facilities repairs/improvements. Building Reserve Fund reflects additional expenditures for remodeling district office.

PROPERTY TAX LEVIES

	Rate or Amount Imposed FY 2021-2022	Rate or Amount Imposed FY 2022-2023	Rate or Amount Approved FY 2023-2024
Permanent Rate Levy (rate limit \$0.05 per \$1,000)	\$0.05000	\$0.05000	
Local Option Levy	\$0.00000	\$0.00000	
Levy For General Obligation Bonds	\$0.00000	\$0.00000	

STATEMENT OF INDEBTEDNESS

LONG TERM DEBT	Estimated Debt Outstanding on July 1.	Estimated Debt Authorized, But Not Incurred on July 1
General Obligation Bonds	\$0	\$0
Other Bonds	\$0	\$0
Other Borrowings	\$0	\$0
Total	\$0	\$0