






**Marion Soil and Water Conservation District (MSWCD)
Administrative Committee Meeting
November 17, 2023, 8:30 am to 10:00 am**

HB2560 requires that all Oregon public meetings held by a governing body of a public body, excluding executive sessions, must provide to members of the public an opportunity to access and attend the meeting by telephone, video or other electronic or virtual means. This meeting will be held by video conference and by telephone.

-  **Link to Video Conference:** [\(Zoom\) Meeting Link](#)
-  **Meeting Call in Number:** 1 (253) 215 - 8782
-  **Meeting ID:** 861 6125 6285 | **Passcode:** 720019
- Staff Contact:** Brenda Sanchez, brenda.sanchez@marionswcd.net

Agenda DRAFT

Chair: Call Meeting to Order, Agenda Changes & Approval

Item #	Topic	Presenter	Purpose	Time
1	Public Comment	Chair	Feedback	5 min.
2	Review of October 2023, Minutes	Chair	Procedure	5 min.
3	Continue Marion SWCD Policy Review	Sanchez	Discussion	70 min.
4	Salary Administration Plan updates	Sanchez	Discussion	10 min.
	Meeting Adjournment	Chair		

Agenda Brief

Item #	Brief	Action
3	The Admin Committee will review MSWCD policies to determine, as recommendations, policies that need revisions, minor updates, etc., which policies are priority and identify needed policy.	Recommend policy work for Board approval

Meeting Minutes

Attendance

Committee Members	Present/Absent	Staff	Guests
Peggy Hart			
Linda Lovett			
Angela Plowhead - Chair			



Marion Soil and Water Conservation District complies with the American with Disabilities Act (ADA) and does not discriminate based on race, color, national origin, gender, religion, age, disability, political beliefs, sexual orientation, and marital or family status. If special physical, language, or other accommodations are needed for this meeting, please advise the District Manager at 503-391-9927 as soon as possible, and at least 48 hours in advance of the meeting.

Darin Olson			
Brenda Sanchez			

Item #	Minutes	Action/ Vote Count
1		
2		
3		
4		