






**Marion Soil and Water Conservation District (MSWCD)
Education and Outreach Committee Meeting
Tuesday, November 21, 2023, 11:00 am to 12:00 pm**

HB2560 requires that all Oregon public meetings held by a governing body of a public body, excluding executive sessions, must provide to members of the public an opportunity to access and attend the meeting by telephone, video or other electronic or virtual means. This meeting will be held by video conference and by telephone.

-  **Link to Video Conference:** [\(Zoom\) Meeting Link](#)
-  **Meeting Call in Number:** 1 (253) 215 - 8782
- Meeting ID:** 834 9712 8477 | **Passcode:** 316646
-  **Staff Contact:** Heath Keirstead, heath.keirstead@marionswcd.net

Agenda

Chair: 11:02 Call Meeting to Order, Agenda Changes & Approval

Item #	Topic	Presenter	Purpose	Time
1	Introductions	H. Keirstead	Procedure	5 min
2	Public Comment	Chair	Feedback	5 min
3	Review Minutes from Sept 19, 2023	H. Keirstead	Procedure	5 min
4	CLEAR Grant & Salmon Watch budget	H. Keirstead	Determine recommendation to present to the Board	15 min
5	CLEAR Grant request: Community Roots Outdoor Classroom	H. Keirstead	Determine recommendation to present to the Board	5 min
6	CLEAR Grant request: Mary Eyre Elementary Youth Environmental Educational Program	H. Keirstead	Determine recommendation to present to the Board	5 min
7	Updates	Staff	Discussion	10 min
	Meeting Adjournment	Chair		11:32



Marion Soil and Water Conservation District complies with the American with Disabilities Act (ADA) and does not discriminate based on race, color, national origin, gender, religion, age, disability, political beliefs, sexual orientation, and marital or family status. If special physical, language, or other accommodations are needed for this meeting, please advise the District Manager at 503-391-9927 as soon as possible, and at least 48 hours in advance of the meeting.

Agenda Brief

Item #	Brief	Action
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CLEAR Grant & Salmon Watch budget

Summary Table:

Grant category	Initial budget	Requests to date - as of 11/9/2023	Ask from Committee (to cover overages up to request maxima)
CLEAR <i>(+=unawarded Salmon Watch funds shift here)</i>	\$14,000+	\$12,950	22,950.00 <i>(that would add \$5000 for each of the next 2 grant rounds this year)</i>
Salmon Watch	\$8,000	\$9,200.03-13,180.34 <i>(this number will vary depending on what final receipts are)</i>	14,000 <i>(that allows us to provide up to \$2000 to each applicant, in case expenses were higher than estimated, which is likely this year)</i>
Total	\$22,000	\$22,150-26,130	\$36,130
Overage	--	\$150.03-4,130	\$14,130

4

Develop recommendation to present to the Board in December.

Suggested Draft Recommendation for Ask to Board

Move funding in the amount of \$14,150 into the CLEAR grant budget line item. This would allow us to offer the next two rounds of CLEAR grants and an additional \$6,000 for Salmon Watch requests. Any of these additional funds that are not allocated to Salmon Watch will be added to the CLEAR grant pool of funds available.

Give staff permission to process up to \$14,000 in Salmon Watch requests this fiscal year (up \$6,000 from the \$8000 that the Board already approved for staff processing).

If the board doesn't approve this request, we will not have enough funds to cover all the Salmon Watch requests we have received, resulting in some schools who attended Salmon Watch not getting reimbursed for bus and sub expenses. It also

means that we will not be able to offer any more rounds of CLEAR grants this school year/Fiscal Year.

Sanchez says, "Through a Board action we can move [money] from the Natural Resources budget line 10 "Conservation Projects" (general projects line item) or from what remains of the Cover Crop Program funds line 9."

CLEAR Grant request: Community Roots School Outdoor Classroom

Request: \$1750 for the Outdoor Classroom - an ongoing, year-round program at Community Roots School, a public charter school that serves grades K-6 in Silverton. The "Outdoor Classroom" is made up of a large school garden for growing veggies, herbs, and pollinator plants, a native garden, chicken coop, small fruit orchard, greenhouse, compost area, water catchment system, and workbench.

- 5 The \$1,000 in supplies and materials will be spent on native plants, fruit trees, building supplies, compost and mulch deliveries, tool replacements, research library materials, and miscellaneous material expenses that come up in our ongoing programming. The \$750 we are hoping for in instruction fees would go toward having Brigitte McConville, a Warm Springs Tribal member, visit our school for a hands-on, two-day lecture on traditional land practices, cultural history, the nutritional, and ecological importance of salmon, traditional net-fishing methods, and do a salmon tasting with our students! We have raised \$750 so far of her \$1500 fee.

Develop recommendation to present to the Board in December.

CLEAR Grant request: Mary Eyre Elementary Youth Environmental Educational Program Activities and Field Trip

Request: \$1200 - (\$600 for transportation and \$600 for instruction/fees) for 100 second grade students from a Title I school to get the opportunity to watch and experience wildlife at Minto Brown Park or Willamette Mission Park on a field trip June 4th and June 5th. The walk and activities are led by the Youth Environmental Education Program (YEPP) through the City of Salem. Students will also receive 1 lesson from the YEPP program here at our school. One lesson will be about Beavers and it will be on February 12.

- 6

Develop recommendation to present to the Board in December.

- 7 If time permits, Kassi and Heath will provide updates on their projects.

Discussion

Meeting Minutes

Attendance

Committee Members	Present/ Absent	Staff	Guests
Darin Olson	Absent	Brenda Sanchez	
Scott Walker	Absent	Susan Ortiz	
Mark Fields	Present		
Heath	Present		
Keirstead			
Kassi Roosth	Present		

Item #	Minutes	Action/ Vote Count
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1	Group Introductions.	
2	No public comment.	
3	The minutes will be evaluated at the next meeting since there are not enough committee members present who were at the last meeting to approve them this time.	
4	<p>Keirstead shares updates on the Salmon Watch budget. Salmon Watch funding requests will be between \$9,200-\$13,180 this year, which in either case is above the \$8000 that the board allowed staff to approve through the streamlined Salmon Watch process. And with approval of the two CLEAR grants submitted this round, we will be over the total budget currently available for CLEAR grants. Keirstead proposes that the Board approve Sanchez moving an additional \$14,150 to the CLEAR grant budget line item and to give staff permission to process up to \$14,000 in Salmon Watch requests this fiscal year. Any funds not used for Salmon Watch requests will go toward the CLEAR grant budget line item.</p> <p>Fields added that he thinks the committee should recommend this proposal since there is such a high demand. Keirstead clarified this would be for both future and outstanding grants. Sanchez wants clarification on the total amount and suggests rounding the amount to \$36,150. Fields makes a motion. Roosth seconds. The committee is all in favor.</p>	<p>The committee recommends that the Board approve for Sanchez to move an additional \$14,150 into the CLEAR Grant line item in the FY 23-24 Budget. The new total for that budget category would be \$36,150 (original \$22,000 + additional \$14,150). Of the new total, the committee recommends that the Board allow up to \$14,000 to be allocated to the streamlined Salmon Watch process. Any of the \$14,000 that is not allocated for Salmon Watch support would then be made available for the next two rounds of CLEAR grants, in addition to the other additional funds (\$8,150).</p>
5	Keirstead provides an overview of the Community Roots CLEAR grant proposal. Roosth shares more information about the school from a site visit she conducted there last week and gives a positive review. Fields makes a motion. Roosth seconds. The committee is all in favor.	<p>The committee recommends that the Board approve funding the Community Roots CLEAR grant request in full (\$1,750).</p>
6	Keirstead provides an overview of the CLEAR grant request from Mary Eyre Elementary and clarifies the amount requested is \$1200. Fields would like to know if they have received grant funding before. Keirstead replied that they have before but not in the past couple of years since she has been working at the district. Fields makes a motion. Roosth seconds. The committee is all in favor.	<p>The committee recommends that the Board approve funding the Mary Eyre CLEAR grant request in full (\$1,200).</p>
7	Roosth provided an update on the Little Habitat Project pilot program. She will share more information at the upcoming board meeting on December 6 th . Keirstead provided updates on the annual report, plant sale, and website. Ortiz added that the new Partner Grant will be available and	

accepting applications starting December 18th and will close on February 15th. There is a draft of the partner grant guidebook to learn more about eligible project types, entities, and the evaluation process. Sanchez added that committee roles switch in January.

Minutes recorded by Kassi Roosth