







**Marion Soil and Water Conservation District (MSWCD)
Education and Outreach Committee Meeting
Tuesday, September 17, 2024, 11:00 am to 12:30 pm**

HB2560 requires that all Oregon public meetings held by a governing body of a public body, excluding executive sessions, must provide to members of the public an opportunity to access and attend the meeting by telephone, video or other electronic or virtual means. This meeting will be held by video conference and by telephone.

-  Link to Video Conference: [\(Zoom\) Meeting Link](#)
-  Meeting Call in Number: 1 (253) 215 - 8782
-  Meeting ID: 834 9712 8477 | Passcode: 316646
-  Staff Contact: Kassi Roosth, kassi.roosth@marionswcd.net

Agenda **DRAFT**

Chair: Call Meeting to Order, Agenda Changes & Approval

Item #	Topic	Presenter	Purpose	Time
1	Introductions	P. Hart	Procedure	3 min
2	Public Comment	P. Hart	Feedback	2 min
3	Review Minutes from July 16th	P. Hart	Discuss & Accept Minutes	2 min
4	CLEAR Grant Request: Cascade View Christian School	K. Roosth	Develop recommendations to present to the Board	15 min
5	CLEAR Grant Request: McKay High School	K. Roosth	Develop recommendations to present to the Board	15 min
6	CLEAR Grant Request: Silverton Farmer's Market	K. Roosth	Develop recommendations to present to the Board	15 min
7	Early College HS Salmon Watch Grant	H. Keirstead	Determine how to proceed	15 min
8	Stan Vistica Scholarship Awards	P. Hart	Develop recommendation to present to the Board	15 min
9	Updates on Grant Programs	S. Ortiz	Informational	15 min
	Meeting Adjournment	Chair		



Marion Soil and Water Conservation District complies with the American with Disabilities Act (ADA) and does not discriminate based on race, color, national origin, gender, religion, age, disability, political beliefs, sexual orientation, and marital or family status. If special physical, language, or other accommodations are needed for this meeting, please advise the District Manager at 503-391-9927 as soon as possible, and at least 48 hours in advance of the meeting.

Agenda Brief

Item #	Brief	Action
3	Review and accept meeting minutes from the July 16 th committee meeting.	Review/Accept
<hr/>		
CLEAR Grant Request: Cascade View Christian School		
Request: \$2,000		
4	<p>The CLEAR grant would support around 52, 5th-6th grade students to attend outdoor school at Camp Tapawingo in Falls City, OR. During this event, students will engage in lessons and activities focusing on watershed ecology, conservation and sustainability, and scientific inquiry. Lessons will be taught by school staff and volunteer educators. Lesson plans will align with state and NGSS standards. \$2,000 will go towards instructional fees.</p> <p>\$11770 of in-kind will be provided (instructional fees: \$8120, substitute teacher costs: \$2000, and transportation \$1400)</p> <p>They are looking to determine the health of streams by having students conduct data collection of macroinvertebrates as bioindicators and determine watershed health.</p>	Develop recommendation to present to the board in October
<hr/>		
CLEAR Grant Request: McKay High School		
Request: \$3,800		
5	<p>The CLEAR grant would support around 35, 11th-12th grade students and 3-4 adult chaperones to tour the Willow Lake Pollution Control Facility to learn about wastewater treatment and the Geren Island Water Treatment Facility to learn where their drinking water comes from and the process for making it safe for consumption.</p> <p>\$2,400 will go towards substitute teacher costs.</p> <p>\$800 will go towards bus and transportation costs.</p> <p>They are looking to observe and gather data on these processes, learn about the benefits of wetlands and restoration ecology, and volunteer/career exploration opportunities.</p>	Develop recommendation to present to the board in October
<hr/>		
CLEAR Grant Request: Silverton Farmer's Market		
Request: \$5,000		
6	The CLEAR grant will provide additional salary to the Silverton Farmer's Market Manager and supplies to carry out educational activities and programming each week at the market. Kids' activities include the Power of Produce (P.O.P.) Club for children ages 5-12, as well as all-ages ongoing educational programs. The market is	Develop recommendation to present to the board in October

expanding and moving locations soon and they want to continue to provide this educational component on a regular and consistent schedule; as well as reflect the natural benefit the market provides to the community i.e. a place for our local, small-scale, and organic food systems to thrive.

\$1,000 will go towards materials and supplies (signage, educational materials, and needed equipment i.e. additional canopy, tables, etc.)

\$4000 will go towards the Market Manager salary to pay for additional hours in planning, organizing, and implementing community outreach activities, as well as other needed duties to make their growing market a success.

Educational activities will be available to the 800+ weekly Farmer's Market participants. Past programs include produce taste testing, pollination, water quality, soil biology, backyard composting, nutritional information, farming techniques, plant and animal life cycles, seed saving, and growing native plants to attract beneficial insects.

7 Early College HS applied for a Salmon Watch grant for \$2000 which was approved in July. Now that school has started, it turns out they are having some challenges at the school (and in the District) and to be able to make it work for SW this year, they are going to have to get charter buses. This will cost \$3,750. It is under the \$5000 per ask that we now have for CLEAR grants. Salmon Watch grants are a subcategory of CLEAR grants. Can we allow the revised request through the Salmon Watch funding process or do we need to run this through as a CLEAR grant? If it is shifted over to CLEAR, can we recommend today that the Board approve the request as a CLEAR grant at their October meeting so the school can attend the field trip?

Determine best way to proceed.

8 Revisit Stan Vistica Scholarship Fund award amount for 2025-26 School Year. In October of 2024 we need to inform OSAC of what scholarships we will offer for the 25-26 school year.
From the Draft August 8, 2024 Board meeting minutes: *Hart shared the need to raise the amount of the Stan Vistica scholarship to \$8,000 because the native plant sale profits continue to increase. Walker wanted to ensure that the student recipients are in good standing with their grades and that we are funding students who are dedicated to natural resources. Directors discussed the various ways to distribute the funds over a four-year period. Walker adds that he would like to see more students receive scholarships, rather than carrying one student overtime. Plowhead adds that there is value in supporting the continuum of education and supports the idea of spreading it over the four years. Budeau asks for clarification of how it is awarded over the four years. Directors further discussed the process over the four years. Hart suggests that we restructure the scholarship award. The Board asked that this go back to the Education Committee to work out the distribution of funds*

Discuss and develop a recommendation to present to the board in October

over the four years, considering selecting scholarship recipients based on the student's status and the amount available, not the number of years they have applied or that they are a second- or third-year applicant.

9 Hear updates on education grant programs offered at Marion SWCD such as CLEAR and Salmon Watch. **Overview**

**Meeting Minutes
Attendance**





Committee Members	Present/ Absent	Staff	Guests
Darin Olson			
Peggy Hart			
Mark Fields			
Heath			
Keirstead			
Kassi Roosth			

Item #	Minutes	Action/ Vote Count
1		
2		
3		
4		
5		
6		
7		
8		
9		



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-  Staff Contact: Kassi Roosth, kassi.roosth@marionswcd.net

Agenda **DRAFT**

Chair: Call Meeting to Order, Agenda Changes & Approval
Called to order at 11:09 am by Peggy Hart

Item #	Topic	Presenter	Purpose	Time
1	Introductions	P. Hart	Procedure	3 min
2	Public Comment	P. Hart	Feedback	2 min
3	Review Minutes from April 16th	P. Hart	Discuss & Accept Minutes	2 min
4	Updates on Grant Programs	S. Ortiz	Informational	15 min
5	OSU Small Farm School Contribution/ Scholarship Opportunity	H. Keirstead	Discussion	15 min
6	Scholarship Fund	H. Keirstead	Discussion	20 min
	Meeting Adjournment	Chair		

Agenda Brief

Item #	Brief	Action
3	Review and accept meeting minutes from the April 16 th committee meeting.	Review/Accept
4	Hear updates on education grant programs offered at Marion SWCD such as CLEAR and Salmon Watch.	Overview



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Marion SWCD has been invited to be a sponsor of the thirteenth annual Small Farm School to be held on Wednesday, September 11, 2024, at Clackamas Community College in Oregon City. Small Farm School is an annual event offering a full day of classroom and field learning for beginning farmers and small-acreage landowners. It provides sponsors access to 200 + farmers, farming nonprofits, and government entities. For more information visit the [Small Farm School website](#).

How to become a sponsor:

1. Choose your **sponsorship level**
 2. [Register as a sponsor and submit payment](#)
 3. Receive your registration discount code via email
 4. August 2nd-30th- **Register** for the workshops you want to attend using your sponsorship registration discount code. Additional registrations are available at normal cost.
(class sizes are limited, so registering early is strongly recommended)
- Discussion**

Sponsorship option comparison table

	Egg	Rooster	Hen	Flock
Cost	\$150-\$349	\$350-\$599	\$600-\$999	\$1000 and above
1 Exhibitor space	yes	yes	yes	yes
# of registrations and lunches included	1	2	3	4
Logo and link on website	yes	yes	yes	yes

- 6 Come to a complete and common understanding of all the working parts and timing factors involved in our providing this scholarship money. Note: \$6500 for scholarships was allocated in the FY 24-25 budget. This would have allowed for a \$2000 first year, \$2000 second year, and \$1500 third year scholarship. Only the first and second-year scholarships will be awarded (the student who would have been a third-year applicant did not apply). This means we expended only \$4400 of the \$6500 that was allocated from this year's budget, and we have \$2100 more available for next year than we anticipated.
- Discussion**

**Meeting Minutes
Attendance**

Committee Members	Present/ Absent	Staff	Guests
Darin Olson	absent	Susan Ortiz	
Peggy Hart	present	Brenda Sanchez	
Mark Fields	absent	Sarah Hamilton	
Heath Keirstead	present		
Kassi Roosth	present		

Item #	Minutes	Action/ Vote Count
1 -	New business: Heath Keirstead announced that she will be moving to Asheville, NC. Will be working part-time remotely through October 31, 2024.	No action
2	No public comments.	No action
3	Minutes- no discussion. Kassi Roosth moved to accept the minutes as submitted. Heath Keirstead seconded. All in favor of accepting minutes as received.	Accept minutes as submitted. All in favor (3:0)
4	Susan Ortiz shared a presentation. See file. Total \$28,592.48 total, the most we have ever awarded since Susan has worked at the District. 10 CLEAR grants, \$20,752.18. 8 Salmon Watch grants, \$7,840.30. Pacific coast Salmon Recovery Fund – we count these students on that report. \$40,000 budgeted in CLEAR grants for 23-25. First deadline is Sept 4. Partner Grants – deadline Aug 15. \$255,000 available.	No action
5	Last year we provided \$2000 in sponsorship of Small Farm School that was held at Clackamas Community College and we helped reach out to other potential sponsors. This year we have been asked to sponsor. There are 4 levels of sponsorship. We get: an exhibit space, logo and link on event website, and either 1, 2, 3, or 4 registrations. Staff who attended last year liked going, learned a lot, a great way to connect with partners, but not great for meeting potential Marion County clients. Sponsorships allow the event to be put on and is a demonstration of	Heath Keirstead will create a PRF for \$600 for Small Farm School to submit to Brenda. Keirstead moved, Roosth seconded. All in favor (3:0)

support for our partners. It's part of our strategic plan to support farms, small farmers, and partners. Last year we sponsored at the Flock level (\$2000). This will come from the Education budget. **Heath Keirstead moved to give \$600 to Small Farm School to submit a PRF to Brenda. Kassi Roosth seconded. All in favor (3:0)**

6

Brenda Sanchez: We work on a cash basis only. If you leave \$2000 unspent one year, that does not carry over to the next year's budget. The amount available for plant sale doesn't go up next year if you don't use all the funds from one year. Plant sale income from one year is what is budgeted for the next year in that category. Plant sale expenses, including scholarship: \$24,881. \$6500 had to be reserved for the scholarship that were just paid for in July. So you could say you have \$2100 remaining out of that total budget. So you could put it in as an extra investment so you make a bigger profit. So if we spend the \$2,100 on plant sale it would increase our proceeds even further. We have to tell OSAC by October at the latest what we want to offer for 25-26 scholarships, because they open that round of applications in November of 2024. According to Brenda Sanchez, we have had about a 4% profit growth over the last three years. Averaging about \$1500 per year in additional profits. Providing more of the things we sell out of early will help increase our proceeds. Kassi Roosth thinks it is a safe move and worth giving it a shot. Especially because the Little Habitat Project is directing participants to purchase plants through the Native Plant Sale, which will increase our customer base and total sales. Every summer/early fall we have to tell OSAC how much we will offer in scholarships in the school year after. Proceeds from 2023-2024: \$8947.23. Raising the offering to four \$2000 scholarships for school year 25-26, for a total scholarship expense of \$8,880 (including 11% OSAC admin fee) sets a precedent that this money is available, puts it into our consciousness, alerts students to this funding opportunity, and allows us to be prepared for

Action: Recommend to the Board to approve an increase in scholarships offered for the '25-'26 school year to four \$2000 scholarships (one ea for 1st, 2nd, 3rd, and 4th yr recipient), an increase of \$2500 in scholarships from the '24-'25 offering). All in favor (3:0)

next time. That structure will be in place moving forward and gives us a buffer year where we know we aren't actually going to spend it all. This will be our goal to have up to four years of grants available to students (especially because it is harder for juniors and seniors to find scholarships to continue their academic career). Based on plant sale trends and existing budget, it is very conservative to make this change for next year. We know we have the money in the budget and we know we won't actually give a fourth year scholarship next year because we didn't give a third year scholarship this year (would be same recipient). We are on a trend of increasing what we are offering because we are continuing to increase our plant sale proceeds and our scholarship is in demand. We received ten applications for this year's first year scholarship. We need to report to OSAC what we plan to offer for the 25-26 school year before November 1, 2024. With the substantial excess funds, Peggy Hart says she feels comfortable with it. **Peggy Hart moved to recommend to the Board to increase the scholarship fund to \$2000 a year for four years. This notification would be given to OSAC this summer and would apply to the 25-26 budget. Keirstead seconded. All in favor (3:0) Motion passes.**

7 Meeting adjourned by Committee Chair Peggy Hart at 12:07 pm.

Cascade View Outdoor School 2024

Conservation Learning and Education Resources (CLEAR) Grant

Cascade View Christian School

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Sublimity, OR 97385

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O: 503-769-3356

Brittany Zahler

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O: 541-990-7150

Application Form

CLEAR Grant Instructions



Conservation Learning and Education Resources (CLEAR) Grant

The Marion SWCD Conservation Learning Education and Resources (CLEAR) Grant advances the mission of the District by providing funding to support conservation education and community events that promote natural resource conservation.

The mission of the Marion SWCD is "To protect, conserve and improve the quality of soil and water in Marion County through planning, technical assistance and education."

Thank you for applying for a CLEAR Grant.

This application process is required to submit a request for grant funding.

To be considered an application must be submitted on or before an Application Deadline.

- **September 4, 2024**
- **November 6, 2024**
- **February 5, 2025**
- **April 2, 2025**

For this granting cycle, the maximum dollar limit for requests is \$5,000 per application. Exceptions may be considered for excess transportation costs which must be documented in the budget section of the application. If funded, the amount awarded for a particular project or event will be determined by the District.

Applicants submitting request will be notified within 60 days after the application deadline.

It is suggested that applicants contact the CLEAR Grant program administrator to discuss their intended project prior to submitting their application.

Follow this link for the complete CLEAR Grant Instructions and Terms of Agreement

- The applicant must certify on the application that:
 - District funds will be used only for the purpose approved by the District and will not be used for lobbying, for attempts to influence voting or legislation, or for litigation of any kind.
 - The project / event will comply with the District's non-discrimination policy (at bottom of page).

- o The applicant agrees to be responsible for its own actions and for any damage or third party liability arising from the organization's activities related to its agreement with the District. It agrees to indemnify and hold harmless the District and its officers, directors, agents, and employees from any and all losses, claims, damages, and expenses resulting from, or arising out of, the acts or omissions of the applicant and its officers, directors, agents, and employees under the agreement.

Applicant Information

Eligible Organizations / Entities

To be eligible for CLEAR grant funding, the applicant entity must be one of the following:

1. Nonprofit organization
2. Education institution (public/private)
3. Government Agency
4. Community Organization
5. Neighborhood Association
6. Native American Tribe

Any entity who is a corporation, partnership, or who has an assumed business name is checked to ensure that they are registered with the Secretary of State Office in accordance with ORS Chapters 58, 60, 62, 63, 65, 67, 70, and 648.

Applicant Category*

Select the type of Organization / Entity

Educational Institution

Is your Organization a 501(c)3 as designated by the IRS?*

Yes

Organization Mission Statement

If your Organization has a Mission Statement, enter it here

The mission of CVCS is to equip our students to grow in excellence spiritually, academically, socially and physically through God's truth and wisdom.

Project Information

Project Name*

The name of the project is attached to each and every form within your process. This is the "identifier" for the request.

Cascade View Outdoor School 2024

Start Date of Event or Activity*

10/14/2024

End Date of Event or Activity*

10/17/2024

Eligible Project Criteria**To be eligible for CLEAR Program funding, the project or event must meet these criteria:**

- Advance the mission of the Marion SWCD "to protect, conserve and improve the quality of soil and water in Marion County."
- Address one or more the following resource areas:
 - Water Quality and Conservation
 - Soil Quality and Conservation
 - Sustainable Land Use
 - Natural Resource Education

The following are examples of projects / events that could be eligible for CLEAR funding:

1. Education of youth and/or adults on conservation issues.
2. Demonstration projects and tours/signage
3. Soil / Water conservation & pollution prevention education.
4. Community events focused on improving the public's understanding of natural resource conservation.

Project Description*

During this event, students will engage in lessons and activities pertaining to watershed ecology, conservation and sustainability, and scientific inquiry. Lessons will be taught by school staff and volunteer educators, and will align with school, state, and NGSS standards for 5th and 6th grade.

Project / Event Location - eligibility

Eligible Projects must be located within the Marion SWCD boundaries:

- The Marion SWCD covers all of Marion County, Oregon, except an area between Woodburn and Aurora
- See the link below for more information
 - [Link to District Map](#)

Project / Event Location

Where will the project be located or event be held?

Outdoor School will take place at Camp Tapawingo in Falls City, OR. Because we are a small school, we are limited to the available facilities that will host a small group.

Natural Resource Issue addressed*

The project or event must address one or more of the District's goals.
Select the main areas of focus for your project or event.

Water Quality and Conservation

Project Goals & Anticipated Outcomes*

Students will understand the importance and of roles of macroinvertebrates in the aquatic ecosystem by collecting macroinvertebrates from different instream microhabitats, counting and recording invertebrates from each habitat, and analyzing the data to determine health of the streams. Students will be able to determine the elements of a healthy watershed and will mimic the effects of various biotic and abiotic factors at work in maintaining watershed health.

Goal Measurement

Please explain how project goals will be measured.

Students will be required to engage in discussion, answer questions on paper, and work in a journal to document their experiences, observations, and experiences. They will be required to submit these upon their return back to school.

Geographic Area Served*

Please select whether or not your project will benefit residents within the Marion SWCD boundaries. Link to District Map

Projects that do not benefit residents within the Marion SWCD boundaries are not eligible for funding

Yes, this project will benefit residents within the Marion SWCD boundaries

Population Served*

Please provide the demographic breakdown of who this project will serve.

Include who the audience will be and the expected size of the audience, e.g. school grade, age group(s)

Students in grades 5 and 6 at Cascade View Christian School. Approximately 52 students will participate.

Extent of Marion SWCD staff involvement in project/event*

Describe the extent of Marion SWCD staff involvement in the project/event, including planning stages.

We may use the Furs and Skulls, Soil Secrets, and Aquatic Macro invertebrates kits.

Funding

Project Budget Information

The maximum dollar limit for requests is **\$5,000 per application**. *Exceptions may be considered for excess transportation costs which must be documented in the budget section of the application.*

If funded, the amount awarded for a particular project or event will be determined by the District. *Administrative costs are not eligible, but may be included as "in-kind" services.*

Applicants are welcome to submit applications for more than one project or event per fiscal year (Fiscal Year is July 1 - June 30)

- a. There is a maximum of \$10,000 per entity per fiscal year
- b. There is a maximum \$30,000 per entity per every 5 consecutive rolling years.

Budget Instructions

Fill in the following categories for requested grant funds, and any in-kind matching funds*.

Supplies / Materials - items purchased.

Instruction - development, planning, curriculum, entry fees, assembly costs, activity fees., and related costs

Substitute Teacher Cost - cost for substitute teacher(s) if needed.

Transportation - busing costs, and related

*In-kind matching funds for the project / event may include

- Staff and volunteer time
- Supplies and materials
- Travel (including busing

In-kind may include both cash and non-cash contributions to the project / event.

Budget

Please fill in the following table for your budget.
if a line is zero, enter 0.

Budget Category	In-Kind / Matching Funds	Marion SWCD CLEAR Grant Funds
Supplies and Materials	\$250.00	\$0.00
Instruction, including fees	\$8,120.00	\$2,000.00
Substitute Teacher Cost	\$2,000.00	\$0.00
Transportation, i.e. busing	\$1,400.00	\$0.00
Budget Totals	11770	2000

Funding Amount Requested from Marion SWCD*

The maximum dollar limit for requests is **\$5,000 per application**.

Exceptions may be considered for excess transportation costs which must be documented in the budget section of the application.

\$2,000.00

Total Project Budget*

\$13,770.00

Describe how the Funding Amount Requested will be used*

Describe how the CLEAR grant funds being requested will be utilized for this project / event.

The potential funds received from an October 2024 CLEAR Grant will contribute directly to room and board at a camp on the Little Luckiamute River which has agreed to host our event.

Wrap-up Questions

How will Marion SWCD be recognized?*

The applicant agrees to provide public recognition of the District's participation, which may include: signage, mention on the applicant's website or newsletter, listing of the District as a sponsor on brochures, verbal announcement at the event, or in another form.

How will your organization / entity recognize Marion SWCD's funding contribution to this project?

We would be delighted to announce the funding of in our newsletter along with verbal recognition at the event and within our school.

Additional Information

Is there any additional information you would like to provide about this project?

You may write additional text or upload a supporting document.

As a private school, we are not entitled to Measure 99 funds at this time, therefore, we rely on outdoor school fundraisers, along with staff, student, parent, and volunteer support. Students have already fundraised a little over \$3,000 with a bake sale, a parent's night out fundraiser, a trivia night fundraiser, and a hanging basket fundraiser. They are working on a bottle drive in the coming months, as well as a fundraiser through the Sublimity Harvest Fest Fun Run this September.

Has your Organization / Entity previously received a CLEAR grant?*

Yes

If you previously received funding, state when the funding was received

October 2023

Certification of Applicant*

By checking the YES box you are certifying to the following:

- I certify that the information herein is true and accurate.
- I certify that my organization will abide by the terms outlined in the CLEAR Program Instructions.
- I certify that I understand that this application with any file(s) uploaded will become part of Marion SWCD's public records.
- I certify that if this application is approved for funding, my organization will provide the Marion SWCD with an IRS Form W-9 or copy of our IRS Non-profit Determination letter.
- I certify that I will abide by the Marion SWCD nondiscrimination policy (Marion SWCD is an equal opportunity employer, providing services to the public without regard to race, religion, color, sexual orientation, gender identity, national origin, mental or physical disability, marital status, age or other protected status or activity in accordance with applicable law.)

Yes, I certify the above is true

Note: Once you submit your application, you cannot edit the form. Please review your answers before submitting.

- You'll be notified if we have any questions regarding your application.
- Applications are reviewed by the Education Committee and if recommended for funding are forwarded to the Board for review and funding approval.

Thank you!

P.S. After you submit this application, check your email for the submission confirmation.

Administrative Use

For Administrative Use Only

Prior Awards - Current Year*

Has the Applicant been awarded any other District Grant funds this fiscal year?

No

Does the funding request include any unallowed expenses?

CLEAR does not fund major construction projects or tools and equipment for construction projects.

If yes, please explain what expenses are not allowed, and contact the applicant to advise the to revise their request.

Administrator Notes/Comments

Are there any other notes or comments regarding this application?

File Attachment Summary

Applicant File Uploads

No files were uploaded

Community Education and Outreach

Conservation Learning and Education Resources (CLEAR) Grant

Silverton Farmers Market

Alyssa Burge
7927 Grandview Heights
Scotts Mills, OR 97375

silvertonmarket@gmail.com
O: 714-357-9569

Alyssa Burge

7927 Granview Heights
Scotts Mills, OR 97375

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O: 714-357-9569

Application Form

CLEAR Grant Instructions



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It is suggested that applicants contact the CLEAR Grant program administrator to discuss their intended project prior to submitting their application.

Follow this link for the complete CLEAR Grant Instructions and Terms of Agreement

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3. Government Agency
4. Community Organization
5. Neighborhood Association
6. Native American Tribe

Any entity who is a corporation, partnership, or who has an assumed business name is checked to ensure that they are registered with the Secretary of State Office in accordance with ORS Chapters 58, 60, 62, 63, 65, 67, 70, and 648.

Applicant Category*

Select the type of Organization / Entity

Community Organization

Is your Organization a 501(c)3 as designated by the IRS?*

No

Organization Mission Statement

If your Organization has a Mission Statement, enter it here

Our purpose is to provide a direct outlet for local growers and producers and a source of fresh, high-quality farm and homemade products to our customers while enhancing the vitality of Silverton's community.

Project Information

Project Name*

The name of the project is attached to each and every form within your process. This is the "identifier" for the request.

Community Education and Outreach

Start Date of Event or Activity*

09/07/2024

End Date of Event or Activity*

11/09/2024

Eligible Project Criteria**To be eligible for CLEAR Program funding, the project or event must meet these criteria:**

- Advance the mission of the Marion SWCD "to protect, conserve and improve the quality of soil and water in Marion County."
- Address one or more the following resource areas:
 - Water Quality and Conservation
 - Soil Quality and Conservation
 - Sustainable Land Use
 - Natural Resource Education

The following are examples of projects / events that could be eligible for CLEAR funding:

1. Education of youth and/or adults on conservation issues.
2. Demonstration projects and tours/signage
3. Soil / Water conservation & pollution prevention education.
4. Community events focused on improving the public's understanding of natural resource conservation.

Project Description*

This funding will provide additional salary to our Market Manager to carry out educational activities and programming each week at the market. Kids' activities at the Power of Produce (P.O.P.) Club for children ages 5-12, as well as all-ages educational programming, are an ongoing and important part of our market. As we grow and expand, and get ready to move locations in the near future, we want to continue to provide this educational component on a regular and consistent schedule. Produce taste testing, pollination, water quality, soil biology, backyard composting, nutritional information, farming techniques, plant and animal life cycles, seed saving, and growing native plants to attract beneficial insects are all subjects we've explored through community learning in the past. With the growing demands on our Market Manager, we want to prioritize this element of her job description with this grant. This funding will allow us to pay the Market Manager to continue providing, and to continue enhancing, the scope and variety of activities and lessons we offer to the community, even as her other responsibilities expand. We also would like this funding to reflect the natural benefit our market provides to the community; a place for our local food system to thrive. Our small-scale, organic farms are adding an incredible variety of produce, meat, and egg choices to our local food landscape. Adding this funding to the Market Manager's salary, especially if we can secure additional funding through future CLEAR grants, will strengthen our market.

Project / Event Location - eligibility

Eligible Projects must be located within the Marion SWCD boundaries:

- The Marion SWCD covers all of Marion County, Oregon, except an area between Woodburn and Aurora
- See the link below for more information
 - o [Link to District Map](#)

Project / Event Location

Where will the project be located or event be held?

Weekly, through the Silverton Farmers Market, currently located for the summer season (ending October 15th) across the street from Town Square Park. The Silverton Farmers Market continues year-round, and will pick up the following week indoors at Silverton Friends Church in Silverton.

Natural Resource Issue addressed*

The project or event must address one or more of the District's goals. Select the main areas of focus for your project or event.

Sustainable Land Use

Project Goals & Anticipated Outcomes*

Our project goal is a well-funded and supported farmers market that is able to drive the local food system, and educate the community about why that food system is so vital to human health, soil and water health, and ecosystem health. We currently have around 800 people visiting the market each Saturday, and expect that number to continue growing. We would love to reach at least 25% of those people each week through our education and community engagement programming. We already see over 100 children per week at the P.O.P kids' booth, and every week they are exposed to different activities and learning. We would like to continue to offer that through the rest of the summer and fall season as we move indoors, and to make that programming year-round. We want the "why" of the farmers market to be apparent to anyone who comes in, and we anticipate that the market's community, as it continues to grow, will have a deeper appreciation for local food and the environmental implications of eating locally.

Goal Measurement

Please explain how project goals will be measured.

We consistently track market attendance and P.O.P. Club attendance, and would be looking to see both of those numbers increase. We will also be looking for the number of community learning offerings to increase for all market attendees, and have that offering continue into the fall and winter months. Community engagement (conversations with farmers, exploration of local environmental issues and practices, special events to draw folks in, etc.) will be proof that our efforts are paying off.

Geographic Area Served*

Please select whether or not your project will benefit residents within the Marion SWCD boundaries. [Link to District Map](#)

Projects that do not benefit residents within the Marion SWCD boundaries are not eligible for funding

Yes, this project will benefit residents within the Marion SWCD boundaries

Population Served*

Please provide the demographic breakdown of who this project will serve.

Include who the audience will be and the expected size of the audience, e.g. school grade, age group(s)

Our farmers market community spans all ages, from newborn babies to elders. We currently see about 800 community members turn out on a Saturday, and though we see less attendance in the winter months, we continue to see growth year-after-year during the summer season in terms of customers and vendors. A large majority of vendors and customers are Silverton residents, though we have regular customers who drive as far as Salem and Woodburn who attend, as well as people visiting from Portland and beyond during the tourist season.

Extent of Marion SWCD staff involvement in project/event*

Describe the extent of Marion SWCD staff involvement in the project/event, including planning stages.

Marion SWCD is not expected to participate, though we welcome any collaboration and partnership ideas.

Funding

Project Budget Information

The maximum dollar limit for requests is **\$5,000 per application**. *Exceptions may be considered for excess transportation costs which must be documented in the budget section of the application.*

If funded, the amount awarded for a particular project or event will be determined by the District. *Administrative costs are not eligible, but may be included as "in-kind" services.*

Applicants are welcome to submit applications for more than one project or event per fiscal year (Fiscal Year is July 1 - June 30)

- a. There is a maximum of \$10,000 per entity per fiscal year
- b. There is a maximum \$30,000 per entity per every 5 consecutive rolling years.

Budget Instructions

Fill in the following categories for requested grant funds, and any in-kind matching funds*.

Supplies / Materials - items purchased.

Instruction - development, planning, curriculum, entry fees, assembly costs, activity fees., and related costs

Substitute Teacher Cost - cost for substitute teacher(s) if needed.

Transportation - busing costs, and related

*In-kind matching funds for the project / event may include

- Staff and volunteer time
- Supplies and materials
- Travel (including busing)

In-kind may include both cash and non-cash contributions to the project / event.

Budget

Please fill in the following table for your budget.
if a line is zero, enter 0.

Budget Category	In-Kind / Matching Funds	Marion SWCD CLEAR Grant Funds
Supplies and Materials	\$500.00	\$1,000.00
Instruction, including fees	\$9,000.00	\$4,000.00
Substitute Teacher Cost	\$0.00	\$0.00
Transportation, i.e. busing	\$0.00	\$0.00
Budget Totals	9500	5000

Funding Amount Requested from Marion SWCD*

The maximum dollar limit for requests is **\$5,000 per application**.

Exceptions may be considered for excess transportation costs which must be documented in the budget section of the application.

\$5,000.00

Total Project Budget*

\$5,000.00

Describe how the Funding Amount Requested will be used*

Describe how the CLEAR grant funds being requested will be utilized for this project / event.

\$1,000 of this budget will be reserved for materials and supplies; signage, educational materials, any needed equipment (additional canopy, tables, etc.)

\$4,000 will be allocated to the Market Manager salary to pay for additional hours in planning, organizing, and implementing community outreach activities, as well as other needed duties to make our growing market a success.

Wrap-up Questions

How will Marion SWCD be recognized?*

The applicant agrees to provide public recognition of the District's participation, which may include: signage, mention on the applicant's website or newsletter, listing of the District as a sponsor on brochures, verbal announcement at the event, or in another form.

How will your organization / entity recognize Marion SWCD's funding contribution to this project?

We would love to recognize Marion SWCD through social media and on our website, as well as in-person at the market through signage and regular word of mouth! We would be very honored to work with Marion County in this way, and would love to show our community that we have the backing and support of our local conservation district. Any type of partnership, including free booth fees for Marion County at the market, would be a given if this funding is provided to us.

Additional Information

Is there any additional information you would like to provide about this project?

You may write additional text or upload a supporting document.

Has your Organization / Entity previously received a CLEAR grant?*

No

If you previously received funding, state when the funding was received Certification of Applicant*

By checking the YES box you are certifying to the following:

- I certify that the information herein is true and accurate.
- I certify that my organization will abide by the terms outlined in the CLEAR Program Instructions.
- I certify that I understand that this application with any file(s) uploaded will become part of Marion SWCD's public records.
- I certify that if this application is approved for funding, my organization will provide the Marion SWCD with an IRS Form W-9 or copy of our IRS Non-profit Determination letter.
- I certify that I will abide by the Marion SWCD nondiscrimination policy (Marion SWCD is an equal opportunity employer, providing services to the public without regard to race, religion, color, sexual orientation, gender identity, national origin, mental or physical disability, marital status, age or other protected status or activity in accordance with applicable law.)

Yes, I certify the above is true

Note: Once you submit your application, you cannot edit the form. Please review your answers before submitting.

- You'll be notified if we have any questions regarding your application.
- Applications are reviewed by the Education Committee and if recommended for funding are forwarded to the Board for review and funding approval.

Thank you!

P.S. After you submit this application, check your email for the submission confirmation.

Administrative Use

For Administrative Use Only

Prior Awards - Current Year*

Has the Applicant been awarded any other District Grant funds this fiscal year?

No

Does the funding request include any unallowed expenses?

CLEAR does not fund major construction projects or tools and equipment for construction projects.

If yes, please explain what expenses are not allowed, and contact the applicant to advise the to revise their request.

Administrator Notes/Comments

Are there any other notes or comments regarding this application?

File Attachment Summary

Applicant File Uploads

No files were uploaded

McKay High School AP Environmental Science

Conservation Learning and Education Resources (CLEAR) Grant

McKay High School

Phillip Warner
2440 NE Lancaster Dr.
Salem, OR 97305

warner_phillip@salkeiz.k12.or.us
O: 503-399-3080

Phillip Warner

2440 NE Lancaster Dr.
Salem, OR 97305

warner_phillip@salkeiz.k12.or.us
O: 503-399-3080

Application Form

CLEAR Grant Instructions



Conservation Learning and Education Resources (CLEAR) Grant

The Marion SWCD Conservation Learning Education and Resources (CLEAR) Grant advances the mission of the District by providing funding to support conservation education and community events that promote natural resource conservation.

The mission of the Marion SWCD is "To protect, conserve and improve the quality of soil and water in Marion County through planning, technical assistance and education."

Thank you for applying for a CLEAR Grant.

This application process is required to submit a request for grant funding.

To be considered an application must be submitted on or before an Application Deadline.

- **September 4, 2024**
- **November 6, 2024**
- **February 5, 2025**
- **April 2, 2025**

For this granting cycle, the maximum dollar limit for requests is \$5,000 per application. Exceptions may be considered for excess transportation costs which must be documented in the budget section of the application. If funded, the amount awarded for a particular project or event will be determined by the District.

Applicants submitting request will be notified within 60 days after the application deadline.

It is suggested that applicants contact the CLEAR Grant program administrator to discuss their intended project prior to submitting their application.

Follow this link for the complete CLEAR Grant Instructions and Terms of Agreement

- The applicant must certify on the application that:
 - District funds will be used only for the purpose approved by the District and will not be used for lobbying, for attempts to influence voting or legislation, or for litigation of any kind.
 - The project / event will comply with the District's non-discrimination policy (at bottom of page).

- o The applicant agrees to be responsible for its own actions and for any damage or third party liability arising from the organization's activities related to its agreement with the District. It agrees to indemnify and hold harmless the District and its officers, directors, agents, and employees from any and all losses, claims, damages, and expenses resulting from, or arising out of, the acts or omissions of the applicant and its officers, directors, agents, and employees under the agreement.

Applicant Information

Eligible Organizations / Entities

To be eligible for CLEAR grant funding, the applicant entity must be one of the following:

1. Nonprofit organization
2. Education institution (public/private)
3. Government Agency
4. Community Organization
5. Neighborhood Association
6. Native American Tribe

Any entity who is a corporation, partnership, or who has an assumed business name is checked to ensure that they are registered with the Secretary of State Office in accordance with ORS Chapters 58, 60, 62, 63, 65, 67, 70, and 648.

Applicant Category*

Select the type of Organization / Entity

Educational Institution

Is your Organization a 501(c)3 as designated by the IRS?*

Yes

Organization Mission Statement

If your Organization has a Mission Statement, enter it here

Project Information

Project Name*

The name of the project is attached to each and every form within your process. This is the "identifier" for the request.

McKay High School AP Environmental Science

Start Date of Event or Activity*

10/01/2024

End Date of Event or Activity*

06/01/2025

Eligible Project Criteria

To be eligible for CLEAR Program funding, the project or event must meet these criteria:

- Advance the mission of the Marion SWCD "to protect, conserve and improve the quality of soil and water in Marion County."
- Address one or more the following resource areas:
 - Water Quality and Conservation
 - Soil Quality and Conservation
 - Sustainable Land Use
 - Natural Resource Education

The following are examples of projects / events that could be eligible for CLEAR funding:

1. Education of youth and/or adults on conservation issues.
 2. Demonstration projects and tours/signage
 3. Soil / Water conservation & pollution prevention education.
 4. Community events focused on improving the public's understanding of natural resource conservation.
-

Project Description*

The AP Environmental Science students are looking to tour the Willow Lake Pollution Control Facility to learn about wastewater treatment and to tour the Geren Island Water Treatment Facility to learn about where our drinking water comes from and the process that is involved in making water safe for consumption. We are looking to observe and gather data on the process of wastewater and to see how water treatment improves water quality. We are also looking to see the benefits of wetlands and the power restoration ecology has on our local habitat and environment. The students will also have the opportunity to observe the types of jobs that are available to them as they transition into the professional workforce and what pathways are open to them.

Project / Event Location - eligibility

Eligible Projects must be located within the Marion SWCD boundaries:

- The Marion SWCD covers all of Marion County, Oregon, except an area between Woodburn and Aurora
- See the link below for more information
 - [Link to District Map](#)

Project / Event Location

Where will the project be located or event be held?

Willow Lake Water Pollution Control Facility/Geren Island Water Treatment Facility

Natural Resource Issue addressed*

The project or event must address one or more of the District's goals.
Select the main areas of focus for your project or event.

Water Quality and Conservation

Project Goals & Anticipated Outcomes*

The goals of this trip are to give the students a sense of where our water comes from and where it goes. This will help to educate and enlighten students on the role of water within our environment and the role that we play in that process. For the students, it presents a great opportunity to see the impact that we can have on our environment and what is being done to address issues of water quality and conservation that are vital to our everyday lives. Hopefully, the project will help to enlighten and inspire students to become better stewards of their environment and possibly motivate students to want to become an active part of the process. It may also inspire students to look into a professional career that involves water quality and conservation and to see actual people in those roles.

Goal Measurement

Please explain how project goals will be measured.

Students will be asked prior to visiting the facilities what their expectations are for the tours and what they already know about the role of the different facilities that we are looking to tour. After visiting the different facilities the students will be asked the same questions to measure what they have learned as well to engage in discussion with their fellow peers about their opinion of how we manage our water resources. To engage students in a discussion on what they think we are doing well or what can be improved upon. Where do we find a healthy blend of empirical data through sound scientific gathering that helps to create positive public policy that benefits everyone in the community? Students will also have the opportunity to volunteer and engage in projects that further their own involvement in the process of water conservation and improved habitat in our local watersheds.

Geographic Area Served*

Please select whether or not your project will benefit residents within the Marion SWCD boundaries. Link to District Map

Projects that do not benefit residents within the Marion SWCD boundaries are not eligible for funding

Yes, this project will benefit residents within the Marion SWCD boundaries

Population Served*

Please provide the demographic breakdown of who this project will serve.

Include who the audience will be and the expected size of the audience, e.g. school grade, age group(s)

McKay High School Students
11th and 12th graders (ages 16-18)
Around 35 students plus 3-4 adult chaperones

Extent of Marion SWCD staff involvement in project/event*

Describe the extent of Marion SWCD staff involvement in the project/event, including planning stages.

Helping to answer questions about CLEAR Grant parameters and possible locations for tours in Marion county.

Funding

Project Budget Information

The maximum dollar limit for requests is **\$5,000 per application**. *Exceptions may be considered for excess transportation costs which must be documented in the budget section of the application.*

If funded, the amount awarded for a particular project or event will be determined by the District. *Administrative costs are not eligible, but may be included as "in-kind" services.*

Applicants are welcome to submit applications for more than one project or event per fiscal year (Fiscal Year is July 1 - June 30)

- a. There is a maximum of \$10,000 per entity per fiscal year
- b. There is a maximum \$30,000 per entity per every 5 consecutive rolling years.

Budget Instructions

Fill in the following categories for requested grant funds, and any in-kind matching funds*.

Supplies / Materials - items purchased.

Instruction - development, planning, curriculum, entry fees, assembly costs, activity fees., and related costs

Substitute Teacher Cost - cost for substitute teacher(s) if needed.

Transportation - busing costs, and related

*In-kind matching funds for the project / event may include

- Staff and volunteer time
- Supplies and materials
- Travel (including busing

In-kind may include both cash and non-cash contributions to the project / event.

Budget

Please fill in the following table for your budget.
if a line is zero, enter 0.

Budget Category	In-Kind / Matching Funds	Marion SWCD CLEAR Grant Funds
Supplies and Materials	\$0.00	\$0.00
Instruction, including fees	\$0.00	\$0.00

Substitute Teacher Cost	\$0.00	\$2,400.00
Transportation, i.e. busing	\$0.00	\$800.00
Budget Totals	0	3200

Funding Amount Requested from Marion SWCD*

The maximum dollar limit for requests is **\$5,000 per application**.

Exceptions may be considered for excess transportation costs which must be documented in the budget section of the application.

\$3,200.00

Total Project Budget*

\$3,200.00

Describe how the Funding Amount Requested will be used*

Describe how the CLEAR grant funds being requested will be utilized for this project / event.

CLEAR Grant funding will be used to support the AP Environmental Science explore their local environmental and see real world applications of environmental management and restoration. The funding will be used to pay for bus transportation to and from the facilities we are looking to visit and to also pay for substitute teachers so that we have enough adult chaperones on the field trip tours.

Wrap-up Questions

How will Marion SWCD be recognized?*

The applicant agrees to provide public recognition of the District's participation, which may include: signage, mention on the applicant's website or newsletter, listing of the District as a sponsor on brochures, verbal announcement at the event, or in another form.

How will your organization / entity recognize Marion SWCD's funding contribution to this project?

Marion SWCD will be recognized in our school newsletter and through McKay social media accounts (@scotsmandaily).

Additional Information

Is there any additional information you would like to provide about this project?

You may write additional text or upload a supporting document.

We are seeking funding for the Environmental Science Club and AP Environmental Science class at McKay High School. Students in AP Environmental Science and the Environmental Science Club learn about the impact humans have on their natural world. This allows the students to think about and explore the many environmental issues facing our world today and the best way to solve those issues. Students explore issues that are both local and global. There are environmental issues facing every community and certain issues require more investment than others. This allows the students to think critically about the ways in which we can tackle issues while still being under the constraints of funding. How do we go about solving issues when money is not limitless? How do we not only create awareness, but also provide purpose and action on environmental problems that seem larger than ourselves? With Marion SWCDs help, students will be able to see first hand real world solutions to real world problems.

Has your Organization / Entity previously received a CLEAR grant?*

Yes

If you previously received funding, state when the funding was received Certification of Applicant*

By checking the YES box you are certifying to the following:

- I certify that the information herein is true and accurate.
- I certify that my organization will abide by the terms outlined in the CLEAR Program Instructions.
- I certify that I understand that this application with any file(s) uploaded will become part of Marion SWCD's public records.
- I certify that if this application is approved for funding, my organization will provide the Marion SWCD with an IRS Form W-9 or copy of our IRS Non-profit Determination letter.
- I certify that I will abide by the Marion SWCD nondiscrimination policy (Marion SWCD is an equal opportunity employer, providing services to the public without regard to race, religion, color, sexual orientation, gender identity, national origin, mental or physical disability, marital status, age or other protected status or activity in accordance with applicable law.)

Yes, I certify the above is true

Note: Once you submit your application, you cannot edit the form. Please review your answers before submitting.

- You'll be notified if we have any questions regarding your application.
- Applications are reviewed by the Education Committee and if recommended for funding are forwarded to the Board for review and funding approval.

Thank you!

P.S. After you submit this application, check your email for the submission confirmation.

Administrative Use

For Administrative Use Only

Prior Awards - Current Year*

Has the Applicant been awarded any other District Grant funds this fiscal year?

Yes

Does the funding request include any unallowed expenses?

CLEAR does not fund major construction projects or tools and equipment for construction projects.

If yes, please explain what expenses are not allowed, and contact the applicant to advise the to revise their request.

Administrator Notes/Comments

Are there any other notes or comments regarding this application?

File Attachment Summary

Applicant File Uploads

No files were uploaded

Early College High School, Salem, Salem Keizer School District

Salmon Watch Grant

Early College High School

Kimberly Abraham
4071 Winema Place NE, Bldg 50
Salem, OR 97305

abraham_kimberly@salkeiz.k12.or.us
O: 503-365-4800
M: 510-685-8923

Kimberly Abraham

4071 Winema Place NE, Bldg 50
Salem, OR 97305

abraham_kimberly@salkeiz.k12.or.us
O: 971-600-1192
M: 510-685-8923

Application Form

Salmon Watch Grant Instructions



Salmon Watch Funding Assistance

Salmon Watch is a field trip program offered by Marion SWCD to provide a hands-on educational experience that promotes natural resource understanding and conservation.

The mission of the Marion SWCD is to protect, conserve, and improve the quality of soil and water in Marion County through planning, technical assistance and education.

Thank you for applying for Salmon Watch Funding Assistance for Transportation and Substitutes. This application process is required to submit a request for reimbursement.

The deadline to submit an Application is on or before October 31 of the same calendar year you plan to attend Salmon Watch. For example, October 31, 2024 for Fall 2024 field trips.

For this granting cycle, the maximum dollar limit for requests is \$2,000 per application. Exceptions may be considered for excess transportation costs which must be documented in the budget section of the application. If funded, the amount awarded will be determined by the District.

Applicants will be notified within 60 days of submitting their requests.

If you haven't already, be sure to sign up for a Salmon Watch field trip prior to applying for field trip funding so we reserve a trip for you. Contact Heath Keirstead for sign up link at heath.keirstead@marionswcd.net.

Instructions for Applicants:

- The application form must be filled out completely. *An acceptable signature is that of a representative who is authorized to speak for the organization and sign contracts on its behalf.*
- Please contact the grant program administrator if you have any questions prior to submitting your application: Contact: Heath Keirstead - Communications & Education Specialist at heath.keirstead@marionswcd.net or 503-949-4709.
- Applications are to be received on or before October 31 of the same calendar year in which the field trips will happen. (e.g., October 31, 2022 for field trips in fall of 2022)

- Applicants will be notified within 60 days of submitting their requests.
- The applicant must certify on the application that:
 - o District funds will be used only for the purpose approved by the District and will not be used for lobbying, for attempts to influence voting or legislation, or for litigation of any kind.
 - o The project / event will comply with the District's non-discrimination policy (at bottom of page).
 - o The applicant agrees to be responsible for its own actions and for any damage or third party liability arising from the organization's activities related to its agreement with the District. It agrees to indemnify and hold harmless the District and its officers, directors, agents, and employees from any and all losses, claims, damages, and expenses resulting from, or arising out of, the acts or omissions of the applicant and its officers, directors, agents, and employees under the agreement.

Applicant Information

Eligible Organizations / Entities

To be eligible for Salmon Watch funding, the applicant entity must be one of the following:

1. Nonprofit organization
2. Education institution (public/private)
3. Government Agency
4. Community Organization
5. Neighborhood Association
6. Native American Tribe

Any entity who is a corporation, partnership, or who has an assumed business name is checked to ensure that they are registered with the Secretary of State Office in accordance with ORS Chapters 58, 60, 62, 63, 65, 67, 70, and 648.

Applicant Category*

Select the type of Organization / Entity

Educational Institution

Is your Organization a 501(c)3 as designated by the IRS?*

Yes

School Information

School Name, City, School District*

Early College High School, Salem, Salem Keizer School District

Geographic Area Served*

Please select whether or not your project will benefit residents within the Marion SWCD boundaries. Link to District Map

Applicants that do not serve residents within the Marion SWCD boundaries are not eligible for funding.

Yes, this project will benefit residents within the Marion SWCD boundaries

Project Information

Scheduled field trip date*

Enter the first date of your scheduled field trip here.

09/26/2024

Additional field trip date

If you are attending more than one day of Salmon Watch, enter the date of your second scheduled trip here.

Anticipated number of students on field trip(s).*

60

Grade Level(s) of students attending field trip(s).*

10th

Funding

Project Budget Information

The maximum dollar limit for requests is **\$2,000 per application**. Exceptions may be considered for excess transportation costs which must be documented in the budget section of the application.

If funded, the amount awarded will be determined by the District. This grant is only for buses and substitute teacher costs for Salmon Watch field trips. Funds will be rewarded as reimbursements for school-paid transportation and substitute teacher expenses associated with Salmon Watch field trip attendance. For funding requests that are approved by Marion SWCD, the reimbursement funds will be disbursed after Marion SWCD is provided with receipts for transportation and substitute expenses. *Administrative costs are not eligible.*

A maximum of one Salmon Watch grant will be awarded per applicant.

- a. There is a maximum of \$10,000 per entity per fiscal year for all District grant programs.
- b. There is a maximum \$30,000 per entity per every 5 consecutive rolling years for all District grant programs.

Total Bus Costs*

This is your estimated cost of transportation for your Salmon Watch field trip(s).

\$1,500.00

Total Substitute Teacher Costs*

This is your estimated cost of substitute teacher(s) for your Salmon Watch field trip(s).

\$500.00

Funding Amount Requested from Marion SWCD*

The maximum dollar limit for requests is **\$2,000 per application**.

Exceptions may be considered for excess transportation costs which must be documented in the budget section of the application.

\$2,000.00

Wrap-up Questions

Additional Information

Is there any additional information you would like to provide about this project?

You may write additional text or upload a supporting document.

Certification of Applicant*

By checking the YES box you are certifying to the following:

- I certify that the information herein is true and accurate.
- I certify that my organization will abide by the terms outlined in the Salmon Watch Funding Program Instructions.
- I certify that I understand that this application with any file(s) uploaded will become part of Marion SWCD's public records.
- I certify that if this application is approved for funding, my organization will provide the Marion SWCD with an IRS Form W-9 or copy of our IRS Non-profit Determination letter.
- I certify that none of the funds will be used for lobbying for attempts to influence voting or legislation, or for litigation of any kind.

- I certify that I will abide by the Marion SWCD nondiscrimination policy (Marion SWCD is an equal opportunity employer, providing services to the public without regard to race, religion, color, sexual orientation, gender identity, national origin, mental or physical disability, marital status, age or other protected status or activity in accordance with applicable law.)
- I certify that my school will publicly acknowledge the support received from Marion SWCD for Salmon Watch.

Yes, I certify the above is true

Once you submit your application, you cannot edit the form. Please review your answers before submitting.

- You'll be notified if we have any questions regarding your application.
- Applications are reviewed once per month and you will be notified if your request has been approved or denied.
- If your application is funded, you will need to complete a Follow-Up report which includes submission of documentation of bus and substitute expenses along with actual number of students attending so we can process your reimbursement.
- No payments will be made until documentation has been submitted.

Thank you!

P.S. After you submit this application, check your email for the submission confirmation.

Administrative Use

For Administrative Use Only

Due Diligence Checklist (ADMIN ONLY)

Have you done the following?

- Ran a charity check
- Confirmed they are eligible to receive grants based on their tax status
- Confirmed they have submitted all outstanding final reports
- Verify that they have not exceeded funding limitation; \$10,000 per year and \$30,000 in the 5 fiscal year rolling maximum
- Checked all file uploads

Yes

Has a Form W-9 or IRS Letter of Determination been submitted?

For a school, the Form W-9 may be under the School District. Please check with Heath or Susan if there are any questions regarding this question.

Yes

Prior Awards - Current Year*

Has the Applicant been awarded any other District Grant funds this fiscal year?

No

Prior Awards - Current Year - Amounts

If yes, list the total amount awarded this fiscal year

Prior Awards - Previous Years

Has the Applicant been awarded CLEAR, LAP, or SPG funds in the past?

Yes

Prior Awards - Previous Years

List the fiscal year and amount of previous award(s)

- 2024-2025
- 2023-2024 - \$1,113.72
- 2022-2023 - \$1,444.01
- 2021-2022 - \$2,000
- 2020-2021
- Total = \$4,557.73

Is applicant eligible for maximum regular funding for this application?

Is applicant eligible for the maximum regular funding for this application? OR is applicant eligible for the amount requested, if in excess of maximum due to transportation costs?

The maximum is \$10,000 per year and \$30,000 for 5 consecutive rolling fiscal years.

Yes

Does the funding request include any unallowed expenses?

CLEAR does not fund major construction projects or tools and equipment for construction projects.

If yes, please explain what expenses are not allowed, and contact the applicant to advise the to revise their request.

Administrator Notes/Comments

Are there any other notes or comments regarding this application?

File Attachment Summary

Applicant File Uploads

No files were uploaded

From: Brenda Sanchez <Brenda.Sanchez@marionswcd.net>

Sent: Monday, August 26, 2024 4:00 PM

To: Heath Keirstead <Heath.Keirstead@marionswcd.net>; peggyhart3@yahoo.com; Peggy Hart <Peggy.Hart@marionswcd.net>

Subject: Stan Vistica Scholarship

Hello Heath and Peggy,

I wanted to make sure that the Stan Vistica Scholarship discussion returns to the September Education Committee based on the Board's August 7 meeting discussion, so that a decision can be made at the October 2, 2024, meeting regarding this matter. This schedule should get OSAC the info they need in time. TY.

Peggy please discuss with Heath your thoughts on the Board's discussion:

1. Education Committee
 - a. Stan Vistica Scholarship: Determine Scholarship Funds for 2025-26 School Year

Hart shared the need to raise the amount of the Stan Vistica scholarship to \$8,000 because the native plant sale profits continue to increase. Walker wanted to ensure that the student recipients are in good standing with their grades and that we are funding students who are dedicated to natural resources. Directors discussed the various ways to distribute the funds over a four-year period. Plowhead adds that there is value in supporting the continuum of education and supports the idea of spreading it over the four years. Budeau asks for clarification of how it is awarded over the four years. Directors further discussed the process over the four years. Hart suggests that we restructure the scholarship award. The Board asked that this go back to the Education Committee to work out the distribution of funds over the four years, considering selecting scholarship recipients based on the student's status and the amount available, not the number of years they have applied or that they are a second- or third-year applicant.

Brenda Sanchez

District Manager

[Marion Soil & Water Conservation District](#)



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