



Marion Soil and Water Conservation District (MSWCD)
Board of Directors Monthly Board Meeting Agenda DRAFT
Wednesday June 4, 2025, 6:30 PM to 9:00 PM

Our mission is to partner with people in support of thriving lands, clean water, and healthy habitats. We do this through planning, technical assistance, funding, and education.

This meeting will be held in-person at our location in Stayton, with video conference (Zoom), and by telephone. Please inform the MSWCD if you would like to attend in-person (as space is limited), contact at least 24 hours in advance by phone, 503-391-9927.

Call In Number: 1-253-215-8782 | **Meeting ID:** 876 8130 4933 | **Passcode:** 980908

Staff Contact: Brenda Sanchez 503-871-7311 | brenda.sanchez@marionswcd.net

Agenda

Start Board Meeting <ul style="list-style-type: none">a. Agenda Changes-Additionsb. Public Commentc. Announcements<ul style="list-style-type: none">a. District Manager Officer's Annual Performance Reviewb. July 2 Meeting any conflict with July 4?	Chair 10 minutes
1. District Snapshot <ul style="list-style-type: none">a. District Manager Work Update	District Manager 5 minutes
2. Draft Treasurers Report – April 2025 Action	Secretary-Treasurer 10 minutes
3. Draft March 5, 2025, Board Meeting Minutes Action	Secretary-Treasurer 10 minutes
4. United States Department of Agriculture (USDA) Natural Resources Conservation Service (NRCS) Report	NRCS 10 minutes
5. Fiscal Year 2025-26 Proposed Cost of Living Adjustment Action	District Manager 10 minutes
6. Conservation Assistant Grant Program <ul style="list-style-type: none">a. Grant Extensions (2) and Project Change (1)b. Grants Completed	Chair 5 minutes
7. Admin Committee Next meeting June 13, 2025 9AM <ul style="list-style-type: none">a. District Grant Program's Entity and Cap Policy and Conflict of Interest Safeguards – Reportb. Employee Professional Growth Policyc. 2025 Revised Salary Administration Plan & Annual FY 25-26 Salary Table	Committee Chair-District Manager 50 minutes

Marion Soil and Water Conservation District complies with the American with Disabilities Act (ADA) and does not discriminate based on race, color, national origin, gender, religion, age, disability, political beliefs, sexual orientation, and marital or family status. If special physical, language, or other accommodations are needed for this meeting, please advise the District Manager at 503-391-9927 as soon as possible, and at least 48 hours in advance of the meeting.

Oregon residents can file a written grievance with the Marion SWCD regarding a violation of the Public Meetings Law within 30 days of the alleged violation. The grievance should include details about the alleged violation and be submitted to the Marion SWCD District Manager for review.

d. Office Support & Accounts Payable Assistant Job Description	
8. Facility-Third Avenue Electric Building Sign Transition to Mural Art Project Action	District Manager 10 minutes
9. Vehicle Purchase Authorization Action	District Manager 15 minutes
10. Oregon Association of Conservation Districts Annual Dues Action	Chair 10 minutes
0. Education & Outreach Committee Next meeting, 2025 9AM	Committee Chair 0 minutes
0. Natural Resource Committee Next meeting 2025	Committee Chair 0 minutes

Meeting Adjourned – Chair