



**Marion Soil and Water Conservation District (MSWCD)
Education and Outreach Committee Meeting Agenda DRAFT**

DAY
April 15th, 2025
11:00 AM to 12:30 AM

Our mission is to partner with people in support of thriving lands, clean water, and healthy habitats. We do this through planning, technical assistance, funding, and education.

This meeting will be held by video conference (Zoom), and by telephone.

Zoom Link: <https://us06web.zoom.us/j/82132397029?pwd=GFb6Vtd2OZrMEjuBKbyttUV7l6DHEO.1>

Call In Number: 1-253-215-8782 | **Meeting ID:** 821 3239 7029 | **Passcode:** 465879

Staff Contact: Kassi Roosth | kassi.roosth@marionswcd.net

Committee members are reminded to disclose any actual or potential conflicts of interest prior to discussion of relevant agenda items.

Agenda Changes and/or Additions	Chair
1. Public Comment	Chair 5 minutes
2. Board Updates on Committee Recommendations	Chair 5 minutes
3. Review February 18th, 2025 Minutes Discuss and accept minutes	Chair 5 minutes
4. Transfer funds to the CLEAR Grant Budget Develop recommendations to present to the board	Roosth 15 minutes
5. CLEAR Grant Request: Rooted Resilience- Olde Moon Farm Land Stewardship Develop recommendations to present to the board	Roosth 15 minutes
6. Review and Update CLEAR Grant Application for the next Fiscal Year Discussion	Roosth 15 minutes

Meeting Adjourned – Chair





Marion Soil and Water Conservation District complies with the American with Disabilities Act (ADA) and does not discriminate based on race, color, national origin, gender, religion, age, disability, political beliefs, sexual orientation, and marital or family status. If special physical, language, or other accommodations are needed for this meeting, please advise the District Manager at 503-391-9927 as soon as possible, and at least 48 hours in advance of the meeting.

Oregon residents can file a written grievance with the Marion SWCD regarding a violation of the Public Meetings Law within 30 days of the alleged violation. The grievance should include details about the alleged violation and be submitted to the Marion SWCD District Manager for review.



**Marion Soil and Water Conservation District (MSWCD)
Education and Outreach Committee Meeting
Tuesday, February 18th, 2025 11:00 am to 12:30 pm**

HB2560 requires that all Oregon public meetings held by a governing body of a public body, excluding executive sessions, must provide to members of the public an opportunity to access and attend the meeting by telephone, video or other electronic or virtual means. This meeting will be held by video conference and by telephone.

-  Link to Video Conference: [\(Zoom\) Meeting Link](#)
-  Meeting Call in Number: 1 (253) 215 - 8782
-  Meeting ID: 834 9712 8477 | Passcode: 316646
-  Staff Contact: Kassi Roosth, kassi.roosth@marionswcd.net

Minutes **DRAFT**

Item #	Topic	Presenter	Purpose	Time
1	Introductions	P. Hart	Procedure	3 min
2	Elect Chair	P. Hart	Vote	5 min
3	Public Comment	P. Hart	Feedback	2 min
4	Review Minutes from November 19th	P. Hart	Discuss & Accept Minutes	2 min
5	Review Environmental Education Specialist and Outreach and Communications Specialist Job Positions	B. Sanchez	Develop recommendations to present to the Board	15 min
6	CLEAR Grant Request: McKay Highschool Environmental Science Club	K. Roosth	Develop recommendations to present to the Board	10 min
7	CLEAR Grant Request: Community Roots School	K. Roosth	Develop recommendations to present to the Board	10 min
8	CLEAR Grant Request: McKay Highschool Photography Class	K. Roosth	Develop recommendations to present to the Board	10 min
9	CLEAR Grant Budget for next Fiscal Year	K. Roosth	Develop recommendations to present to the Board	15 min



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10	Discuss Marion SWCD's Role with Farmer's Market and Community Gardens	K. Roosth	Discussion	10 min
11	Set CLEAR Grant deadlines and E&O Committee Meeting Dates for 2025-26	K. Roosth	Discussion	10 min
	Meeting Adjournment	Chair		

Agenda Brief

Item #	Brief	Action
4	Review and accept meeting minutes from the November 19 th committee meeting.	Review/Accept
5	Review and provide feedback on the new Environmental Education Specialist and Communications and Outreach Specialist job description created by the District Manager.	Discuss and develop a recommendation to present to the board in March

CLEAR Grant Request: Mckay Highschool

Request: \$1,500

The CLEAR grant would support transportation costs for around 30 AP Environmental Science students and 3-4 adult chaperones to attend the Hatfield Marine Science Center and tour the facility. Students will investigate the water quality within our local watershed around McKay High School; investigate how that compares to an estuary system on the Oregon coast; See the benefits of wetlands and estuaries and the power restoration ecology has on our local habitat and environment; observe the types of jobs that are available to them as they transition into the professional workforce.

6

Develop recommendation to present to the board in March

Funds would also support the students to spend an overnight trip at the Mt. St. Helens Institute to investigate this important landscape that has a great impact on the surrounding environment; learn about sustainable land use and how to manage such an important local resource; learn why it is important that we continue to protect and manage public lands as public stakeholders.

The \$1,500 requested will go towards transportation and instructional fees.

7	CLEAR Grant Request: Community Roots School	Develop recommendation
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Request: \$3,508

to present to the board in March

The CLEAR grant would support around twelve fourth-grade students to participate in Wi-Ne-Ma Outdoor School on the Oregon Coast. Their fifth and sixth graders are paid for by the state of Oregon to attend, but this does not extend to their fourth graders. Funds would allow the fourth graders to attend for the first two days and one night and will receive the opportunity to learn about environmental stewardship and coastal ecosystem study. This includes: tide pool field study, a group project around traditional Siletz crafts and natural materials, animal track identification onsite, and how watersheds all impact the ocean ecosystem.

The \$3,508 requested will go towards the costs for their fourth-grade class attending. Each child was quoted at \$299.

\$350 in-kind match will be provided to support transportation fees.

CLEAR Grant Request: McKay Highschool Photography Class

Request: \$1,730

The CLEAR grant would support around 30-40 high school students to attend a field trip to the Detroit Ranger Station. Staff with the Forest Service will cover topics related to sustainable land use such as how the Forest Service works to uphold the variety of uses the Willamette National Forest provides to the public like recreation through fishing, hiking, exploration, and the ability to appreciate the wonderful biodiversity of plants, animals, different soil types, and different industries that support local economies.

8

Funds would also support a trip into the woods to learn about forest recovery after a wildfire event. They will go to an area 5 years after the Beechie Lionshead fire and then to an area that never burned. Students will be able to discuss and photograph those differences. The Ranger Station staff will inform the students about how they work to make recreation sites safe to reopen to the public. After this field trip, the students will be asked to share their experiences/reactions/opinions about sustainable land use, forest recovery after wildfires, and/or the Willamette National Forest by creating a unique work of art for the school-wide art show in May.

Discuss and develop a recommendation to present to the board in March

The \$1,730 requested will go towards transportation (\$850) and substitute teacher costs (\$880).

\$4,050 of in-kind match will be provided to contribute to supplies, materials, and instructional fees.

Develop a CLEAR grant budget for the next fiscal year. Determine if we want to increase the amount for the new budget.

FY 24-25 E&O Grants:

9

Previous Budget: \$40,000

- Total awards to date: \$30,913.68
- CLEAR – 6 grants awarded \$21,162.00
- Salmon Watch – 10 grants awarded \$9,751.68
- Funds available to award: \$9,086.32 (not including the \$6,738 of grant funds requested at this meeting.)

Discuss and develop a recommendation to present to the board in March

10

Determine MSWCD's role in supporting local farmer's markets and community gardens.

Discussion

Set CLEAR Grant Deadlines and Education and Outreach Committee meeting dates for 2025-26.

Proposed CLEAR Grant Application Due Date Deadlines:

- April 2nd 2025
- September 2nd 2025
- November 4th 2025
- February 3rd 2026
- April 7th 2026

11

Discussion

Proposed E&O Committee Meeting Times:
(Third Tuesday from 11:00a-12:30)

- April 15th 2025
- September 16th 2025
- November 18th 2025
- February 17th 2026
- April 21st 2026

**Meeting Minutes
Attendance**

Committee Members	Present/ Absent	Staff		Guests
Peggy Hart	Present	Brenda Sanchez		Monica McQueen
Darin Olsen	Absent	Tom Wilson		
Noah Justice	Present			
Kassi Roosth	Present			

Sarah Hamilton Present

Item #	Minutes	Action/ Vote Count
1	Introductions - None	
2	Elect Chair – Kassi motioned to keep Peggy as chair. Noah Second.	Passed 4-0
3	Public Comment - None	
4	Review Minutes from November 19th – Peggy Motioned to accept minutes from 11/24. Noah Second.	Passed 4-0
	Review Environmental Education Specialist and Outreach and Communications Specialist Job Positions. Noah motioned to recommend that the board adopt both job descriptions. Kassi Second.	
5	Brenda presented the job descriptions for an Outreach and Communication Specialist position which would handle publications, social media, and assessing community needs, and an Environmental Education Specialist position which would be responsible for managing and growing the district's education programs. Brenda emphasized the need for specialist-level candidates with at least 8 years of experience in education and work, as well as a passion for environmental issues. There were no significant objections or suggestions to the proposed job descriptions.	Passed 4-0
	CLEAR Grant Request: McKay Highschool Environmental Science Club. Motion to recommend to the Board to approve this grant request for funding in full. Kassi Motioned. Noah Second.	
6	Susan confirmed that Mckay High School has adequate funding for both of their applications, which were initially questioned. Noah raised a concern about the field trips taking place outside of Marion County, but Brenda clarified that while the program values spending within the district, it also recognizes the importance of	Passed 4-0

educating students about their environment. The committee agreed to discuss this further in the next meeting. Kassi provided a brief summary of the application, which includes a field trip to the Oregon coast and an overnight trip to Mount St. Helens Institute.

CLEAR Grant Request: Community Roots School. Motion to recommend to the Board to approve this grant request for funding in full. Peggy Motioned. Noah Second.

- 7 Peggy, Noah, Kassi, Susan, and Sarah discussed the grant request for Community Roots School. Peggy suggested that the program should be on a three-year cycle to avoid repeating the same class and funding for the same project. Noah agreed to this condition but was unsure how to word it. Susan suggested putting a note in the fondant to remind them of this condition. The group recommended the grant request with the understanding that the same class would not be funded again in the following year. **Passed 4-0**
-

CLEAR Grant Request: McKay Highschool Photography Class. Motion to recommend to the Board to approve this grant request for funding in full. Sarah motioned, Kassi second.

- 8 The education committee discussed supporting this grant for high school students on field trips to the Detroit Ranger Station to learn about sustainable land use and forest recovery. The grant will be used for transportation and substitute teaching costs. The committee also discussed the connection of the photography class grant to the Soil and Water Conservation District's mission, with a focus on expanding their reach and educating more students. **Passed 4-0**
-

CLEAR Grant Budget for next Fiscal Year. Motion to recommend to the budget officer that we increase CLEAR Grant funds by \$10,000 for the next fiscal year. Noah motioned. Kassi second.

- 9 **Passed 4-0**
-

Susan presented the current status of the education and outreach grants budget for fiscal year 2024-2025, which stands at \$40,000. She noted that \$37,652 has been allocated, with one more cycle left for the year. The budget has increased over the past few years, with a significant increase in the number of salmon watch grants. The committee discussed the possibility of increasing the budget for the upcoming year, with Kassi recommending an increase to meet the growing demand. However, Brenda cautioned that the board might not approve such an increase. Noah suggested that the budget might not be the limiting factor, but rather the staff time available. The committee also discussed the popularity of the salmon watch grants, which accounted for almost a quarter of the overall budget last year.

The committee discussed the Clear Grants budget and Salmon Watch program. Susan explains that Salmon Watch applications close after the program ends, and the budget was increased from \$25,000 to \$40,000 this year. The group debated whether to add \$5,000 to the budget, which could fund one full Clear Grant scholarship or multiple Salmon Watch transportation requests. Susan suggests potentially lowering the maximum amount for Salmon Watch applications to ensure funding for other Clear Grants. The discussion also touches on the increased cost of busing for some schools, with one school requiring a charter bus due to eligibility issues, resulting in higher expenses.

Peggy suggested raising the budget by \$10,000, which was supported by Kassi, who recommended up to \$15,000 for more flexibility. However, Brenda, the budget officer, expressed her preference for a lower number,

suggesting that they could discuss bringing over more funds if needed. The team also discussed the potential for more schools to participate in the Salmon Watch program, but Brenda cautioned against overextending the program's capacity.

10	Discuss Marion SWCD's Role with Farmer's Market and Community Gardens. Motion to move this and the next item to next meeting. Peggy motioned. Noah second.	Passed 4-0
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Set CLEAR Grant deadlines and E&O Committee Meeting Dates for 2025-26.

11	Kassi suggested that the next Education Outreach Committee meetings should be held on the third Thursday of each month, with the next meeting scheduled for September. The group agreed to these dates.
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Next Steps

1. Susan to add a note in Foundant that the Community Roots School Clear Grant should be on a 3-year cycle.
2. Susan to send Peggy the Salmon Watch application information and code for Woodburn High School teachers.
3. Committee members to review the strategic plan regarding farmers' markets and community gardens before the next meeting.
4. Brenda to send Peggy the job descriptions for the new positions when ready to share.
5. Kassi/Susan to include the topic of farmers' markets and community gardens on the next meeting agenda.
7. Committee to consider reducing the cap for Clear Grants in future discussions.



**Marion Soil and Water Conservation District
Education and Outreach Committee Meeting – Agenda Item Brief**

Agenda Item Name: Transfer funds to the CLEAR Grant Budget

Date: 4-15-25

Agenda Item Brief:

There are no funds remaining in the CLEAR budget line item to support the \$5000 request for this cycle.

Requested Action:

Transfer \$5,000 from the Education Projects line item to the CLEAR grant line item. This adjustment remains within the same Education Projects and CLEAR Grant budget.

Proposed By: Education and Outreach Committee



Marion Soil and Water Conservation District Education and Outreach Committee Meeting – Agenda Item Brief

Agenda Item Name: Transfer funds to the CLEAR Grant Budget

Date: 4-15-25

Agenda Item Brief:

Rooted Resilience is requesting \$5,000 to offer three, one-week-long summer camps led by trained educators and youth coaches. These camps focus on education and skill-building: land stewardship and reciprocity, handicraft, community building, expressive arts, herbalism & foraging, wilderness skills, and self-care. Their sustainability focuses this year will be on planting natives and pollinator supports at Olde Moon Farm, as well as education on soil health and cycles of composting.

\$5000 requested would support:

- \$1,332- This covers 6 reduced-rate scholarships at a rate of \$222/youth
- \$500- materials/supplies
- \$2918 for program implementation and paying full-time educator
- \$250 payout for SAA

\$35,485 of in-kind income and expenses will be provided.

Requested Action:

Fund \$5000 to Rooted Resilience summer camp programs.

Funding would help achieve our strategic plan goals to inspire conservation and promote healthy soils and habitats.

Proposed By: Education and Outreach Committee

Rooted Resilience- Olde Moon Farm Land Stewardship

*Conservation Learning and Education
Resources (CLEAR) Grant*

Rooted Resilience

Shea M Bodine
217 Olson Rd
Silverton, OR 97381

rootedresilience.co@gmail.com
O: 971-343-2600
M: 971-343-2600

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Application Form

CLEAR Grant Instructions



Conservation Learning and Education Resources (CLEAR) Grant

The Marion SWCD Conservation Learning Education and Resources (CLEAR) Grant advances the mission of the District by providing funding to support conservation education and community events that promote natural resource conservation.

The mission of the Marion SWCD is "To protect, conserve and improve the quality of soil and water in Marion County through planning, technical assistance and education."

Thank you for applying for a CLEAR Grant.

This application process is required to submit a request for grant funding.

To be considered an application must be submitted on or before an Application Deadline.

- **September 4, 2024**
- **November 6, 2024**
- **February 5, 2025**
- **April 2, 2025**

For this granting cycle, the maximum dollar limit for requests is \$5,000 per application. Exceptions may be considered for excess transportation costs which must be documented in the budget section of the application. If funded, the amount awarded for a particular project or event will be determined by the District.

Applicants submitting request will be notified within 60 days after the application deadline.

It is suggested that applicants contact the CLEAR Grant program administrator to discuss their intended project prior to submitting their application.

Follow this link for the complete CLEAR Grant Instructions and Terms of Agreement

Instructions for Applicants:

- The application form must be filled out completely. Be specific as to project description and the conservation education component being addressed. *An acceptable signature is that of a representative who is authorized to speak for the organization and sign contracts on its behalf.*
- It is suggested that applicants contact the grant program administrator to discuss their intended project prior to submitting their application: Contact: Kassi Roosth - Natural Resource Educator at email: kassi.roosth@marionswcd.net or 971-382-2000
- Applications received by the posted deadlines will be considered.
- Applicants will be notified of the funding decision.
- The applicant must certify on the application that:
 - District funds will be used only for the purpose approved by the District and will not be used for lobbying, for attempts to influence voting or legislation, or for litigation of any kind.
 - The project / event will comply with the District's non-discrimination policy (at bottom of page).
 - The applicant agrees to be responsible for its own actions and for any damage or third party liability arising from the organization's activities related to its agreement with the District. It agrees to indemnify and hold harmless the District and its officers, directors, agents, and employees from any and all losses, claims, damages, and expenses resulting from, or arising out of, the acts or omissions of the applicant and its officers, directors, agents, and employees under the agreement.

Applicant Information

Eligible Organizations / Entities

To be eligible for CLEAR grant funding, the applicant entity must be one of the following:

1. Nonprofit organization
2. Education institution (public/private)
3. Government Agency
4. Community Organization
5. Neighborhood Association
6. Native American Tribe

Any entity who is a corporation, partnership, or who has an assumed business name is checked to ensure that they are registered with the Secretary of State Office in accordance with ORS Chapters 58, 60, 62, 63, 65, 67, 70, and 648.

Applicant Category*

Select the type of Organization / Entity

Community Organization

Is your Organization a 501(c)3 as designated by the IRS?*

Yes

Organization Mission Statement

If your Organization has a Mission Statement, enter it here

Rooted Resilience has been operating since 2020, providing nature-based educational mentorship for youth across Marion county, serving over 100 youth. Our vision is focused is on social, emotional, ecologically centered educational opportunities for youth ages 5-18, providing opportunities to foster interdependence and community resilience through nature-based mentorship and education. We utilize principles and training from the Wilderness Awareness Institute and Animas Valley Institute.

Project Information

Project Name*

The name of the project is attached to each and every form within your process. This is the "identifier" for the request.

Rooted Resilience- Olde Moon Farm Land Stewardship

Start Date of Event or Activity*

07/14/2025

End Date of Event or Activity*

08/22/2025

Eligible Project Criteria

To be eligible for CLEAR Program funding, the project or event must meet these criteria:

- Advance the mission of the Marion SWCD "to protect, conserve and improve the quality of soil and water in Marion County."
- Address one or more the following resource areas:
 - Water Quality and Conservation
 - Soil Quality and Conservation
 - Sustainable Land Use
 - Natural Resource Education

The following are examples of projects / events that could be eligible for CLEAR funding:

1. Education of youth and/or adults on conservation issues.

2. Demonstration projects and tours/signage
 3. Soil / Water conservation & pollution prevention education.
 4. Community events focused on improving the public's understanding of natural resource conservation.
-

Natural Resource Issue addressed*

The project or event must address one or more of the District's goals.
Select the main areas of focus for your project or event.

Sustainable Land Use

Project Description*

In 2025 we will offer three, one week-long summer camps led by trained educators and youth coaches. All of these camps focus on education and skill-building: land stewardship and reciprocity, handicraft, community building, expressive arts, herbalism & foraging, wilderness skills and self-care. Our sustainability focus this year will be on planting natives and pollinator supports at Olde Moon Farm, as well as education on soil health and cycles of composting.

Project Goals & Anticipated Outcomes*

Educate up to 40 youth on the importance of native plants & pollinator support.

Hire 4 full time educators, two per camp, and 1 assistant educator

Plant 30-50 native plants (Oregon grape, trailing Oregon Blackberry, larkspur, columbine and aster)

Remove tansy ragweed and other invasive plants

Build mason bee houses for the farm, and create take home mason bee kits for kids to use at home

Goal Measurement

Please explain how project goals will be measured.

These goals will be measured by:

- taking a brief student survey on learning before and after educational programming
- getting all native pollinator plants into the ground
- removing as much tansy ragweed as possible
- having built at least 4 mason bee houses for the farm (one for the orchard, one for the barn residence, one for the farm, and one for the upper woods)
- sending each child home with a DIY mason bee house kit

Project / Event Location - eligibility

Eligible Projects must be located within the Marion SWCD boundaries:

Conservation Learning and Education Resources
(CLEAR) Grant

- The Marion SWCD covers all of Marion County, Oregon, except an area between Woodburn and Aurora
- See the link below for more information
 - [Link to District Map](#)

Project / Event Location

Where will the project be located or event be held?

Olde Moon Farm- Silverton Oregon

Geographic Area Served*

Please select whether or not your project will benefit residents within the Marion SWCD boundaries. [Link to District Map](#)

Projects that do not benefit residents within the Marion SWCD boundaries are not eligible for funding

Yes, this project will benefit residents within the Marion SWCD boundaries

Population Served*

Please provide the demographic breakdown of who this project will serve.

Include who the audience will be and the expected size of the audience, e.g. school grade, age group(s)

We will serve up to 40 youth during June-August 2025, ages 6-15.

Extent of Marion SWCD staff involvement in project/event*

Describe the extent of Marion SWCD staff involvement in the project/event, including planning stages.

There will be no involvement required of Marion SWCD in the project. All project initiatives will be led by the facilitators.

Funding

Project Budget Information

The maximum dollar limit for requests is **\$5,000 per application**. *Exceptions may be considered for excess transportation costs which must be documented in the budget section of the application.*

If funded, the amount awarded for a particular project or event will be determined by the District. *Administrative costs are not eligible, but may be included as "in-kind" services.*

Applicants are welcome to submit applications for more than one project or event per fiscal year (Fiscal Year is July 1 - June 30)

- a. There is a maximum of \$10,000 per entity per fiscal year
- b. There is a maximum \$30,000 per entity per every 5 consecutive rolling years.

Budget Instructions

Fill in the following categories for requested grant funds, and any in-kind matching funds*.

Supplies / Materials - items purchased.

Instruction - development, planning, curriculum, entry fees, assembly costs, activity fees., and related costs

Substitute Teacher Cost - cost for substitute teacher(s) if needed.

Transportation - busing costs, and related

*In-kind matching funds for the project / event may include

- Staff and volunteer time
- Supplies and materials
- Travel (including busing

In-kind may include both cash and non-cash contributions to the project / event.

Budget

Please fill in the following table for your budget.
if a line is zero, enter 0.

Budget Category	In-Kind / Matching Funds	Marion SWCD CLEAR Grant Funds
Supplies and Materials	\$500.00	\$500.00
Instruction, including fees	\$34,985.00	\$4,500.00
Substitute Teacher Cost	\$0.00	\$0.00
Transportation, i.e. busing	\$0.00	\$0.00
Budget Totals	35485	5000

Funding Amount Requested from Marion SWCD*

The maximum dollar limit for requests is **\$5,000 per application**.

Exceptions may be considered for excess transportation costs which must be documented in the budget section of the application.

\$5,000.00

Total Project Budget*

\$24,690.00

Describe how the Funding Amount Requested will be used*

Describe how the CLEAR grant funds being requested will be utilized for this project / event.

\$1,332- This covers 6 reduced-rate scholarships at a rate of \$222/youth

\$500- materials/supplies

\$2918 for program implementation and paying full-time educator

\$250 payout for SAA

Wrap-up Questions

How will Marion SWCD be recognized?*

The applicant agrees to provide public recognition of the District's participation, which may include: signage, mention on the applicant's website or newsletter, listing of the District as a sponsor on brochures, verbal announcement at the event, or in another form.

How will your organization / entity recognize Marion SWCD's funding contribution to this project?

Our organization will post this participation in our newsletter, our website and instagram page.

Additional Information

Is there any additional information you would like to provide about this project?

You may write additional text or upload a supporting document.

Rooted Resilience is applying with a fiscal sponsor, the Silverton Arts Association. Below is the agreement of this partnership.

Each camp will have a slightly different flow, and theme but the overarching principles will be as follows below.

Activities we engage with at each camp, but not limited to:

Sustainability and natural resource education: : Land stewardship through right relationship & action (specifically soil health, native plants & water use)

Wilderness Awareness skills: sensory perception games, fire-tending, herbal first aid, species identification, edible plants, moving through nature spaces, shelter building, knife skills

Yoga, mindfulness and nature connection

Wildcrafting: herbalism & teas, dyeing, weaving, whittling, making instruments, planting crops, trees and natives, cooking with foraged foods

Social/emotional learning: community building, non violent communication & repair practices, council process

Visual and Expressive arts: role play, singing, storytelling, visual arts

Success looks like youth of all SES being able to access this educational opportunity. This will allow all children to cultivate meaningful, reciprocal relationships with the natural world and broaden their understanding of community through engagement and learning.

Has your Organization / Entity previously received a CLEAR grant?*

No

If you previously received funding, state when the funding was received

Certification of Applicant*

By checking the YES box you are certifying to the following:

- I certify that the information herein is true and accurate.
- I certify that my organization will abide by the terms outlined in the CLEAR Program Instructions.
- I certify that I understand that this application with any file(s) uploaded will become part of Marion SWCD's public records.
- I certify that if this application is approved for funding, my organization will provide the Marion SWCD with an IRS Form W-9 or copy of our IRS Non-profit Determination letter.
- I certify that I will abide by the Marion SWCD nondiscrimination policy (Marion SWCD is an equal opportunity employer, providing services to the public without regard to race, religion, color, sexual orientation, gender identity, national origin, mental or physical disability, marital status, age or other protected status or activity in accordance with applicable law.)

Yes, I certify the above is true

Note: Once you submit your application, you cannot edit the form. Please review your answers before submitting.

- You'll be notified if we have any questions regarding your application.
- Applications are reviewed by the Education Committee and if recommended for funding are forwarded to the Board for review and funding approval.

Thank you!

P.S. After you submit this application, check your email for the submission confirmation.

Administrative Use

For Administrative Use Only

Has a Form W-9 or IRS Letter of Determination been submitted?

For a school, the Form W-9 may be under the School District. Please check with Brenda or Susan if there are any questions regarding this question.

Yes

Comment: Silvertown Arts Association is a verified non-profit organization, and is current on filings with the Oregon Department of Justice Charitable Activities Division.

Prior Awards - Current Year*

Has the Applicant been awarded any other District Grant funds this fiscal year?

No

Prior Awards - Previous Years*

Has the Applicant been awarded CLEAR, LAP, or SPG funds in the past?

No

Prior Awards - Current Year - Amounts

If yes, list the total amount awarded during the 5 year rolling period

\$0.00

Prior Awards - Previous Years*

List the fiscal year and amount of previous award(s) for the current year and four previous fiscal years.

NA

Is applicant eligible for maximum regular funding for this application?*

Is applicant eligible for the maximum regular funding for this application? OR is applicant eligible for the amount requested, if in excess of maximum due to transportation costs?

The maximum is \$10,000 per year and \$30,000 for 5 consecutive rolling fiscal years.

Yes

Does the funding request include any unallowed expenses?*

CLEAR does not fund major construction projects or tools and equipment for construction projects.

If yes, please explain what expenses are not allowed, and contact the applicant to advise the to revise their request.

Uncertain if Admin fees to the Fiscal Sponsor are allowed under a CLEAR grant application, as it has never arisen prior to this request; will leave to the discretion of the E&O Committee

Administrator Notes/Comments

Are there any other notes or comments regarding this application?

Rooted Resilience appears to be a for-profit organization that engaged with a non-profit organization in order seek eligibility for funding.

While the CLEAR grant has not had a grantee utilize a fiscal sponsor in the past, the Partner Grant program does allow for fiscal sponsorship to be eligible.

Rooted Resilience has updated their filing with the Oregon Secretary of State, and is now current.

Kassi had clarification questions on the budget and reached out to Shea. Shea shared a budget template for this request. Kassi updated the in-kind amount and more details provided by Shea on what the CLEAR funds would cover. The budget has been added to the E&O Packet.

Due Diligence Checklist (ADMIN ONLY)*

Have you done the following?

- Ran a charity check
- Confirmed they are eligible to receive grants based on their tax status
- Confirmed they have submitted all outstanding final reports
- Verify that they have not exceeded funding limitation; \$10,000 per year and \$30,000 in the 5 fiscal year rolling maximum
- Checked all file uploads

Yes

Comment: *Selecting Yes - based upon the fiscal sponsorship*

File Attachment Summary

Applicant File Uploads

No files were uploaded



SAA Fiscal Sponsor Agreement

Silverton Arts Association has determined that sponsorship of the Project (Rooted Resilience) would be consistent with its goals, and wishes to make arrangements with the Sponsored Organization (*Rooted Resilience, Shea Bodine*) for the funding and implementation of the Project.

1. The Fiscal Sponsor hereby agrees to sponsor the Project and to assume administrative responsibility for purposes of the requirements of funding organizations. The Sponsored Organization agrees to implement and operate the Project, in accordance with the terms of this agreement and with any requirements imposed by funding organizations.
2. The Project shall be operated in a manner consistent with the Fiscal Sponsor's tax-exempt status and as described in this agreement. No material changes in the purposes or activities of the Project shall be made without prior written permission of the Fiscal Sponsor and in accordance with any requirements imposed by funding organizations, nor shall the Sponsored Organization carry on activities or use funds in any way that jeopardizes the Fiscal Sponsor's tax-exempt status.
3. The Sponsored Organization will provide all information and prepare all reports, including interim and final reports, required by funding organizations, with the Fiscal Sponsor's assistance and final approval.
4. On behalf of the Sponsored Organization, the Fiscal Sponsor will establish and operate for the use of the Project a designated account ("Account") segregated on the Fiscal Sponsor's books. All amounts deposited into a Project's Account shall be used in its support, less administrative charges and subject to the conditions set forth below.
5. The Fiscal Sponsor will disburse funds from the Account in the following manner: **Monthly**. Disbursements will be restricted to the support and implementation of the Project only.
6. The Fiscal Sponsor and Sponsored Organization will maintain all financial records relating to the Project according to generally accepted accounting principles, retain records as long as required by law, and make records available to auditors as required by law.

7. The Fiscal Sponsor will reflect the activities of the Project, to the extent required, on their state and federal government tax returns and financial reports. All disbursements from an Account shall be treated as payments made to or on behalf of the Sponsored Organization to accomplish the purposes of the Project. The Sponsored Organization will provide the Fiscal Sponsor with proper documentation to accomplish this, including furnishing the Fiscal Sponsor with the Sponsored Organization's Federal Employer Identification Number.

8. In consideration of the Fiscal Sponsor's agreement to sponsor the Project, and to cover the Fiscal Sponsor's expenses in connection with the Project as outlined above, the Project will pay the following fees, charges, and expenses: **5% of funds raised.**

9. This agreement will be subject to review annually, and will terminate if any of the following events occur:

a. The Fiscal Sponsor requests the Sponsored Organization to cease activities that it deems might jeopardize its tax-exempt status and the Project fails to comply within a period of ten (10) days;

b. The Sponsored Organization fails to perform or observe any other covenant of this agreement, and this failure remains unremedied fifteen (15) days after notice in writing;

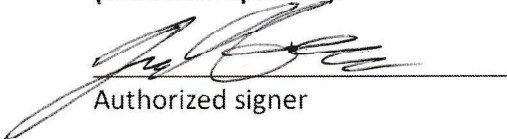
c. Upon expiration of four weeks after either the Sponsored Organization or the Fiscal Sponsor has given written notice of its intent to terminate the agreement.

10. In the event this Agreement is terminated, any funds in account at termination of this agreement before completion of Project will be transferred to Sponsored Organization, which will then be responsible for complying with any conditions that were imposed by funding organizations or persons.

In witness whereof, the parties hereto have executed this Agreement on the day and year first written above.

Accepted for Silverton Arts Association
(the Fiscal Sponsor):

12/5/24
Date


Authorized signer

For Rooted Resilience (Sponsored
Organization):

Snea Bodme

Authorized signer

12/5/24

Date

217 Olson Rd

Silverton, OR 97381

Address for Distribution of Funds

Susan Ortiz

From: Shea Bodine <rootedresilience.co@gmail.com>
Sent: Tuesday, April 1, 2025 8:07 PM
To: Susan Ortiz
Subject: Re: Marion Soil and Water Conservation District requires additional information regarding your Organization
Attachments: Screen Shot 2025-04-01 at 8.02.48 PM.png
Follow Up Flag: Flag for follow up
Flag Status: Flagged

Hello Susan,

Thank you so much for the timely email, and for this requested information. Apologies for having missed that. I have renewed my Oregon registry license (I didn't know I needed to!). Below is the information for my fiscal sponsor and I've attached proof of business renewal below.

Fiscal Sponsor:
Silverton Arts Association
Jonathan Case
303 Coolidge St #2011, Silverton, OR 97381
(503) 873-2480
info@silvertonarts.org
Tax payer ID: 93-6030812

Happy spring,
Shea

On Tue, Apr 1, 2025 at 2:39 PM Marion Soil and Water Conservation District
<administrator@grantinterface.com> wrote:

Shea,

We have received your application for Rooted Resilience- Olde Moon Farm Land Stewardship.

On review of your application form it was determined that the Organization Name listed, Rooted Resilience is not current on the registration with the Oregon Secretary of State.

The eligibility requirements for any grant funding through the Marion SWCD require: *Any entity who is a corporation, partnership, LLC, or who has an assumed business name is checked to ensure that they are registered with the Secretary of State Office in accordance with ORS Chapters 58, 60, 62, 63, 65, 67, 70, and 648.*

We encourage you to review both your organizational name, Rooted Resilience, and

any business registration you have with the [Oregon Secretary of State](#) to determine if the organizational name listed is correct and/or if your business registration has lapsed.

For your proposed Fiscal Sponsor, we require the following information:

- Organization Name
- Name of Contact Individual
- Mailing Address for Fiscal Sponsor
- Phone number(s) for Fiscal Sponsor
- Email address(es) for Fiscal Sponsor
- Taxpayer Identification Number for Fiscal Sponsor

If you have questions regarding these requirements please contact Susan Ortiz, Grants Coordinator, at susan.ortiz@marionswcd.net or 503-871-4760

Kind Regards,
Susan Ortiz
Grants Coordinator
Marion Soil and Water Conservation District

ROOTED RESILIENCE LLC

Thank you for submitting your filing and processing fee.

Your filing has been submitted for processing.

Initial processing will begin within one business day.

Order Number: 155865826

Fee: \$400.00

Registry Number: 175993097

Business Name: ROOTED RESILIENCE LLC

Filing Type: Domestic Limited Liability Company (DLLC)

When your entity is finished with the filing process, you will receive an acknowledgment email.

Your credit card statement will read "OR Sec/State CorpDiv"

Email questions to corporation.division@sos.oregon.gov or call 503-986-2200

Click continue to start another renewal.

[Continue](#)

Rooted Resilience Nature-Based Educational Opportunities	June 2025-August 2025	
INCOME		
	Amount	Status
Grants		<i>(Committed, planned, pending)</i>
CLEAR Grant	\$5,000	pending this request
Community Support		
24 families pay full tuition at base rate of \$444	\$10,656	pending
3 families pay higher tuition rate \$555	\$1,665	pending
In Kind Support		
Olde Moon Farm Land/Facilities Use	\$200	committed
Confluence Arts Center Facility Use	\$200	pending
TOTAL INCOME	\$17,521	
EXPENSE		
	Project Total	This request
Personnel		
Program Manager & Full Time Educator (140 hrs)	9,100	\$2,918
3 full- time educators (75 hrs)	4,050	
1 part-time educator (30 hrs)	1,050	
<i>Total Personnel Expense</i>	<i>\$14,200</i>	<i>\$2,918</i>
Non-Personnel		
Program Supplies & Operations		

6 partial scholarships (at a reduced tuition of \$222)	\$1,332	\$1,332
4 full-tuition scholarships (at rate of \$333)	\$1,332	
Fiscal Sponsorship 5% of CLEAR Grant to SAA	\$100	\$250
Wildcraft materials, supplies etc	\$500	\$500
<i>Total Non-Personnel</i>	<i>\$3,264</i>	<i>\$2,082</i>
TOTAL EXPENSE	\$17,464	\$5,000

Conservation Learning and Education Resources (CLEAR) Grant

Marion Soil and Water Conservation District

CLEAR Grant Instructions



Conservation Learning and Education Resources (CLEAR) Grant

The Marion SWCD Conservation Learning Education and Resources (CLEAR) Grant advances the mission of the District by providing funding to support conservation education and community events that promote natural resource conservation.

The mission of the Marion SWCD is "To protect, conserve and improve the quality of soil and water in Marion County through planning, technical assistance and education."

Thank you for applying for a CLEAR Grant.

This application process is required to submit a request for grant funding.

To be considered an application must be submitted on or before an Application Deadline.

- **September 4, 2024**
- **November 6, 2024**
- **February 5, 2025**
- **April 2, 2025**

For this granting cycle, the maximum dollar limit for requests is \$5,000 per application. Exceptions may be considered for excess transportation costs which must be documented in the budget section of the application. If funded, the amount awarded for a particular project or event will be determined by the District.

Applicants submitting request will be notified within 60 days after the application deadline.

It is suggested that applicants contact the CLEAR Grant program administrator to discuss their

intended project prior to submitting their application.

Follow this link for the complete CLEAR Grant Instructions and Terms of Agreement

Instructions for Applicants:

- The application form must be filled out completely. Be specific as to project description and the conservation education component being addressed. *An acceptable signature is that of a representative who is authorized to speak for the organization and sign contracts on it's behalf.*
- It is suggested that applicants contact the grant program administrator to discuss their intended project prior to submitting their application: Contact: Kassi Roosth - Natural Resource Educator at email: kassi.roosth@marionswcd.net or 971-382-2000
- Applications received by the posted deadlines will be considered.
- Applicants will be notified of the funding decision.
- The applicant must certify on the application that:
 - District funds will be used only for the purpose approved by the District and will not be used for lobbying, for attempts to influence voting or legislation, or for litigation of any kind.
 - The project / event will comply with the District's non-discrimination policy (at bottom of page).
 - The applicant agrees to be responsible for its own actions and for any damage or third party liability arising from the organization's activities related to its agreement with the District. It agrees to indemnify and hold harmless the District and its officers, directors, agents, and employees from any and all losses, claims, damages, and expenses resulting from, or arising out of, the acts or omissions of the applicant and its officers, directors, agents, and employees under the agreement.

Applicant Information

Eligible Organizations / Entities

To be eligible for CLEAR grant funding, the applicant entity must be one of the following:

1. Nonprofit organization
2. Education institution (public/private)
3. Government Agency

- 4. Community Organization
- 5. Neighborhood Association
- 6. Native American Tribe

Any entity who is a corporation, partnership, or who has an assumed business name is checked to ensure that they are registered with the Secretary of State Office in accordance with ORS Chapters 58, 60, 62, 63, 65, 67, 70, and 648.

Applicant Category*

Select the type of Organization / Entity

Choices

- Nonprofit Organization
- Educational Institution
- Government Agency
- Community Organization
- Neighborhood Association
- Native American Tribe

Is your Organization a 501(c)3 as designated by the IRS?*

Choices

- Yes
- No

Organization Mission Statement

If your Organization has a Mission Statement, enter it here

Character Limit: 500

Project Information

Project Name*

The name of the project is attached to each and every form within your process. This is the "identifier" for the request.

Character Limit: 100

Start Date of Event or Activity*

Character Limit: 10

End Date of Event or Activity*

Character Limit: 10

Eligible Project Criteria

To be eligible for CLEAR Program funding, the project or event must meet these criteria:

- Advance the mission of the Marion SWCD "to protect, conserve and improve the quality of soil and water in Marion County."
- Address one or more the following resource areas:
 - Water Quality and Conservation
 - Soil Quality and Conservation
 - Sustainable Land Use
 - Natural Resource Education

The following are examples of projects / events that could be eligible for CLEAR funding:

1. Education of youth and/or adults on conservation issues.
 2. Demonstration projects and tours/signage
 3. Soil / Water conservation & pollution prevention education.
 4. Community events focused on improving the public's understanding of natural resource conservation.
-

Natural Resource Issue addressed*

The project or event must address one or more of the District's goals.
Select the main areas of focus for your project or event.

Choices

Soil Quality and Conservation
Sustainable Land Use
Water Quality and Conservation

Project Description*

Character Limit: 2200

Project Goals & Anticipated Outcomes*

Character Limit: 1500

Goal Measurement

Please explain how project goals will be measured.

Character Limit: 1500

Project / Event Location - eligibility

Eligible Projects must be located within the Marion SWCD boundaries:

- The Marion SWCD covers all of Marion County, Oregon, except an area between Woodburn and Aurora

- See the link below for more information
 - Link to District Map

Project / Event Location

Where will the project be located or event be held?

Character Limit: 1000

Geographic Area Served*

Please select whether or not your project will benefit residents within the Marion SWCD boundaries. Link to District Map

Projects that do not benefit residents within the Marion SWCD boundaries are not eligible for funding

Choices

Yes, this project will benefit residents within the Marion SWCD boundaries

No, this project will not directly benefit residents within the Marion SWCD boundaries.

Population Served*

Please provide the demographic breakdown of who this project will serve.

Include who the audience will be and the expected size of the audience, e.g. school grade, age group(s)

Character Limit: 1000

Extent of Marion SWCD staff involvement in project/event*

Describe the extent of Marion SWCD staff involvement in the project/event, including planning stages.

Character Limit: 1200

Funding

Project Budget Information

The maximum dollar limit for requests is **\$5,000 per application**. *Exceptions may be considered for excess transportation costs which must be documented in the budget section of the application.*

If funded, the amount awarded for a particular project or event will be determined by the District. *Administrative costs are not eligible, but may be included as "in-kind" services.*

Applicants are welcome to submit applications for more than one project or event per fiscal year (Fiscal Year is July 1 - June 30)

- a. There is a maximum of \$10,000 per entity per fiscal year
- b. There is a maximum \$30,000 per entity per every 5 consecutive rolling years.

Budget Instructions

Fill in the following categories for requested grant funds, and any in-kind matching funds*.

Supplies / Materials - items purchased.

Instruction - development, planning, curriculum, entry fees, assembly costs, activity fees., and related costs

Substitute Teacher Cost - cost for substitute teacher(s) if needed.

Transportation - busing costs, and related

*In-kind matching funds for the project / event may include

- Staff and volunteer time
- Supplies and materials
- Travel (including busing

In-kind may include both cash and non-cash contributions to the project / event.

Budget

Please fill in the following table for your budget.

if a line is zero, enter 0.

Budget Category	In-Kind / Matching Funds	Marion SWCD CLEAR Grant Funds
Supplies and Materials		
Instruction, including fees		
Substitute Teacher Cost		

Transportation, i.e. busing		
Budget Totals		

Funding Amount Requested from Marion SWCD*

The maximum dollar limit for requests is **\$5,000 per application.**

Exceptions may be considered for excess transportation costs which must be documented in the budget section of the application.

Character Limit: 20

Total Project Budget*

Character Limit: 20

Describe how the Funding Amount Requested will be used*

Describe how the CLEAR grant funds being requested will be utilized for this project / event.

Character Limit: 5000

Wrap-up Questions

How will Marion SWCD be recognized?*

The applicant agrees to provide public recognition of the District’s participation, which may include: signage, mention on the applicant’s website or newsletter, listing of the District as a sponsor on brochures, verbal announcement at the event, or in another form.

How will your organization / entity recognize Marion SWCD's funding contribution to this project?

Character Limit: 5000

Additional Information

Is there any additional information you would like to provide about this project?

You may write additional text or upload a supporting document.

Character Limit: 5000 | File Size Limit: 2 MB

Has your Organization / Entity previously received a CLEAR grant?*

Choices

Yes

No

If you previously received funding, state when the funding was received

Character Limit: 250

Certification of Applicant*

By checking the YES box you are certifying to the following:

- I certify that the information herein is true and accurate.
- I certify that my organization will abide by the terms outlined in the CLEAR Program Instructions.
- I certify that I understand that this application with any file(s) uploaded will become part of Marion SWCD's public records.
- I certify that if this application is approved for funding, my organization will provide the Marion SWCD with an IRS Form W-9 or copy of our IRS Non-profit Determination letter.
- I certify that I will abide by the Marion SWCD nondiscrimination policy (Marion SWCD is an equal opportunity employer, providing services to the public without regard to race, religion, color, sexual orientation, gender identity, national origin, mental or physical disability, marital status, age or other protected status or activity in accordance with applicable law.)

Choices

Yes, I certify the above is true

No, I do not certify the above

Note: Once you submit your application, you cannot edit the form. Please review your answers before submitting.

- You'll be notified if we have any questions regarding your application.
- Applications are reviewed by the Education Committee and if recommended for funding are forwarded to the Board for review and funding approval.

Thank you!

P.S. After you submit this application, check your email for the submission confirmation.

Administrative Use

For Administrative Use Only

Has a Form W-9 or IRS Letter of Determination been submitted?

For a school, the Form W-9 may be under the School District. Please check with Brenda or Susan if there are any questions regarding this question.

Choices

Yes
No

Prior Awards - Current Year*

Has the Applicant been awarded any other District Grant funds this fiscal year?

Choices

Yes
No

Prior Awards - Previous Years*

Has the Applicant been awarded CLEAR, LAP, or SPG funds in the past?

Choices

Yes
No

Prior Awards - Current Year - Amounts

If yes, list the total amount awarded during the 5 year rolling period

Character Limit: 20

Prior Awards - Previous Years*

List the fiscal year and amount of previous award(s) for the current year and four previous fiscal years.

Character Limit: 2000

Is applicant eligible for maximum regular funding for this application?*

Is applicant eligible for the maximum regular funding for this application? OR is applicant eligible for the amount requested, if in excess of maximum due to transportation costs?

The maximum is \$10,000 per year and \$30,000 for 5 consecutive rolling fiscal years.

Choices

Yes
No

Does the funding request include any unallowed expenses?*

CLEAR does not fund major construction projects or tools and equipment for construction projects.

If yes, please explain what expenses are not allowed, and contact the applicant to advise the to revise their request.

Character Limit: 1500

Administrator Notes/Comments

Are there any other notes or comments regarding this application?

Character Limit: 1500

Due Diligence Checklist (ADMIN ONLY)*

Have you done the following?

- Ran a charity check
- Confirmed they are eligible to receive grants based on their tax status
- Confirmed they have submitted all outstanding final reports
- Verify that they have not exceeded funding limitation; \$10,000 per year and \$30,000 in the 5 fiscal year rolling maximum
- Checked all file uploads

Choices

Yes

No