

Committee members are reminded to disclose any actual or potential conflicts of interest prior to discussion of relevant agenda items.

DRAFT



Marion Soil and Water Conservation District (MSWCD) Administrative Committee Meeting Agenda **DRAFT**

**Friday
December 12, 2025
9:30 AM to 11:00 AM**

Our mission is to partner with people in support of thriving lands, clean water, and healthy habitats. We do this through planning, technical assistance, funding, and education.

This meeting will be held by video conference (Zoom), and by telephone.

Call In Number: 1-253-215-8782 | **Meeting ID:** 861 6125 6285 | **Passcode:** 720019

Staff Contact: Brenda Sanchez 503-871-7311 | brenda.sanchez@marionswcd.net

Agenda Changes and/or Additions	Chair
1. Public Comment	Chair
	5 minutes
2. Board Updates on Committee Recommendations	District Manager
No actions from November Board Meeting	0 minutes
3. October 2025 Minutes	Chair
Action	5 minutes
4. Partner Capacity Grants Review-5 Applications	Staff
Action	30 minutes
5. Volunteer Background Check Policy DRAFT	District Manager
Action	10 minutes
6. District Manager Revised Job Description	District Manager
Discussion	25 minutes

Meeting Adjourned – Chair

Marion Soil and Water Conservation District complies with the American with Disabilities Act (ADA) and does not discriminate based on race, color, national origin, gender, religion, age, disability, political beliefs, sexual orientation, and marital or family status. If special physical, language, or other accommodations are needed for this meeting, please advise the District Manager at 503-391-9927 as soon as possible, and at least 48 hours in advance of the meeting.

Oregon residents can file a written grievance with the Marion SWCD regarding a violation of the Public Meetings Law within 30 days of the alleged violation. The grievance should include details about the alleged violation and be submitted to the Marion SWCD District Manager for review.